

Application Form

Introduction

A Word version you may use to draft your application is available here. You must submit your final application through this portal.

The rubric that will be used to score your proposal is available for download.

A brief webinar giving an overview of this application can be viewed here.

Project Name*

Please give your proposal a short, descriptive title. This is how your request will appear throughout the PCF grant portal.

Prosperity Pathways

Mission Statement*

Please write your organization's mission statement below. This should be no longer than one or two sentences.

To provide high quality out of school time Club experiences proven to ensure our young people, especially those who need us most, are on track to graduate from high school with a plan, demonstrate good character and citizenship, and live a healthy lifestyle.

Is your organization headquartered in Clearwater?

Why PCF asks this: Given that the City of Clearwater is the funding source for this grant program, PCF may prioritize organizations headquartered in Clearwater or those that have a strong presence in the City.

Yes

Grant Start Date*

PCF expects to issue a contract to approved organizations in September 2023. If awarded with a contract issuance date of September 1, 2023, when would your organization begin to spend funds?

09/01/2023

Grant End Date*

PCF expects the grant period to be between 12 and 24 months for this process. Given this range, when would your organization expect to finish expending funds if awarded?

08/02/2024

Annual Operating Budget*

Please provide the amount of your annual operating budget, (expenditures only) for your entire organization.

\$8,968,641.00

Amount Requested*

The minimum grant request for this process is \$50,000.

The maximum grant request for this process is \$325,000.

If you request the full \$325,000, your organization should be able to demonstrate a *significant* impact to be made from these funds.

Please be sure that your grant request is proportional to your annual operating budget. If you have any questions about how much funding to request, please contact Jocelyn Howard at jhoward@pinellascf.org.

\$100,000.00

Programming

Programming Background*

Please describe the program that this grant would support and how it relates to your mission.

Example

Peer Counseling Services Inc. offers after-school support groups for middle schoolers and high schoolers. Below, Peer Counseling Services Inc. would describe what its programming is, how its programming works, and who is served.

Why PCF asks this: PCF wants to learn about what your organization does and how this work is related to carrying out your mission.

In partnership with Pinellas County Schools and the administration of Pinellas High Innovation (formerly Clearwater Intermediate School), Boys & Girls Clubs of the Suncoast (BGCS) is seeking to expand its Prosperity Pathways program in the school. Activities and support will take place throughout the school day and during after-school hours. This innovative program targets enrolled students, and is intended to reduce unexcused absences, disciplinary actions, and school suspensions while simultaneously providing initiatives that will build a comprehensive prosperity pipeline for youth most in need of support for academic success and college and career readiness assistance. Students range from grades 5 through 9 and most have been sent to the school as a result of past academic and behavioral issues. The program is targeted for these individuals as it utilizes a positive behavior intervention and supports (PBIS) system, an evidence-based framework for behavioral interventions along with Multi-Tiered Systems of Support (MTSS) to systematically assess data efficiently, in order to motivate students to achieve their greatest potential. Implementing both models in the operation of a college and career pathway, students will gain knowledge and skills that will prepare them for future success after graduation. The school will have a trained BGCS staff members who will serve to assist students, with a priority for at risk students.

The program consists of a several components designed to provide support to the students most at risk for dropout and other adverse events. First, students will participate in an evidenced based workforce readiness curriculum through our Prosperity Pathways framework. The curriculum will allow students to choose modules through an online platform that will help prepare them for the workforce. Each module will contain

a pre and post assessment, and students will earn incentives upon completion. The modules include, but are not limited to, education of specific industries, soft skills development, college preparation, financial literacy, and professionalism.

Additionally, the program will include Power Hour. This initiative is designed to help young people develop academic, behavioral and social skills through homework completion, high yield learning activities, incentives and tutoring. This funding will allow for the provision of services to an additional 55 youth beyond those that are already participating.

Urgency*

Please describe how the proposed programming is addressing a time-sensitive community need. You may cite data sources.

