

# LOI Form

---

## *LOI*

---

If you would like to complete this Letter of Intent in Word first and copy your answers over later, use the following link: [Download LOI](#)

The rubric that will be used to score your Letter of Intent can be found here: [Download LOI Rubric](#)

Please pay attention to character limits while working on your draft. These limits include spaces.

### Organization Name\*

Unitarian Universalist Church of St. Petersburg, FL

### Project Name\*

Create a brief name for this large capital project. This is how it will appear throughout the PCF grant portal.

Little House Renovation

### EIN\*

59-0895916

### Incorporation Year\*

What year did your organization incorporate? This will be the year listed on your determination letter from the Internal Revenue Service.

1966

### Organizational Mission Statement\*

What is your organization's mission statement? This should be no longer than one or two sentences.

Our mission is to be an inclusive, evolving religious community that inspires spiritual and intellectual growth to make our world a better place.

We bring our mission to life through our wide range of shared ministries — social justice, religious education, pastoral care, and many more.

### Unique Entity ID (SAM)

Please provide your organization's Unique Entity ID number. This is a specific number used by the federal government to identify your organization. **This is different from a DUNS number, which the federal government no**

**longer uses.**

If you do not have a Unique Entity ID number, you can create an account on SAM.gov and apply for one here (it is free and may take 3-4 days for approval): <https://sam.gov/content/home>

This field is optional as to not stop a qualifying organization from applying. HOWEVER, a Unique Entity ID number will be required if your organization is approved for a grant. Your organization should apply for a number now if it does not yet have one.

Character Limit: 12

Y7MELLVEJMN4

**Annual Operating Budget Size\***

Please provide the amount of your annual operating budget (expenditures only) for your entire organization.

\$315,000.00

**Amount Requested\***

The maximum grant amount is \$5 million. You may request up to 5% for grant administration, project management, and other indirect costs. Please be sure your indirect cost rate is represented in the figure you put below.

**Note: You will be required to upload a more detailed budget if you are approved for the full application stage. You will need to also attach any bids, estimates, and agreements with contractors or other vendors in relation to the proposed project.**

\$72,000.00

**Does the total project cost exceed the amount your organization is requesting?\***

Please note: Answering "Yes" will cause additional questions to load later in this application.

**Examples**

ABC Childcare is seeking funding for a new playground. ABC Childcare is asking PCF to fund \$150,000 for certain equipment, and will seek other funding and donations for the remaining \$20,000 of the playground. ABC Childcare would select "Yes" for this question.

Better Tomorrow, a mental health provider, is looking to expand their counseling center by two rooms to meet increased service demand arising from the pandemic. Better Tomorrow has secured \$25,000 in private contributions, and wants to request the remaining \$125,000 in this grant. Better Tomorrow would select "Yes" for this question.

DBE Food Pantry is seeking funding for a new HVAC unit for their pantry, and is requesting \$40,000 from PCF to cover the entire cost. DBE Food Pantry would select "No" for this question.

No

## Parent Non-Profit/Subsidiaries\*

If your organization has a parent non-profit that has multiple subsidiaries, will multiple subsidiaries be applying in this process?

### Example

Better Tomorrow is the parent non-profit of three organizations. Two of those organizations want to apply in this process. Both would select "Yes" on this question.

No

## *Request Specifics*

---

### Organization Programming Background\*

Please describe the programming your organization offers to the community and the length of time it has been doing so. That is, what does your organization **do** and **how long** has it been doing it?

