



Committee Minutes
Meeting: 9/10/2020 1:00 PM

Committee Members Present: Sallie Parks, Sara Gordils, Carl Lavender, Stacey Efaw, Bill Sturtevant, Ayakao Watkins

Members Not Present: Emery Ivery

Staff Support: David Bender, Cheri Wright-Jones, Brittany Baldwin, Duggan Cooley, and Dr. Barbara Morrison- Rodriguez, Bette Anthony

The meeting began at 1:00 PM, taking place by Zoom Webinar videoconference call. 9 applications were reviewed with a total of \$7,206,824.51 being requested.

Recusals: n/a

Note applications will be grouped by category, such as food, behavioral health, and eviction mitigation requests.

A total of \$7,211,353.98 was recommended for funding. The meeting ended at 2:43 PM.

Awarded Grants

Organization Name	Amount Requested	Amount Awarded	Grant Purpose	Decision Notes
Church and Community Outreach	\$32,590.00	\$32,590.00	Requesting funds to repair and purchase refrigerators/freezers, purchase increased amount of food due to demand as a result of COVID-19	Applicant will continue to work with staff to provided detail regarding the 'vetting process' for food distribution. - Sara Gordils motioned to approve request - Ayakao Watkins seconded the motion.- - Committee Approval vote was unanimous

Organization Name	Amount Requested	Amount Awarded	Grant Purpose	Decision Notes
Florida Dream Center	\$56,939.12	\$56,939.12	Requesting funds to support expansion of food distribution services and increased personnel demands as a result of COVID-19	<p>Applicant answered all questions posed by CM's regarding clarification on personnel cost for the grant request. Overall, all CM's supported the funding and moved to support request</p> <ul style="list-style-type: none"> - Ayakao Watkins motioned to approve request - Bill Sturtevant seconded the motion.- - Committee Approval vote was unanimous
Gulfcoast Legal Services Inc.	\$597,262.00	\$597,262.00	Seeking funds to support direct service staff team and program related marketing to handle eviction cases from beginning to end as a response to COVID-19	<p>Applicant answered all questions posed by CM's. Specific discussion was focused on clarification of how SPFC Partnership will work for the purpose of the request and encouragement for GLS to partner with LPO's lead by people of colors for future funding projects. All overall supported the funding and moved to support request but leaves open options for future funding request if needed.</p> <ul style="list-style-type: none"> - Sara Gordils motioned to approve request - Stacey Efav seconded the motion.- - Committee Approval vote was unanimous

Organization Name	Amount Requested	Amount Awarded	Grant Purpose	Decision Notes
<p align="center">Inspire Equine Therapy Program</p>	<p align="center">\$25,438.96</p>	<p align="center">\$25,438.96</p>	<p>Funding request are to create positions to accommodate increased work hours in response to COVID-19</p>	<p>Applicant answered all questions posed by CM's. Specific clarification was provided by applicant regarding referral systems of the organization. All CM's overall supported the funding and moved to support request</p> <ul style="list-style-type: none"> - Sara Gordils motioned to approve request - Stacey Efaw seconded the motion. - Committee Approval vote was unanimous
<p align="center">Neighborly Care Network</p>	<p align="center">\$3,058,096.00</p>	<p align="center">\$3,058,096.00</p>	<p>Funds requested to increases food distribution services, hire necessary personnel, and purchase necessary equipment to maintain new services with in COVID-19 protocol.</p>	<p>Applicant answered all questions posed by CM's. Specific discussion focused on organization using unit of services cost. It was decided that the rate will need to be clear and all details will be worked out with PCF star prior to funding is request is approved. CM's supported the funding and moved to support request</p> <ul style="list-style-type: none"> - Sara Gordils motioned to approve request - Bill Sturtevant seconded the motion. - Committee Approval vote was unanimous