Why PCF asks this: The City of Clearwater has indicated that this funding should be directed to programming addressing urgent needs.

Boys & Girls Clubs of the Suncoast has established a close relationship with the Pinellas County School Board (PCS). BGCS meets regularly with members of the PCS administration to align its programming with areas that are determined to be high-need by the administration. Over the past year, BGCS has held a series of discussions with PCS district leaders. What emerged from the conversations were two main focus areas. First, schools have experienced a significant spike in behavior incidents and school suspensions, with BIPOC students disproportionately affected. Secondly, PCS is attempting to expand its college and career readiness programs into more schools in order to reach more at-risk and low-income youth who are participating in career exploration and readiness at much lower rates than their more affluent peers. This stark contrast can be seen through research completed by the Florida Policy Institute which shows that white students disproportionately benefit from the Florida Bright Futures Scholarship program. Only 6% of the funds went to Black students, while 56% went to White Students and 26% went to Hispanic students. BGCS has extensive experience working with the identified population, both in terms of addressing behavioral incidents through after school programming, and workforce development initiatives. As a result of this experience, BGCS is uniquely positioned to close some of these gaps. An innovative model was developed, based on evidence-informed practices, whereby BGCS could marry the behavioral issues with the lack of career planning participation utilizing Positive Behavior Intervention and Support (PBIS).

History in Clearwater*

Please describe how long you've been providing services in the City of Clearwater, and the nature of such services.

Why PCF asks this: Given that the City of Clearwater is the funding source for this grant program, PCF may prioritize organizations headquartered in Clearwater or those that have a strong presence in the City.

Boys & Girls Clubs of the Suncoast (BGCS) has provided services in Clearwater for the past two decades. Our longstanding partnership with the City of Clearwater has enabled us to utilize City-owned property in the Moccasin Lake Nature Park area for our Wood Valley Club. The facility serves 65 youth, ages 5-18 during out of school time hours. Our evidence-informed programming focuses on academic success, healthy lifestyles and choices, and character and leadership development. The Club serves youth during the school year as well as on school breaks and holidays. We offer hot meals and snacks to all our attendees and provide tutoring, homework assistance, and other activities. Additionally, BGCS moved its administrative headquarters to the City of Clearwater six years ago.

Thanks to additional funding through the City of Clearwater, BGCS is in the process of opening a new Club site which will be housed in Pinellas High Innovation (formerly known as Clearwater Intermediate School). This requests seeks funding to expand that program, allowing BGCS to serve over 60% of the student population with our life-altering Prosperity Pathways initiative.

Language Capacity*

To what extent will your organization provide the proposed programming in languages other than English? Be specific as to written/digital materials and staff capabilities.

Why PCF asks this: Approximately 20% of Clearwater residents speak a language other than English in their homes (ACS Community Survey, 2021 1-yr Estimates). [msocom 1](#) PCF is interested in your ability to reach these residents.

Boys & Girls Clubs of the Suncoast recognizes the need to ensure students who speak English as a second language do not experience any barriers to program participation. As such, BGCS will seek to hire bilingual and/or bicultural staff members to work in the Pinellas High Innovation program. BGCS already employs a number of Spanish speaking individuals who can translate any materials that are distributed to parents and caregivers into that language. This is already done on a regular basis.

Outcomes*

Define one to two outcomes already being measured by your organization in relation to the programming this grant would support. This should be the outcome of the overall programming itself. **Outcomes are not the number of people you will serve, but how they or their situation will change.**

"Outcomes - are specific, measurable statements that let you know when you have reached your goals. Outcome statements describe specific changes in your knowledge, attitudes, skills, and behaviors you expect to occur as a result of your actions. Good outcome statements are specific, measurable, and realistic."

(W.K. Kellogg Foundation Logic Model Development Guide)

Example

80% of youth involved in peer counseling will show increased emotional intelligence after six months of participation.