The Friday Sunset Supper was originally located in Williams Park. After some discontent among City officials, a coalition of organizations including the Unitarian Universalist Church of St. Petersburg (UUSP), Society of Friends, Food not Bombs and others in the community sought a new location to serve the food insecure, which would be clean, safe, and have bathroom facilities. UUSP's Homeless Ministry, suggested their onsite playground. Although there was some trepidation among Church members about bringing a meal share program onsite, the Board of Trustees decided it was important to UUSP's mission to provide this service and approved the meal share program on a trial basis for 6 months. The Suppers began in April of 2009 and has continued since. The Supper has evolved over the years to meet the needs of our guests. The provision of personal products has grown from a few tables with supplies, to a group of volunteers offering guests clothes, sleeping bags, blankets, personal hygiene products, 1st aid supplies, laundry detergent, rain ponchos, and masks, etc. from the Little House. Volunteers have arranged for hair cutting services, bicycle repair by the St. Petersburg Bicycle Co-Op, vaccine administration by the Department of Health and health screening by EPIC. Recently, the volunteers modified practices to meet COVID-19 demands. Without missing a Friday, volunteers donned masks, kept 6' apart, brought in food packaged for assembly in paper bags for distribution and packaged personal products in baggies. Outdoor tables were used to create an informal outdoor 'market' environment. Once again guests are welcome to sit at the picnic tables which had been cordoned off during the worst of the Pandemic.

Whether serving food, helping guests navigate services, listening, praying, offering personal products and clothes or offering birthday songs and cupcakes for guests' birthdays, the love and respect of this volunteer sustained ministry shine through.

### Community Need\*

Please describe the community need that exists for your programming. If you are able to cite quantitative, local data, that will strengthen your proposal.

St. Petersburg's unsheltered community is extremely vulnerable due to lack of shelter, health care, employment, household stability. COVID19 and the associated shutdown exacerbated existing obstacles to access to clean potable water, sanitary facilities, and relief from extreme weather. UUSP volunteers worked to meet these needs when reliable refuge e.g. Starbucks and the library were closed to indoor service. Local shelters were unable to accommodate newcomers in need. Although these barriers have lifted, there are new obstacles e.g. a real estate boom resulting in a severe shortage of low income housing. The Friday Supper

guests are a mobile community, with many variables affecting attendance including illness, death, violence or threat of violence, loss of housing resulting from the real estate boom, and pressure to move from current informal shelter e.g. under an overpass, in vegetation. Although the average number of guests at the UUSP Friday Sunset Suppers has not fluctuated much from an average of 78 guests each week in 2019 to 77 in 2022, volunteers have noticed many new faces on Fridays, sometimes arriving in waves of newcomers. The annual "Point in Time" (PIT) count of individuals facing homelessness provides data for one pre-determined day. In 2019, pre-pandemic, there were approximately 2,415 individuals in Pinellas County who met HUD's definition of 'homeless.' With the arrival of COVID19 Pandemic, 2020 saw a slight decrease in individuals counted, 2,226. Numbers increased in 2021 with 2,307 individuals counted.

Affordable housing stock shrank; the percentage of homeless individuals who are sheltered vs. unsheltered has decreased from 65.47% in 2019 to 56.57% in 2021 (PIT).

Death rate increased. Celebrate Outreach, a local nonprofit working to end and prevent homelessness, hosts an annual Homeless Memorial Service recognizing those who have died during the year. In 2019, there were 69 documented deaths; in 2020 there were 50; in 2021 there were over 100.

## Negative Economic Impact\*

**The following question is the keystone of a strong application in this process. If your organization cannot demonstrate a negative economic impact from the pandemic, your application will not qualify for committee review. If you are uncertain about what constitutes negative economic impact or how to demonstrate it, please contact PCF staff for technical assistance.**

Describe your organization's negative economic impact arising from the COVID-19 pandemic. Examples could include:

- A reduction in revenue from 2019 to 2020
- Inflationary pressures
- Increases in demand for services that have not been compensated for through new revenue
- The use of reserves for unbudgeted expenses since the onset of the pandemic, and such use of reserves has prevented the purchase of capital assets
- A need for capital assets to offset community need for which your organization does not have the resources to purchase due to the negative economic harm from the pandemic
- A need for additional capital assets to adapt operations to accommodate health and safety guidelines by the CDC
- Growth in restricted pandemic-related revenue that does not permit capital asset acquisition

