

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Pinellas CARES Nonprofit Partnership Fund

Project Name*

Benison Farm

Priority Funding Areas

Food

Award Type

Installment

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$3,645.00

Amount Spent - November 29 to 30, 2020*

How much grant funding was spent between **November 29 and 30, 2020**?

\$0.00

Amount Spent - November 2020*

How much grant funding was spent during the **entire month of November 2020**?

\$1,043.00

Amount Spent - December 1 to 5, 2020*

How much grant funding was spent between **December 1 and 5, 2020**?

\$0.00

Amount Spent as of December 5, 2020*

How much of the awarded funding was spent from project inception to December 5, 2020?

\$0.00

Brief Spending Narrative*

Please briefly explain the spending activities from **November 29 to December 5, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

We are ordering and expending funds once per month. For November, we spent funds on a hand washing station and a hand sanitizer stand.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Since our ability to contribute fresh produce to the food pantry is small compared to the need, our produce is given only to families with children. As families have heard about this, they have asked to be added to the list of recipients. We began the last week of October providing produce to 3 families (13 individuals). As of the last week in November, we are providing produce to 9 families (52 individuals).

Food Metrics

November 29 to 30, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food by your organization between **November 29 and 30, 2020** through this grant funding.

0

December 1 to 5, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food by your organization between **December 1 and 5, 2020** through this grant funding.

52

November 2020 Projections - Food

This was the number of individuals your organization projected it would serve food to in **November 2020** through this grant funding.

50

November 2020 - Actual Total # Served - Food*

Please specify how many individuals were served food by your organization in **November 2020** through this grant funding.

65

November 29 to 30 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for November 29 to 30, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8
33712: 65

December 1 to 5 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for December 1**

to 5, 2020.

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8
 33712: 52

Advanced Funds - Justification of Expenditures

Monthly Expense Reporting*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and upload as a PDF here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

NOVEMBER_Pinellas-CARES-Advanced-Funds-Monthly-Expense-Reporting-Form.FINAL.pdf