Why PCF asks this: PCF considers measurable outcomes to be a cornerstone of effective social service programming. Tracking outcomes allows both an organization and its supporters to know how effective its programming is and helps an organization improve its programming over time.

Boys & Girls Clubs of the Suncoast's (BGCS) program is designed to utilize a positive behavior intervention and supports (PBIS) system along with Multi-Tiered Systems of Support (MTSS) to systematically assess data efficiently, in order to encourage students to achieve their greatest potential. This program will target students to reduce unexcused absences, disciplinary referrals, and school suspensions. Specifically, program participants will realize the following outcomes.

- 95% of participants will miss less than 10% of school days.
- 75% of participants will have no more than one disciplinary referral or school suspensions.
- 75% of participants will complete all required program modules.

Measurements*

Explain what measurement tools you will use to evaluate the stated outcome(s) above. That is, how will your organization know it is achieving or not achieving the outcome(s) stated above? Stronger requests will use a validated tool or method of data collection.

Example

Peer Counseling Services administers the Schutte Self Report Emotional Intelligence Test before counseling begins, and in six-month intervals thereafter.

Why PCF asks this: PCF would like to know how the outcome(s) you've specified are measured, and if you used a validated tool that has been proven in usage outside your organization. If you've developed your own tool, please describe how it was made.

Boys & Girls Clubs of the Suncoast will utilize mixed methods approaches (blended quantitative and qualitative practices). Additionally, BGCS will gather data from multiple sources that will yield a more predictive analysis to ensure progress toward short term, intermediate, and long term outcomes. BGCS will also utilize the National Youth Outcomes Initiative which is the largest youth outcome data set in the country and allows us to benchmark excellence against other Boys & Girls Clubs organizations and a baseline from the CDC. The surveys that are utilized are Institutional Review Board (IRB) approved. A few of the data collection sources and methodologies are listed below:

Pinellas County School Board (PCS) will ensure the data surrounding school attendance, school suspensions, and behavioral incidents will be provided by guidance counselors to continuously gauge program success. Continuous Quality Improvement (CQI) approach has been adapted at BGCS to provide an internal evaluation utilizing data from sources to gather as much information as possible about its programs. CQI is a way of thinking and learning, and a cyclical, ongoing process with three phases: Assess, Plan and Improve. The Youth Program Quality Assessment (YPQA), is a tool that helps Clubs assess the quality of their program. Through a partnership with the Weikart Center, BGCS gained an evidence based observational tool that monitors quality standards.

Membership Tracking System (MTS), program engagement is gauged, and, during our programmatic year, outcomes are tracked by monitoring our participants' grades, standardized test scores, behavior, and school absences. BGCS employs a full-time Data & Outcomes Analyst with extensive experience in data collection, modeling, and evaluation.

Grant Specifics

Grant Impact*

How would this grant help your organization and its clients achieve the outcomes stated above? That is, what would you be able to do with this funding that you otherwise could not?

This has been copied from your LOI. Please expand in this question to describe how this grant expands services.

Why PCF asks this: The intention of this grant is to fund organizations providing support for individuals and families in Clearwater with emergency housing and social services needs. How that support happens, and how this grant could help, differs from organization to organization. PCF would like to know specifically how this grant would help your organization and the clients you serve.

Boys & Girls Clubs of the Suncoast's (BGCS) Prosperity Pathways program is an innovative, comprehensive, and transformational program intervention that has been years in the making so that it can most effectively fill a critical gap in services in our community. This program will target an unmet need with high-risk students enrolled in Pinellas High Innovation. The program is intended to drive clear, quantifiable outcomes that will reduce unexcused absences, disciplinary actions, and school suspensions while simultaneously providing initiatives that will build a comprehensive prosperity pipeline for youth most in need of support for academic success and college, career, and life readiness, a central component of BGCS' most recent strategic plan. In close partnership with PCS, BGCS utilizes a positive behavior intervention and supports (PBIS) system. Students will gain knowledge and skills that will prepare them for future success after graduation.