**Note: If you are applying for both a Small Purchase and Large Project, you may reuse the answer for this question PROVIDED THAT the negative economic impact is relevant to both requests.**

The negative fiscal impact from the pandemic began in the last quarter of fiscal year 2019-20. In March 2020, the Church was closed to indoor services and events, in accordance with the public health emergency declared in Florida. Except for a brief reopening in December 2021, our facilities remained closed until March 2022. Our decision to remain closed after Florida instituted reopening programs was based on the ongoing high-risk level for Pinellas County as reported in the COVID ActNow database. A statement by the Board of Trustees in September 2021 explained:

"This policy is grounded in loving concern for one another and follows the science. It applies to members, staff and visitors — including renters, other users of our facilities and vendors performing services inside the facilities."

While we continued to provide outdoor gatherings for some activities, most notably the Friday Sunset Suppers, the negative fiscal impact of closing our facilities and suspending in-person services was significant. Total revenues dropped by 18% (\$46,891) between FY 2019-20 and FY 2020-21. Property rentals fell by

72% (\$5,337) while fundraising events – normally held in Church facilities – plummeted from nearly \$20 thousand to zero.

With our facilities closed and in-person services suspended, we were able reduce operating expense by 16%. As Table 1 shows (PDF file attached), we incurred an operating deficit of \$4,500 in FY 2021. Aided by funds from a PPP loan, we were able to avoid depleting reserve funds.

For the fiscal year ending in July 2022, UUSP's operating income rebounded somewhat, but income from facilities rentals and fundraising events has not yet returned to pre-Covid levels. Meanwhile, operating expenses for re-opening facilities, expanding communication efforts to the community, and continuing our social justice programs have increased. As a result, we had an operating deficit in FY 2022, as shown in Table 2 (PDF file attached). Since we drew on reserve funds to cover the deficit, we had to defer several high-priority capital projects that were designed to make the Church more accessible to congregants and the community.

#### Negative Impact on Individuals Served by UUSP

The individuals served by UUSP Friday Sunset Suppers, many of whom are unhoused or experiencing food insecurity, have been disproportionately impacted by the pandemic. St. Pete has the highest unhoused population in the County, exacerbated by unemployment and rising housing costs since the pandemic began. Feeding America's Map the Meal Gap shows that over 12% of people in Pinellas County report not having enough food to eat, and black and Hispanic residents are significantly more likely to experience food insecurity and be unhoused.

## Proposal Description\*

The American Rescue Plan Act requires a request that is reasonable and proportional to the level of economic impact your organization experienced. This means the request you describe below should not be greater than the economic harm your organization has suffered.

Please describe your project proposal and address the following:

- What project will be undertaken with these funds?
- What is the estimated lifespan of the project/property improvement?
- How does it address the negative economic harm you described in the previous question?

The UUSP Little House Project entails the improvement of an existing detached building, adjacent to the UUSP main building from which the Friday Sunset Suppers are served. The building is used by UUSP primarily for its outreach ministry to people in need of a meal, basic hygiene supplies, clothing and a restroom. The building has water and power but is unfinished. UUSP has a multi-year plan to improve the building to make it more accessible to guests but has only been able to complete a portion of the work (structural repairs to roof, and Arlington door replacement for \$8,500) due to revenue shortages associated with the Pandemic. UUSP's Facilities Master Plan, recognizing the significance of the Little House in its Outreach Ministry, recommended the following improvements:

- new windows
- drainage
- Installation of Mini Split HVAC
- kitchen e.g. plumbing, electrical, installation of donated cabinetry
- restroom e.g. plumbing, electrical, installation of ADA compliant toilet, sink and shower
- Painting of the interior

The UUSP Board of Trustees also approved installation of fans and lighting and of a storage system.

Permanent high grade canopies and tables have been requested due to vulnerability to Florida weather.

These items are needed to serve meals outdoors, to distribute clothes and personal products, and for guests to seek shelter from the elements.