Organization Name	Amount Requested	Amount Awarded	Grant Purpose	Decision Notes
Pasadena Community Church Inc.	\$21,402.78	\$21,402.78	Seeking funds to purchase additional food to allow weekly distribution of carryout meals that follow CDC guidelines in response to COVID-19	Applicant was asked by Committee to provide Restricted Contribution documentation and also to provide documentation for reimbursement of past expenditures. CM's supported the request and moved for approval. <ul style="list-style-type: none"> - Bill Sturtevant motioned to approve request - Stacey Efaw seconded the motion.- - Committee Approval vote was unanimous
St. Petersburg Free Clinic	\$3,071,253.00	\$3,071,253.00	Provide continued food services to those in need with new COVID-19 protocols in place.	Applicant answered all questions posed by CM's they all overall supported the funding and moved to support request <ul style="list-style-type: none"> - Ayakao Watkins motioned to approve request - Sara Gordils seconded the motion.- - Committee Approval vote was unanimous
The Storehouse of America Inc.	\$99,284.12	\$99,284.12	Hiring personnel to handle new demands on food distribution and management of food expansion project as a result of COVID-19	Applicant answered all questions posed by CM's. Correct request amount/budget details were discussed and clarified. Overall, CM's supported the funding and moved to support request <ul style="list-style-type: none"> - Sara Gordils motioned to approve request - Ayakao Watkins seconded the motion.- - Committee Approval vote was unanimous

Organization Name	Amount Requested	Amount Awarded	Grant Purpose	Decision Notes
University of South Florida	\$249,088.00	\$249,088.00	Seeking funds to support Family Study Center personnel cost for infant-family mental health initiative during COVID-19	<p>Applicant answered all questions posed by CM's they all overall supported the funding and moved to support request</p> <ul style="list-style-type: none"> - Stacey Efaw motioned to approve request - Ayakao Watkins seconded the motion. - Committee Approval vote was unanimous
TOTAL REQUESTED:	\$7,211,353.98			
TOTAL AWARDED:	\$7,211,353.98			

Organization Name	Evaluator Name	Reimbursement Approval	Score	Comments
Church and Community Outreach				Average: 89 %
	Evaluator 1		89%	This application was easy to understand and fits within the guidelines. I did not see an actual estimate for the capital request but it was explained in the budget narrative.
	Evaluator 2		88%	The budget narrative did not measure up to the standards set by the CARES Act
	Evaluator 3		99%	
	Evaluator 4		88%	
	Evaluator 5			
	Evaluator 6		80%	- Need back up to demonstrate cost of fridge is less than cost of renting.
	Evaluator 7		90%	What is the vetting process for clients to use the food pantry?
	Evaluator 8			
Florida Dream Center				Average: 89 %
	Evaluator 1		86%	This grant fits well into the funding guidelines
	Evaluator 2		95%	
	Evaluator 3		100%	
	Evaluator 4		78%	
	Evaluator 5			
	Evaluator 6		86%	No proof of insurance included. Capital improvements justified.
	Evaluator 7		91%	Personnel costs appear a bit high for the grant period.
	Evaluator 8			
Gulfcoast Legal Services Inc.				Average: 91 %
	Evaluator 1	Yes, the organization should be reimbursed based on the provided documentation.	85%	This grant seems to fit within funding guidelines. I would have liked to have seen more about the partnership with St Pete Free Clinic as that is the majority of the funding requested.
	Evaluator 2	Yes, the organization should be reimbursed based on the provided documentation.	97%	I've always had tremendous respect for law firms which assisted low income and senior citizens in a time of need. They are usually desperate.
	Evaluator 3	Yes, the organization should be reimbursed based on the provided documentation.	97%	CDC recent guidelines seem to indicate that evictions won't take place for the rest of the year. However, I understand that clients need counsel about how to get right with their landlords. I have faith in this organization and believe it is helping those who need it the most.
	Evaluator 4	Yes, the organization should be reimbursed based on the provided documentation.	87%	Fully support the focus as the need is great. Would like a budget with breakdown of expenses or a narrative from the contract agency. Also, does contract agency to manage this along with another significant grant from this fund.
	Evaluator 5			
	Evaluator 6	Yes, the organization should be reimbursed based on the provided documentation.	87%	How will St. Pete Free Clinic administer the program? Existing Staff? Only allocated direct assistance and 10% admin fee? St. Pete Free Clinic also applying for another program.
	Evaluator 7	Yes, the organization should be reimbursed based on the provided documentation.	92%	Several CARES Subawards - org seems capable of meeting financial needs.
	Evaluator 8			Organization's mission clearly aligns with the CARE funding. However, why are all the funds going to St Pete Free Clinic on subcontract for Rental Assistance?
Inspire Equine Therapy Program				Average: 84 %
	Evaluator 1		88%	Are there measurements to show improvement in mental health for participants?
	Evaluator 2		90%	It is our understanding the director is PATH certificate. Important. I would like see a certificate copy of the financials, in lieu of an audit.
	Evaluator 3		93%	A rather unusual request which I support but am a little unclear about specific monthly progress rate. Measurement doesn't appear to be in the "traditional" sense.
	Evaluator 4		73%	
	Evaluator 5			
	Evaluator 6		73%	Current hours of Instructor? Measures seem on riding skill not BH. Evaluator input on this program as BH. Demonstrate time charged to grant is due to COVID increased demand.
	Evaluator 7		87%	
	Evaluator 8			
Neighborly Care Network				Average: 91 %
	Evaluator 1		86%	This request fits within the guidelines of grant funding.
	Evaluator 2		98%	
	Evaluator 3		93%	Agency meeting a very critical need in the community.
	Evaluator 4			
	Evaluator 5			
	Evaluator 6		80%	Budget - reimbursement costs not requested in application but reimbursement requested for background checks & staff costs. Tablets for efficiency due to Covid increase? Capital requests needs quote for lease to be allowable.
	Evaluator 7		97%	This organization's mission and proposal are clearly aligned with the focus of the CARES funding, and have the capacity to achieve performance measures.
	Evaluator 8			
Pasadena Community Church Inc.				Average: 92 %
	Evaluator 1	Yes, the organization should be reimbursed based on the provided documentation.	85%	
	Evaluator 2	Yes, the organization should be reimbursed based on the provided documentation.	91%	Is there a reason they do not connect to Communities of Color.