Prosperity Pathway Specialists will utilize a blended approach including a digital platform and on school-campus support to help students navigate resources as they determine future career aspirations for themselves. The Prosperity Pathway Specialist will work in the school throughout the school day to provide support to students and school personnel, thus creating even greater efficiencies.

The Prosperity Pathways program was created to meet students where they are, namely in their schools and on the digital platform. This is intended to eliminate any transportation barriers that students may have to participate in the program. BGCS also intends to provide transportation for any field trips or workplace visits that take place during the initiative.

Experience has shown that transportation and financial needs are the two biggest barriers to program participation for at-risk and disadvantaged youth. Therefore, the program was designed to address these concerns and ensure that all students will have access. The program will be free of charge to all participants and will reward students with financial incentives for participation, thereby helping to eliminate any additional hesitancy that may be present.

The virtual component of the program also allows students the flexibility of participating from wherever they are with their electronic devices and enables them to participate at times when it is most convenient for them.

Reduction in Funding*

Due to limited funding, your request amount may not be fully awarded if it is moved forward in the grant process. How would reduced/partial funding impact your proposed program?

Why PCF asks this: The review committee that ultimately recommends proposals for funding may consider partial funding. PCF would like to know upfront what impact this would have on your proposal.

Boys & Girls Clubs of the Suncoast is able to scale this program based on number of participants. While this funding includes the employment of one individual, the number of youth served could be reduced in order to accommodate for partial funding. Reduction in service levels will also eliminate the need for an additional employee beyond those already employed at Pinellas High Innovation.

Sustainability*

Given that this funding is time-limited, how does your organization plan to sustain the programming expansion? If there is no sustainability plan, how would your organization effectively wind down the expansion when this funding ends?

Why PCF asks this: Due to the size and potential impact of this grant, PCF would like to know how clients would be supported after the grant period ends.

The Prosperity Pathways program was designed to address one of the core outcomes as laid out in BGCS' most recent strategic plan. This means that it is a critical component of our mission as we move into the future. As a result, BGCS is committed and dedicated any resources needed to ensure its continuation beyond the funding provided by the ARPA program. BGCS employs an experienced five-person fundraising team with expertise in grant procurement and management, major donor initiatives, and event facilitation. This team will be responsible for reallocating and refocusing efforts to ensure the sustainability of the Prosperity Pathways program at Pinellas High Innovation. Programmatic outcomes gleaned from the first year of programming will be utilized to showcase program success and impact and to leverage additional resources for the initiative. Additionally, our corporate partners have demonstrated consistent interest in providing funding and other resources for workforce development initiatives in order to improve the pipeline talent for future hiring. Also, the Florida Alliance of Boys & Girls Clubs has prioritized job and life skills as a focus for pass-through funding to local Clubs. In fact, this focus has already resulted in the doubling of funding from the Florida Department of Education that will be distributed to local Clubs such as Boys & Girls Clubs of the

Suncoast. We anticipate this funding to continue well into the future based on the 21-year partnership that Boys & Girls Clubs has with this agency.

Governance/Financials

Board List*

Please upload a current list of your organization's Board of Directors.

PDF and Word formats are accepted.

Board Roster External -2021-2023.doc

Organization Budget*

Please upload your most recent, board-approved organizational budget. You may add any notes regarding your budget below.

PDF and Excel files are acceptable.

23-24 Budget.pdf

Project Budget*

Please use [this template](#) to describe expenses for this program. You should use this template to provide a budget narrative as well, explaining the purpose of each expense and how it relates to the program.

The more specific your line items, the better. Any staff member(s) that would not be 100% funded by this grant should be shown with the time and effort that would be allocated to this grant.

Clearwater-Budget-Detail.xlsx

Capital Purchases*

Capital expenses in your proposal should be shown to remove barriers to expanding services. Please describe below:

1. What percentage of your request is capital?
2. Describe why capital purchases are needed, and how they *directly* support the programming described in this proposal.

If your request does not include capital purchases, write "N/A" below.