The estimated lifespan of the interior portion of the project is 25 years; the outdoor portion is expected to last 5 years.

The Friday Supper is entirely staffed by volunteers. UUSP members and volunteers have donated supplies e.g. face masks and vinyl gloves. UUSP members have also supported the Supper by way of a special Collection, three Sundays a year, "Share the Plate," where a portion of the collection targets a specific ministry. Typically ~\$100 is collected.

If funded, the project would enable the improvement of the Little House, which, in turn, would allow for improved operations of our volunteers. This project would also provide an ADA compliant toilet and sink and a roll-in shower for our guests. When the St. Petersburg area was first subject to the Pandemic shutdown, the few places that unsheltered guests could use a restroom were shuttered. Service providers stopped taking new clients. The shortage of resources to this population, already vulnerable to disease, presented a near crisis.

### Number Served\*

How many people will directly benefit from this capital project annually?

4000

### Unduplicated vs. Duplicated\*

Is the number indicated above duplicated or unduplicated?

**Duplicated:** A client is counted each time they access services

**Unduplicated:** A client is counted once, regardless of the number of times they access services

**Example:** ABC Food Bank operates two mobile food pantries, one in Clearwater and one in St. Petersburg. Taylor, a Pinellas County resident, goes to both food pantries. If ABC Food Bank counts Taylor's visit TWICE, it is **duplicated**. If ABC Food Bank counts Taylor's visit ONCE, it is **unduplicated**.

Duplicated

### Other (Explanation Required)

If you selected "Other" in the previous question, please explain how your organization determined the number of clients that will benefit from the proposed capital project.

### Rent vs. Own\*

Does your organization rent or own the property for which you are proposing modifications?

**Note: Selecting "Rent" will cause more questions to load below.**

Own

### Guiding Principles - Client Impact\*

The American Rescue Plan Act, which provides the funding for this grant program, aims to ensure an equitable recovery from the COVID-19 pandemic. The term "equity" is defined as:

The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with

disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

One of the guiding principles of this fund is that it will apply a lens of equity to ensure the needs of specified priority populations are met.

**Will this project benefit the community members defined above that have experienced disproportionate negative impacts from the COVID-19 pandemic? If so, how?**

For over 10 years UUSP has been a consistent presence in St. Pete providing the Friday Sunset Supper and resources from the Little House to underserved individuals. Each week the program serves 60-100 people who are unhoused or experiencing food insecurity. With the dramatic increase in housing costs and inflation, more individuals are struggling to cover basic living expenses. In 2021 nationally 20 million adults were experiencing food insecurity, and 12 million were behind on their rent at risk of eviction (Census Bureau Pulse Survey). In St. Pete 11.6% of adults and 15.8% of kids are living in poverty, and 12% of families report not having enough food to eat (USDA Economic Research Service). St. Pete also has the highest number of unhoused individuals in the County with 53% of unhoused individuals reporting that they live in St. Pete (HUD PIT report). Black and Hispanic residents are disproportionately represented and significantly more likely to experience food insecurity or be unhoused. In St. Pete almost 20% of black families live in poverty compared to 8% of white families. In Pinellas, 21% of people experiencing food insecurity were black and 13% Hispanic; while over 35% of unhoused individuals are black or multiple races (HUD PIT report). This is despite the fact that 73% of Pinellas County residents are white. Additionally individuals with mental illness are also over-represented in Pinellas County's unhoused population with almost 30% reporting a mental health diagnosis.

With a significant need in the community, UUSP's program aims to assist underserved individuals in need within the community. UUSP's work is guided by the seven principles of Unitarian Universalism including respecting "the inherent worth and dignity of every person" and practicing "justice, equity, and compassion in human relations". Following these principles, we provide guests with access resources each week in a safe, reliable, and non-judgemental environment.

## *Community Connection*

The American Rescue Plan Act (ARPA) prioritizes organizations that either have headquarters or carry out the majority of their operations inside Qualified Census Tracts (QCTs). QCTs are a standard method of identifying communities with a large proportion of low-income residents. The U.S. Department of Housing and Urban Development determines what areas qualify as QCT.

