

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Pinellas CARES Nonprofit Partnership Fund

Project Name*

Direct Support Professional Hazard Pay Initiative

Priority Funding Areas

Behavioral Health

Award Type

Installment

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$249,795.00

Amount Spent - November 29 to 30, 2020*

How much grant funding was spent between **November 29 and 30, 2020**?

\$0.00

Amount Spent - November 2020*

How much grant funding was spent during the **entire month of November 2020**?

\$73,376.00

Amount Spent - December 1 to 5, 2020*

How much grant funding was spent between **December 1 and 5, 2020?**

\$34,959.30

Amount Spent as of December 5, 2020*

How much of the awarded funding was spent from project inception to December 5, 2020?

\$141,324.00

Brief Spending Narrative*

Please briefly explain the spending activities from **November 29 to December 5, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

NOTE: Dec. 4 was a pay date for The Arc Tampa Bay. The amount paid out has not been calculated and will be submitted with Dec. 2020 billing. UPDATE: The pay amount has been calculated

In November 2020, The Arc Tampa Bay had 2 pay periods with pay dates on Nov. 6 and Nov. 20. During these pay periods, staff worked 26,730 hazard pay hours, generating \$73,376 in hazard pay, with \$6550 of that being hazard pay stipend distributed for employees who worked 10 or more hours of overtime. The Arc Tampa Bay did not pay stipend in October as intended so October stipends from previously submitted payroll was calculated and paid out in the first payroll in November. The Arc Tampa Bay presently has approximately 160 direct care staff on payroll.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

KK is a resident of our group home that specializes in autism. KK is used to routine and gets anxious when there are changes in his routine. While day programs are operating in a very manner different than prior to COVID-19, The Arc Tampa Bay ensured that KK attended day program activities in the same room that he was used to prior to COVID-19. Despite this, the adjustments have been hard for KK. He has been used to seeing his family on a regular basis and going to routine activities such as bowling and drumming. He also has been used to stable staffing in the home and there have been many disruptions. The Arc Tampa Bay was able to hire in September a staff member who had left the agency but was seeking to return. The changes in the home have been noticed as KK made significant improvements in November compared to October. KK had 2 episodes in October of restraint procedures lasting over 30 minutes. These include the use of protective gloves for hand-biting. KK had no incidents in Nov.

Behavioral Health Metrics

November 29 to 30, 2020 - Individuals Served - Behavioral Health*

Please specify the number of individuals that were given behavioral health services between **November 29 and 30, 2020** through this funded programming.

111

December 1 to 5, 2020 - Individuals Served - Behavioral Health*

Please specify the number of individuals that were given behavioral health services between **December 1 and 5, 2020** through this funded programming.

114

November Projections - Number Served - Behavioral Health

This was the number of individuals your organization projected it would serve in **November 2020** through this grant funding.

103

November 2020 - Actual Total # Served - Behavioral Health*

Please specify how many individuals were given behavioral health services through this funded programming in **November 2020**.

119

Measurement - Behavioral Health

This is the measurement that your organization specified it would use to measure progress through this grant.

Monthly Reactive Strategy Reports

November Projections - Progress Rate - Behavioral Health

This was the estimated progress rate from your application for **November 2020**. This was the projected improvement based on the Measurement from your application, viewable above.

75

November 2020 - Actual Progress Rate - Behavioral Health*

Please specify the ACTUAL progress rate for **November 2020** (in a percentage) based on the Measurement indicated in your original application.

100

November 29 to 30, 2020 - ZIP Codes of Individuals Served - Behavioral Health*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for November 29 to 30, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Group Therapy (Program Service ZIP Code)

33705: 15

Telehealth Counseling (Participant ZIP Codes)

33782: 5

33764: 3

33760: 8

Residential:

33756: 6

33759: 2

33763: 5

33770: 5

34683: 32

34685: 6

34688: 15

34689: 6

34695: 6

34698: 24

Harborside Studios Day Program:

33759: 2

33763: 1

34683: 1

December 1 to 5, 2020 - ZIP Codes of Individuals Served - Behavioral Health*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for December 1 to 5, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Group Therapy (Program Service ZIP Code)
33705: 15

Telehealth Counseling (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Residential Services:

33756: 6
33759: 2
33763: 5
33770: 4
34683: 33
34685: 6
34688: 16
34689: 6
34695: 6
34698: 24

Harborside Studios Day Program:

33755: 1
33759: 2
33761: 1
33763: 1
34683: 1

Advanced Funds - Justification of Expenditures

Monthly Expense Reporting*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and upload as a PDF here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

TATB NOV 2020 INVOICE.pdf

I was unable to estimate the hazard pay hours for the period Dec. 1-5. I will be able to calculate that information next week. I can include the estimates in the next weekly report that is due. UPDATE: I have revised the report to include hazard pay paid out on Dec. for pay period ending 11/27/20.

NOTE: Attached file includes spreadsheets for the 2 pay periods that were paid out on Nov. 6 & Nov 20 as well as timecard reports with notes and status forms for individuals who received a stipend or were salary and received hazard pay for direct care hours worked. The stipend that should have been included with the last pay period in October was not distributed until Nov 6 pay date. Status forms reflect this information. Stipend is set at \$10 for every 10 hours of direct care overtime that is worked for each week. The hazard pay stipend has been effective when homes have been quarantined/isolated or when staff must call out due to possible COVID exposure/symptoms associated with COVID.

Does the documentation above contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.