Why PCF asks this: Unlike other local opportunities using ARPA funding, this grant opportunity is not meant to

primarily fund capital needs. While capital purchases are permitted, the acquisition must be connected to your programming and should be helping unlock operational resources.

N/A

Additional Upload

Additional Upload*

If you have additional documents to support your application, you may upload them here. Please limit your upload to five pages. PDF files are accepted.

Prosperity Pathways Specialist.pdf

File Attachment Summary

Applicant File Uploads

- Board Roster External -2021-2023.doc
- 23-24 Budget.pdf
- Clearwater-Budget-Detail.xlsx
- Prosperity Pathways Specialist.pdf

BOYS & GIRLS CLUBS OF THE SUNCOAST
Pinellas County, Florida
CORPORATE BOARD ROSTER
Revised: 2.22.2023

2021-2023 OFFICERS

| | |
|-----------------------------|----------------------|
| Jeff Tanzer | Board Chair |
| Kyle Barr | Vice Chair |
| Rolfe Duggar, Esq. | Vice Chair |
| Christie Sullivan, Esq. | Vice Chair |
| Beth Horner, Esq. | Vice Chair |
| Danielle Cartier Wendt, CPA | Treasurer |
| Elizabeth Constantine, Esq. | Secretary |
| Angela Wright | Immediate Past Chair |
| Doug Lewis | Past Chair |

2021-2023 CORPORATE BOARD OF DIRECTORS

***bold indicates members of the Executive Committee**

| Member Name | Business Information |
|--|---|
| Patrick Ahern | <u>ServisFirst Bank</u> Vice President Commercial Banking [REDACTED] |
| Kyle Barr <i>Chair Human Resources Committee</i> | <u>Bay Care Health System</u> SVP/Chief HR Officer [REDACTED] |
| Karol Bullard <i>Guild Chair</i> | <u>Bascom's Steakhouse</u> [REDACTED] |
| Danielle Cartier Wendt, CPA <i>Treasurer</i> | <u>Cartier CPAs, LLC</u> [REDACTED] |
| Charles "Chuck" Catanese | <u>PNC Bank</u> Vice President [REDACTED] |

| | |
|---|--|
| <p>Jim Coats <i>Florida Alliance State Board Member</i></p> | <p><u>Pinellas County Sherriff's Office</u> (formerly) Former Pinellas County Sheriff [REDACTED]</p> |
| <p>Dr. Jamelle Conner <i>Vice Chair Quality Programming Committee</i></p> | <p><u>St. Petersburg College</u> Vice President of Student Affairs [REDACTED]</p> |
| <p>Elizabeth Constantine, Esq. <i>Corporate Secretary</i></p> | <p><u>Pinellas County State Attorney's Office</u> Prosecuting Attorney [REDACTED]</p> |
| <p>Dr. Rachel Dawkins <i>Chair Quality Programming</i></p> | <p><u>Johns Hopkins All Children's Pediatric and Adolescent Medicine Clinics</u> Medical Director [REDACTED]</p> |
| <p>Mark C. Dawson</p> | <p><u>Well Fargo</u> Senior Vice President [REDACTED]</p> |
| <p>Rolfe Duggar, Esq. <i>Vice Chair/Legal Advisor</i></p> | <p><u>Rolfe Duggar, P.A.</u> Attorney at Law [REDACTED]</p> |
| <p>Mariano Dy-Liacco</p> | <p><u>Connection</u> Senior Vice President</p> |
| <p>Deonte Echols</p> | <p><u>Bank of America</u> VP, Consumer Banking Market Leader Tampa Bay Region [REDACTED]</p> |