To assess if your organization serves or is headquartered in a QCT, use the following link:

[https://www.huduser.gov/portal/sadda/sadda\\_qct.html](https://www.huduser.gov/portal/sadda/sadda_qct.html)

In the top right-hand corner, choose the state of Florida and Pinellas County. Then on the left-hand side of the screen, click the box next to "Color QCT Qualified Tracts." The QCT zones are denoted in purple. You can also map your address by adding it into the address box at the top to see if your location is inside the zones.



Below, please provide the location of your operations and the location of your headquarters, if different.

### Headquarters Location\*

Please provide your organization's headquarters address as it appears on your Sunbiz account. To check your Sunbiz registration, you may search here: <https://dos.myflorida.com/sunbiz/search/>  
719 Arlington Ave N, St. Petersburg, FL

### QCT Determination - Headquarters\*

Is this organization headquartered in a QCT?



No

### Project Location\*

Please provide the address or intersection where the property being modified is.

719 Arlington Ave N. St. Petersburg, FL

### QCT Determination - Project\*

Is this organization's project in a QCT?

No

### QCT Impact\*

PCF understands that just because a project may not be located in a Qualified Census Tract, those who reside in one may access your services and may come to the location where your organization's project will take place.

- If applicable, please describe if you have clients that reside in a QCT as indicated on the map linked above, and the proportion of your clients that come from these areas.
- If your organization does not serve clients from a QCT, you can write "Not Applicable" below.

UUSP is located just one block from the QCT that covers parts of downtown and south St Petersburg. It is more than likely that a significant portion of our guests at Friday Sunset Suppers come from that area. In addition, we are located on Mirror Lake, where unhoused individuals may find informal shelter.

### QCT Determination - Clients\*

Does this organization's project benefit residents of QCTs?

No

This section aims to capture general demographic data about your organization and to see how you engage with and represent the community you serve. PCF has generalized the demographic data questions more than it has in other processes because of the public nature of this process. PCF understands that identity disclosure can be a sensitive matter and wants to respect your organization's board and staff. If your organization feels comfortable sharing more detailed demographic information, it may do so in the "Community Representation and Connection" section.

### Community Representation and Connection\*

Describe how your organization is representative of, or has authentic connections to, the community your proposal seeks to serve. You can list other community-based organizations that work on programming with you and/or list examples of your work within this community.

Over the years there have been many organizations that founded and sustained the Friday Night Supper e.g. Food Not Bombs, the Society of Friends. Currently, the Friday Night Supper has relationships with the Department of Health, EPIC, Showered and Empowered, the St. Petersburg Bicycle Co-Op, and the Pinellas County Homeless Leadership Alliance. Each organization has brought its own specialization to supplement the meal and personal products offered to our guests every Friday.

UUSP is a partner and member of Celebrate Outreach, Inc. (CO) a local nonprofit working to end and prevent homelessness. Its Board consists of members who are both sheltered and unsheltered. Representation from the homeless community provides much needed perspective on actual needs. Eric, one of the unsheltered members of the Board, serves as a volunteer Friday nights. Most recently he joined the Homeless Leadership Alliance as a community representative, following in the footsteps of GW, another CO Board member who has experienced homelessness, and was involved in the Friday Supper for many years.

UUSP has provided space to Celebrate Outreach for its community educational forums and for the annual Homeless Memorial Service. Its ministry on homelessness, UU's Helping People, has worked to support agencies serving individuals and households facing homeless financially and with volunteer participation, e.g. Cara House, Daystar Life Center and Family Promise of Pinellas County.