Evaluator 3	Yes, the organization should be reimbursed based on the provided documentation.	100%	Somewhat concerned about the lack of an audit (or review letter) for such a large organization. Have there been proper receipts eligible for reimbursement?
Evaluator 4	Yes, the organization should be reimbursed based on the provided documentation.	91%	
Evaluator 5			
Evaluator 6	Yes, the organization should be reimbursed based on the provided documentation.	89%	need to reconcile reimbursement receipts.
Evaluator 7	Yes, the organization should be reimbursed based on the provided documentation.	93%	
Evaluator 8			

St. Petersburg Free Clinic **Average: 92 %**

Evaluator 1	Yes, the organization should be reimbursed based on the provided documentation.	86%	The grant does fit within guidelines.
Evaluator 2	Yes, the organization should be reimbursed based on the provided documentation.	99%	
Evaluator 3	Yes, the organization should be reimbursed based on the provided documentation.	99%	This is a stellar organization that works with a broad range of partners. I'm confident they can carry out (and have carried out) all they promise.
Evaluator 4	Yes, the organization should be reimbursed based on the provided documentation.	86%	would like to better understand/breakdown of what's included in the supplies line item.
Evaluator 5			
Evaluator 6	No, the organization should not be reimbursed based on the provided documentation.	91%	-Reimbursements - internal account not sufficient need invoices and proof of payment - costs otherwise allowable. -Several CARES funders - org seems capable of managing -Note: Sub Contractor for GLS application additional \$500,000 in CARES funding for rental assistance.
Evaluator 7	Yes, the organization should be reimbursed based on the provided documentation.	93%	Several of the LPO's are Closed Due to COVID. How do you plan to distribute to the people and populations that typically use these LPOs? Will these closures, which appear to be in communities of color, have any impact on the organization's ability to achieve their performance measures?
Evaluator 8			

The Storehouse of America Inc. **Average: 85 %**

Evaluator 1		80%	I am a little concerned about needing to hire an executive director at this time. Also not being able to provide food out of their normal location seems to add to their difficulties. Have they identified exact locations and times for food distribution?
Evaluator 2		99%	
Evaluator 3		94%	Small organizations have a challenge to accomplish big projects in these times. I admire this organization's program while I wish they had more LPOs with which to engage. Hoping they can deliver on the project.....
Evaluator 4		71%	Agency is operating at a deficit and request is higher than budget. However, they are serving a high priority need in a struggling area, so should consider some level of support.
Evaluator 5			
Evaluator 6		81%	What is the frequency of distribution are clients identified before distribution? Should the funding request be \$99,284.12 rather than \$90,259.12?
Evaluator 7		85%	
Evaluator 8			I am a little nervous about the organization's ability to get out of the building into the various neighborhoods to get the food distributed.

University of South Florida **Average: 88 %**

Evaluator 1		84%	
Evaluator 2		95%	
Evaluator 3		99%	
Evaluator 4		74%	Difficult to understand anticipated #'s they plan to serve.
Evaluator 5			
Evaluator 6		88%	
Evaluator 7		90%	
Evaluator 8			