| | |
|---|---|
| <p>Sheriff Bob Gualtieri, Esq.</p> | <p><u>Pinellas County Sheriff's Office</u> Pinellas County Sheriff [REDACTED]</p> |
| <p>Michael Hajek III, CPA</p> | <p><u>Hajek & Hajek CPA's</u> Owner [REDACTED]</p> |
| <p>Ameyon Hawkins</p> | <p><u>Nielsen Global Media</u> Sr. Program Manager [REDACTED]</p> |
| <p>Beth Horner, Esq. <i>Vice Chair</i></p> | <p><u>TL Capital, LLC</u> EVP/ Chief Trust Officer [REDACTED]</p> |
| <p>Shameka Jones, Pharm. D <i>Chair Safety Committee</i></p> | <p><u>Blue Cross Blue Shield, Florida</u> Medicare Clinical Pharmacist [REDACTED]</p> |
| <p>Albert Kaminsky</p> | <p><u>Charter Communications</u> Director, State Government Affairs [REDACTED]</p> |
| <p>Coleen Sterns Leith <i>Resource Development Chair</i></p> | <p><u>Marketing Matters</u> President [REDACTED]</p> |
| <p>Doug Lewis <i>Past Chair</i></p> | <p>Retired [REDACTED]</p> |
| <p>Holly Miller <i>Area Council Liaison</i></p> | <p><u>GrantWorks, Inc.</u> Vice President, Florida State & Local Government Services [REDACTED]</p> |

| | |
|---|---|
| <p>Gonzalo Mora</p> | <p><u>Bank Encore</u></p> <p>Senior Vice President Commercial Banking</p> <p>[REDACTED]</p> |
| <p>Ronald M. Ricardo, CPA <i>Chair Audit Committee</i></p> | <p>[REDACTED]</p> |
| <p>Ashley Stamey</p> | <p><u>International Diamond Center</u></p> <p>[REDACTED]</p> |
| <p>Christie Sullivan, Esq. <i>Vice Chair/Asst. Legal Advisor</i></p> | <p><u>McFarland, Gould, Lyons, Sullivan, & Hogan, P.A.</u></p> <p>Attorney at Law</p> <p>[REDACTED]</p> |
| <p>Leroy Sullivan, Jr.</p> | <p><u>Retired</u></p> <p>[REDACTED]</p> |
| <p>Jeff Tanzer <i>Board Chair</i></p> | <p><u>Tampa Bay Rays</u></p> <p>Vice President, Ticket Sales & Services</p> <p>[REDACTED]</p> |
| <p>Ashley Ward-Singleton <i>Vice Chair Safety Committee</i></p> | <p><u>Quintairos, Prieto, Wood & Boyer, P.A</u></p> <p>Attorney at Law</p> <p>[REDACTED]</p> |
| <p>Angela Wright <i>Immediate Past Chair</i></p> | <p><u>Edward Jones</u></p> <p>Financial Advisor</p> <p>[REDACTED]</p> |

| | |
|-----------------------|---|
| Maritza Iacono | <u>Duke Energy</u> Chief of Staff & Florida Utility Strategy Director |
| Katie Gower | <u>Moss Construction</u> Business Development Director |
| Colin Wilson | Consultant [REDACTED] |
| Lila Miller | <u>Bank of America</u> Sr. Trust Officer and Sr. Vice President [REDACTED] |
| Nicole Burroughs, MBA | <u>Raymond James</u> Director, Associate Conflicts of Interest Compliance [REDACTED] |

BGCS – SENIOR STAFF

| | | |
|---|--|--|
| Freddy Williams President & CEO | | |
| Marlene Alonso Executive Assistant to Freddy Williams | | |
| Mandy Burnette Chief Operating Officer | | |
| Cassie Kackley Chief Development Officer | | |
| Mark Palmer Chief Financial Officer | | |
| Cindy Bauer VP of Human Resources | | |
| Hannah Erickson VP of Finance | | |

Boys & Girls Clubs of the Suncoast, Inc.
APPROVED BUDGET - PUBLIC VERSION
For the Year Ended June 30 2024

07/01/23-
6/30/2024

Revenue

| | |
|---|-------------------------|
| Direct public support (less food program) | \$ 7,087,659 |
| Indirect public support | 237,333 |
| Program revenue | 53,450 |
| Special events | 275,000 |
| Other revenue | 13,200 |
| Operating revenue | <u>7,666,642</u> |