### Leadership Demographics - CEO/Executive Director\*

Does your CEO/Executive Director consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

Neurodiverse/physically disabled

### Leadership Demographics - Executive Level Leadership Team\*

Does your executive leadership team consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC

Neurodiverse/physically disabled

### Leadership Demographics - Board Membership\*

Do your board members consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color

- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC

LGBTQ+

Neurodiverse/physically disabled

## Financial Overview

---

### Budget Summary\*

Please provide a brief sketch of the categories of expenses and the costs needed for your project. If your organization is requesting compensation for indirect costs, be sure to note the percentage (up to 5%) and dollar amount below.

**If you are invited to complete the full application, you will be asked to upload current verifiable bids, proposals, price lists [from your potential vendor(s)] from the past 60 days. If a contractor has already been selected for a construction project for which you are requesting funding, you will need to upload their bid. You are strongly encouraged to collect any remaining bids, proposals, and price lists shortly after submitting this LOI.**

Proposed Project Budget/SOW:

Electrical	\$5,000
Plumbing	\$8,000
Equipment (e.g., windows, AC, ADA shower/toilet/sink, fans/lighting, storage, playground, picnic tables/canopies)	\$20,660
Contractor (e.g., framing, drainage, ADA entrance, bath/shower installation, cabinetry, insulation, painting, flooring)	\$25,000
Permitting	\$2,000
Architect/engineering	\$2,500
Subtotal	\$63,160
Contingency (10%)	\$6,316
Overhead @ 4%	\$2,526
Total	\$72,002

### Project Preparedness\*

If your letter of intent is approved, you will have 30 days to submit a full proposal. This will require multiple estimates/bids for your project that detail the costs you've sketched out above from potential contractors that would do the actual work.

Where are you in the planning process for the implementation of this project? Please describe your organization's readiness for this project including your ability to collect bids and select contractors and/or vendors. **If you have already selected a contractor for the project, you will need to describe how that contractor was chosen.**

#### Example

Better Tomorrow has spoken with contractors about their counseling center expansion project, but has only sought one proposal from a contractor. Better Tomorrow would describe so below, having sketched out the costs in the previous question. Better Tomorrow would indicate its plan to obtain more quotes/bids upon submitting this LOI.

Community Arts 'R Us has begun construction on its new arts center, as it had secured 75% of the funding for it before the pandemic. Therefore, a contractor has already been selected, and is looking to obtain the funding necessary to complete the project. Below, Community Arts 'R Us would explain it has a cost proposal ready to upload from their selected contractor, and is ready to carry out the rest of the project if funding is awarded.

UU St. Pete has received one proposal from a contractor, which is the basis of the budget figures shown above. UU St. Pete has contacted a second contractor and will obtain additional quotes/bids upon submitting this LOI.

### Other Funding Sources\*

Please describe any other funding not already mentioned that your organization has applied for or obtained for this project. This includes but is not limited to Community Development Block Grants (CDBG), local government grants (including Tourist Development Council funding), foundation grants, and donors (you do not need to disclose donor identities, simply amount raised that is allocated to this project). This includes any matching grants or in-kind contributions you may have obtained.

If none, please write N/A.

N/A

### Changes in Operating Costs\*

Please answer this question based on the descriptions below:

- If this project **increases** ongoing operational costs (programmatic, operating maintenance or other costs), how will you compensate for the difference?
- If this project **decreases** ongoing operating costs, how will it do so?
- If this project **does not affect** operating costs, please note so below.

We may experience a small increase in utilities costs due to the project. The Little House is only in use one day a week and although we anticipate increased use of water and electricity, the increase to our operating budget would be less than \$1,000 per year. We could absorb this increase to our operating budget, which is currently about \$315 thousand.

### Fund Management Capacity\*

Please describe your organization's capacity to manage these potential ARPA funds in terms of fiscal management and financial infrastructure.

**This includes, but is not limited to, the use of accounting software that can track a general ledger and multiple accounts and the ability to work on a reimbursement-basis.**

The inability to handle a reimbursement-basis grant does not disqualify your organization from applying.

UUSP uses Quickbooks Online software for fiscal management. All income and expense transactions are recorded and tracked in Quickbooks. We contract with a CPA who records approved transactions in Quickbooks, reconciles bank accounts, and produces financial reports.

