

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Introductory Questions

Have you completed the anonymous survey about your experience with this CARES grant process?*

Yes

Do you have expenses to report for 12/31/20 to 1/31/21 under your CARES grant?*

Yes

Pinellas CARES Nonprofit Partnership Fund

Project Name

Direct Support Professional Hazard Pay Initiative

Priority Funding Areas

Behavioral Health

Award Type

Installment

Amount Awarded for Future Programming

\$249,795.00

Amount Spent - December 31, 2020 to January 31, 2021*

How much grant funding was spent **between December 31, 2020 and January 31, 2021?**

\$31,173.00

Amount Spent as of January 31, 2021*

How much of the awarded funding was spent from project inception to January 31, 2021?

\$242,573.00

Brief Spending Narrative*

Please briefly explain the spending activities from **December 31, 2020 to January 31, 2021**. If you have not expended any funds, please return to the top of this report and indicate so.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

141 staff members completed 11,717.25 hours of direct care services for the pay period 12/26/2020-1/8/2021 which was paid out on January 15, 2021. At a rate of \$2.50 for hazard pay for the direct care hours, \$29,293.49 was expended in hazard pay hours. Hazard pay stipends were provided to staff members for every 10 hours of direct care overtime, resulting in \$1880 in stipend pay. Total hazard pay for this pay period was \$31,173.49. Direct care services were provided in residential group home settings and adult day training program settings.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

The Arc Tampa Bay was fortunate to start their vaccine clinics in January 2021 with the first clinic being held on January 11. While guidance and data related to COVID transmission post vaccination is not readily translated into how it impacts how we provide services, we are hopeful that the vaccinations will greatly reduce restrictions and transmission. Case managers have been entering COVID vaccine information into client electronic health records. In January, 90 residents received their first dose of the vaccine. The Arc Tampa Bay has not experienced any COVID outbreaks among residents despite some staff members being pulled from shift from suspected or confirmed COVID. Staff members had the opportunity to be vaccinated as well but not all have chosen to do so. Our last vaccine clinic was held 2/22/2021.

Behavioral Health Metrics

December 31, 2020 to January 31, 2021 - Individuals Served - Behavioral Health*

Please specify the number of individuals that were given behavioral health services between **December 31, 2020 to January 31, 2021** through your programming.

116

Measurement - Behavioral Health

This is the measurement that your organization specified it would use to measure progress through this grant.

Monthly Reactive Strategy Reports

December 2020 - Actual Progress Rate - Behavioral Health*

Please specify the ACTUAL progress rate **for January 2021 (in a percentage)** based on the Measurement indicated in your original application.

100

December 31, 2020 to January 31, 2021 - ZIP Codes of Individuals Served - Behavioral Health*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the time between December 31, 2020 to January 31, 2021.**

FOLLOW THE EXAMPLE FORMAT EXACTLY, INCLUDING THE COLON.

ZIP CODE: Number served

Example

Group Therapy (Program Service ZIP Code)

33705: 15

Telehealth Counseling (Participant ZIP Codes)

33782: 5

33764: 3

33760: 8

Residential Services:

33756: 6

33759: 2

33763: 5

33770: 4

34683: 34

34685: 6

34688: 16
34689: 6
34695: 6
34698: 24

Harborside Studios:

33755: 1
33759: 1
33761: 1
33763: 1
34683: 1
34688: 1
34689: 1

Advanced Funds - Justification of Expenditures

Monthly Expense Reporting*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

JANUARY 2021 INVOICE AND DOCUMENTS.pdf

Documentation attached includes The Arc Tampa Bay payroll report, status forms and excel spreadsheets. Please note that the payroll/timecard report was scanned in reverse. Also included is documentation from the bank and the payroll system showing direct deposit information for the pay period.

Does the above documentation contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.