Expenditures

| | |
|--|-------------------------|
| Personnel costs | 992,030 |
| Staff salaries | 4,796,612 |
| Jr. staff stipend | - |
| Program services | 581,944 |
| Occupancy expense | 442,227 |
| Marketing and fundraising expense | 85,500 |
| Vehicle expense | 85,667 |
| Professional fees | 246,400 |
| Information technology | 325,950 |
| Postage, printing, and publication | 6,720 |
| Supplies | 20,580 |
| Other operating costs | 45,136 |
| Operating expense | <u>7,628,767</u> |
| Total operating surplus before food program | 37,875 |

Food Program

| | |
|--------------------------------|--------------------------|
| Food revenue | 697,514 |
| Food expense | 619,430 |
| Net Food Margin | <u>78,084</u> |
| Total operating surplus | <u>\$ 115,960</u> |

Budget Detail

ORGANIZATION NAME: Boys & Girls Clubs of the Suncoast

| EXPENSES | Total Project Cost | ARPA Grant Request |
|--|---------------------|---------------------|
| 1 Salaries | | |
| Show your calculations. Include any project staff that will be paid a percentage of time from ARPA funds. Explain what will they do, how many hours will they work on the project. | | |
| Our budget includes one full-time staff member that will be paid 100% from ARPA funds. The job title is Prosperity Pathways Specialist. We have attached this job description to the application which includes qualifications and job responsibilities. | \$ 38,000.00 | \$ 38,000.00 |
| Salaries Sub-Total | \$ 38,000.00 | \$ 38,000.00 |
| 2 Fringe Benefits | | |
| Show your calculations. Includes such items as FICA, medical, dental, life insurance, etc. | | |
| Retirement Plan Employer Contributions 3.5% of salary | \$ 1,330.00 | \$ 1,330.00 |
| Medical/Dental/Vision Insurance for one year | \$ 5,375.00 | \$ 5,375.00 |
| Payroll Taxes (Including FICA) | \$ 3,285.00 | \$ 3,285.00 |
| Fringe Benefits Sub-Total | \$ 9,990.00 | \$ 9,990.00 |
| 3 Contractual | | |
| Show calculations for reimbursement. Include: funds to hire someone for the project who is not a member of the agency's staff; Name of person/company, if known; What will they do? | | |
| | | |
| Contractual Sub-Total | \$ - | \$ - |
| 4 Equipment | | |
| This is the category requesting to purchase a major piece of equipment such as a computer or copy machine and during the grant period, must be used primarily for the project. Explain: What is the specific item and how did you determine its cost? Why is this needed for the project? Please show any calculations. | | |
| Laptop for Prosperity Pathways Specialist | \$ 1,400.00 | \$ 1,400.00 |
| Equipment Sub-Total | \$ 1,400.00 | \$ 1,400.00 |
| 5 Travel | | |
| Provide any travel costs and calculations. Include, for example, if you plan to reimburse project staff for local travel and/or to send for out of town training/conference. Show calculations. | | |
| Mileage Reimbursement for Prosperity Pathways Specialist | \$ 1,200.00 | \$ 1,200.00 |
| Travel Sub-Total | \$ 1,200.00 | \$ 1,200.00 |
| 6 Supplies | | |
| What specific items, how many, unit and extended cost? Include expendable items, including office supplies necessary for day to day project activities. | | |
| General Office Supplies | \$ 725.00 | \$ 725.00 |
| General Program Supplies | \$ 3,000.00 | \$ 3,000.00 |
| Life Hub Registrations - 55 students @ \$17 per student | \$ 935.00 | \$ 935.00 |
| Life Hub Monthly Fee - 55 Students @ \$10/month for 12 months | \$ 6,600.00 | \$ 6,600.00 |
| Student Incentive Payments for Module Completion - 55 students @\$50/month | \$ 33,000.00 | \$ 33,000.00 |
| Supplies Sub-Total | \$ 44,260.00 | \$ 44,260.00 |
| 7 Other | | |