Income and expense budgets are developed each year with input from Church members who serve as chairs of program committees. The operating budget is approved by Church membership at our annual meeting. Invoices and requests for payment require approval from the designated committee chair and the Treasurer

or Assistant Treasurer. Approved expenses must be within budgeted amounts. Images of documents are stored in Quickbooks. We can track income and expenditures by program (e.g., Buildings and Grounds, Communications) and by class of funds (e.g., Operations, Capital Projects, Social Justice). Although we have the financial management capability to work on a reimbursement-basis, such a basis would strain our cash flow.

## *Additional Information*

---

### **Additional Upload**

If you have something else to share, you can upload it here in PDF format.

**Please note: Due to limitation of this grants system, the upload field will not carry over to the full application if you are moved forward to the full application phase. You will need to upload this file again if you are moved forward in the process.**

PDF attachment.pdf

### **Anything else to share?**

If you have any details to share regarding this grant request, you may do so below.

## File Attachment Summary

---

### *Applicant File Uploads*

- PDF attachment.pdf

The following pages include:

Tables illustrating the negative financial impact of the pandemic on UUSP operating budget:

- Table 1 Comparison of UUSP financial activity from FY 2019-2020 to FY 2020-2021
- Table 2 Comparison of UUSP financial activity from FY 2020-21 to FY 2021-22

Photos of the current Little House facility, where Friday Sunset Suppers are held and photos of our guests at the Friday Suppers.



Table 1				
Unitarian Universalist Church of St Petersburg				
Statement of Activity - Church Operations				
July 2020 - June 2021 vs. July 2019 - June 2020				
	Jul 2020 - Jun 2021	Jul 2019 - Jun 2020	Change	% Change
<b>Revenue</b>				
<b>42000 Church Income</b>				
42100 Pledges	\$ 183,040	\$ 197,468	\$ (14,429)	-7%
42200 Contributions and Loose Offerings	\$ 7,957	\$ 16,950	\$ (8,993)	-53%
42300 Endowment Distribution	\$ 15,329	\$ 13,800	\$ 1,529	11%
42600 Property Rentals	\$ 2,062	\$ 7,399	\$ (5,337)	-72%
<b>Total 42000 Church Income</b>	<b>\$ 208,388</b>	<b>\$ 235,618</b>	<b>\$ (27,229)</b>	<b>-12%</b>
43000 Fundraising Projects	\$ -	\$ 19,662	\$ (19,662)	-100%
<b>Total Revenue</b>	<b>\$ 208,388</b>	<b>\$ 255,279</b>	<b>\$ (46,891)</b>	<b>-18%</b>
<b>Expenditures</b>				
Total 61000 Administrative	\$ 29,120	\$ 40,096	\$ (10,977)	-27%
Total 61200 Communications	\$ 11,175	\$ 1,026	\$ 10,149	990%
Total 61300 Building & Grounds	\$ 58,537	\$ 76,517	\$ (17,980)	-23%
Total 61400 Music Expenses	\$ 7,598	\$ 21,221	\$ (13,623)	-64%
Total 61500 Program Expenses	\$ 4,430	\$ 9,577	\$ (5,146)	-54%
Total 61700 RE Expenses	\$ 22,155	\$ 29,740	\$ (7,585)	-26%
Total 61800 Worship Expenses	\$ 79,822	\$ 73,957	\$ 5,865	8%
<b>Total Expenditures</b>	<b>\$ 212,837</b>	<b>\$ 252,134</b>	<b>\$ (39,297)</b>	<b>-16%</b>
<b>Net Operating Results</b>	<b>\$ (4,449)</b>	<b>\$ 3,145</b>	<b>\$ (7,594)</b>	<b>-241%</b>
<b>Other Income</b>				
PPP Loan	\$ 25,544		\$ 25,544	
<b>Net Income</b>	<b>\$ 21,095</b>	<b>\$ 3,145</b>	<b>\$ 17,950</b>	<b>571%</b>

