

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Pinellas CARES Nonprofit Partnership Fund

Please do not submit your final December report until all supporting fiscal documentation has been collected and can be compiled for submission.

Project Name

Direct Support Professional Hazard Pay Initiative

Priority Funding Areas

Behavioral Health

Award Type

Installment

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$249,795.00

Amount Spent - December 27 to 30, 2020*

How much grant funding was spent between **December 27 and 30, 2020?**

\$34,141.58

Amount Spent - December 2020*

How much grant funding was spent during the **entire month of December 2020**?

\$105,035.45

Amount Spent as of December 30, 2020*

How much of the awarded funding was spent from project inception to December 30, 2020?

\$211,400.00

Brief Spending Narrative*

Please briefly explain the spending activities from **December 27 to December 30, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

While the pay date of Dec 31 falls outside of Dec. 30, the pay was for pay period 12/12/2020-12/25/2020. During that pay period, 158 staff member provided 12,860.50 hours of hazard pay, equaling \$32,151.58 in hazard pay with an additional \$1,990.00 in stipend hazard pay for working OT over the amount of 10 hours in a pay week. Total hazard pay disbursed was \$34,141.58.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

The Arc Tampa Bay operates an intensive behavior group home in Palm Harbor. One of the residents was previously a resident of a mental health facility and demonstrates many challenging behaviors such as property destruction, self-harm, verbal aggression, physical aggression and elopement. The past year has been extremely challenging due to limitations in preferred activities such as shopping, walking to stores, etc. SS has had 8 Baker Acts in 2020, the majority of them occurring from Sept – Nov 2020 with several occurring for each month. With stable staffing and medical care, SS's incidents have been decreasing the past month. She has been displaying more appropriate ways to seek attention. Typical Baker Acts have been initiated with elopement from the property. SS has been remaining on the property and using appropriate tools such as calling the "Friend Line" when feeling frustrated or depressed.

Behavioral Health Metrics

December 27 to 30, 2020 - Individuals Served - Behavioral Health*

Please specify the number of individuals that were given behavioral health services between **December 27 and 30, 2020** through your programming.

111

December Projections - Number Served - Behavioral Health

This was the number of individuals your organization projected it would serve in **December 2020** through this grant funding.

103

December 2020 - Actual Total # Served - Behavioral Health*

Please specify how many individuals were given behavioral health services through your funded programming in **December 2020**.

117

Measurement - Behavioral Health

This is the measurement that your organization specified it would use to measure progress through this grant.

Monthly Reactive Strategy Reports

December Projections - Progress Rate - Behavioral Health

This was the estimated progress rate from your application for **December 2020**. This was the projected improvement based on the Measurement from your application, viewable above.

75

December 2020 - Actual Progress Rate - Behavioral Health*

Please specify the ACTUAL progress rate for **December 2020 (in a percentage)** based on the Measurement indicated in your original application.

100

December 27 to 30, 2020 - ZIP Codes of Individuals Served - Behavioral Health*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the week of December 27 to 30, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Group Therapy (Program Service ZIP Code)
33705: 15

Telehealth Counseling (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Residential Services:

33756: 6
33759: 2
33763: 5
33770: 4
34683: 31
34685: 6
34688: 12
34689: 4
34695: 6
34698: 20

Harborside Studios Day Program:

33759: 2
33761: 1
33763: 1
34689: 1

Advanced Funds - Justification of Expenditures

Monthly Expense Reporting*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and **upload as a PDF here.**

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE.**

If you have any notes on this, please put them in the field below.

TATB DECEMBER 2020 INVOICE AND DOCS.pdf

Summary of Hazard Pay for December 2020:

Pay Date Dec. 4 (pay period: 11/14/20-11/27/20): Hazard pay hours worked: 13,301.75; Hazard pay: \$33,254.74; Stipend hazard pay for OT: \$2030; Total hazard pay: \$35,284.74

Pay Date Dec. 18 (pay period: 11/28/20-12/11/20): Hazard pay hours worked: 13,399.50; Hazard pay: \$33,499.13; Stipend hazard pay for OT: \$2110; Total hazard pay: \$35,609.13;

Pay Date: Dec. 31 (pay period: 12/12/20-12/25/20): Hazard pay hours worked: 12,860.50; Hazard pay: \$32,151.58; Stipend hazard pay for OT: \$1990; Total hazard pay: \$34,141.58.

NOTE: The executive director is quarantined due to possible COVID exposure and is maintaining the live signatures until he is cleared to return onsite.

Does the above documentation contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.

Final Survey

We would like your feedback on the CARES experience. Please complete the following anonymous survey:

<https://www.surveymonkey.com/r/DCF7RN>

*

I have completed this survey