Includes miscellaneous items that do not fit into any other category such as, but not limited to, costs for printing, duplication of project-related materials. Provide details. Emergency Relief fits here.

| | | |
|---|----------------------|----------------------|
| Cell Phone Reimbursement for Prosperity Pathways Specialist | \$ 650.00 | \$ 650.00 |
| Transportation for College & Career Exploration Field Trips | \$ 4,500.00 | \$ 4,500.00 |
| | | |
| | | |
| Other Expenses Subtotal | \$ 5,150.00 | \$ 5,150.00 |
| TOTAL EXPENSES | \$ 100,000.00 | \$ 100,000.00 |
| Difference between requested ARPA grant and project cost | | \$ - |



POSITION TITLE: Prosperity Pathways Specialist
DEPARTMENT: Operations
REPORTS TO: Prosperity Pathways Coordinator
SALARY/FLSA STATUS: Exempt, Full Time

ORGANIZATION MISSION:

The mission of **Boys & Girls Club of the Suncoast** is to provide *high quality* out of school time Club experiences proven to ensure our young people, especially those who *need us most*, are on track to *graduate* from high school with a *plan for their future*, demonstrate *good character & citizenship* and live a *healthy lifestyle*.

POSITION SUMMARY:

The Prosperity Pathways Specialist will provide direct services to students with an emphasis on workforce readiness, career development, and academic success within designated Pinellas County Schools middle and high schools. He/she will assist the Prosperity Pathways Coordinator with delivery of enrichment activities to students and participate in professional development opportunities. Develop and maintain practical approaches to building relationships with students and school personnel.

JOB RESPONSIBILITIES:

- Implement designated Prosperity Pathways programs and activities that support workforce readiness and academic success outcomes.
- Encourage participants to participate in a variety of program areas/activities and receive instruction and constructive feedback to develop skills in program area(s).
- Ensure successful implementation and participation in Prosperity Pathways programs resulting in a decrease in disciplinary referrals and school suspensions and an increase in school attendance and academic success.
- May consult with parents concerning participant issues.
- Ability to read and interpret documents such as safety rules, operating instructions, and policy manuals
- Ability to write reports and correspondence
- Ability to define problems, collect data, establish facts and draw valid conclusions
- Ability to clearly and concisely exchange/receive ideas, facts and or technical information with others
- Local travel required



QUALIFICATIONS:

- Bachelor's degree preferred.
- Knowledge of the mission, objectives, policies, programs and procedures of Boys & Girls Clubs of the Suncoast; and the principles and practices of non-profit organization
- Mandatory CPR and First Aid certifications
- Valid driver's license and approved to drive by our insurance carrier
- Minimum of one year experience working with children, middle and high school age preferred
- Knowledge of youth development
- Ability to plan and implement quality programs for youth
- Ability to organize and supervise members in a safe environment

TRAVEL:

Travel will be required to multiple School and Club facilities throughout Pinellas County for business purposes.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit, stand, walk, kneel, stoop and use a keyboard. The employee is occasionally required to bend and lift and/or move up to 25 lbs.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate - high. Flexibility to working schedules may be required due to changing needs.

DISCLAIMER:

The information presented indicates the general nature and level of work expected of employees in the classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications, and objectives required of employees assigned to this job. Reasonable accommodations will be possible and based on individual basis.

The information presented indicates the general nature and level of work expected of this role. It is not designed to contain, or to be interpreted as, a comprehensive list of responsibilities, qualifications, and objectives.

**EQUAL OPPORTUNITY EMPLOYER:**

Qualified applicants receive consideration for employment without discrimination because of race, color, gender, religion, national origin, ancestry, citizenship, disability, age, sexual orientation, or any other characteristic protected by law.

Signed by: _____

Printed Name: _____

Date: _____