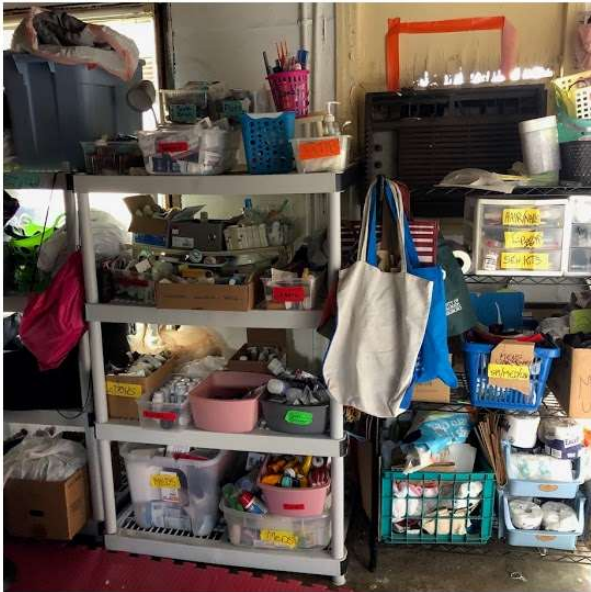
Table 2

**Unitarian Universalist Church of St Petersburg  
Statement of Activity - Church Operations**

July 2021 - June 2022 vs. July 2020 - June 2021

	Jul 2021 - Jun 2022	Jul 2020 - Jun 2021	Change	% Change
<b>Revenue</b>				
<b>42000 Church Income</b>				
42100 Pledges	\$ 205,593	\$ 183,040	\$ 22,553	12%
42200 Contributions and Loose Offerings	\$ 16,318	\$ 7,957	\$ 8,361	105%
42300 Endowment Distribution	\$ 17,428	\$ 15,329	\$ 2,099	14%
42600 Property Rentals	\$ 980	\$ 2,062	\$ (1,082)	-52%
<b>Total 42000 Church Income</b>	<b>\$ 240,319</b>	<b>\$ 208,388</b>	<b>\$ 31,931</b>	<b>15%</b>
43000 Fundraising Projects	\$ 1,245	\$ -	\$ 1,245	#DIV/0!
<b>Total Revenue</b>	<b>\$ 241,624</b>	<b>\$ 208,388</b>	<b>\$ 33,236</b>	<b>16%</b>
<b>Expenditures</b>				
Total 61000 Administrative	\$ 48,524	\$ 29,120	\$ 19,404	67%
Total 61200 Communications	\$ 23,586	\$ 11,175	\$ 12,412	111%
Total 61300 Building & Grounds	\$ 80,646	\$ 58,537	\$ 22,109	38%
Total 61400 Music Expenses	\$ 17,045	\$ 7,598	\$ 9,447	124%
Total 61500 Program Expenses	\$ 4,278	\$ 4,430	\$ (152)	-3%
Total 61700 Religious Education Expenses	\$ 18,404	\$ 22,155	\$ (3,752)	-17%
Total 61800 Worship Expenses	\$ 95,964	\$ 79,822	\$ 16,142	20%
<b>Total Expenditures</b>	<b>\$ 288,447</b>	<b>\$ 212,837</b>	<b>\$ 75,609</b>	<b>36%</b>
<b>Net Operating Results</b>	<b>\$ (46,822)</b>	<b>\$ (4,449)</b>	<b>\$ (42,373)</b>	<b>952%</b>
<b>Other Income</b>				
Interest / Dividend Income	\$ 6,676	\$ -	\$ 6,676	
PPP Loan		\$ 25,544	\$ (25,544)	-100%
<b>Net Income</b>	<b>\$ (40,146)</b>	<b>\$ 21,095</b>	<b>\$ (61,241)</b>	<b>-290%</b>

# Little House





Guests at Friday Night Sunset Supper

