ARPA Funding for Youth Development Program

ARPA Nonprofit Capital Project Fund - Small Purchases

Second Chance Empowerment Foundation

661 17th Ave South St. Petersburg, FL 33701 Secondchanceemp@gmail.com 0: 915-355-7715

Elizabeth Siplin

empactsolutions@outlook.com

Application Form

Organization Information

If you would like to complete this application in Word first and copy your answers over later, use the following link: Download Application

The evaluation rubric that will be used to score your request is now available here: Download Rubric

Please pay attention to character limits while working on your draft. These limits include spaces.

Organization Name*

Second Chance Empowerment Foundation

Proposal Name*

Please choose a short name to identify this project within the grant portal: ARPA Funding for Youth Development Program

EIN* 851962092

Incorporation Year*

What year did your organization incorporate? This will be the year listed on your determination letter from the Internal Revenue Service.

2020

Organizational Mission Statement*

What is your organization's mission statement? This should be no longer than one or two sentences.

The mission of Second Chance Empowerment Foundation is to help historically excluded communities empower themselves.

Unique Entity ID (SAM)

Please provide your organization's Unique Entity ID number. This is a specific number used by the federal government to identify your organization. This is different from a DUNS number, which the federal government no longer uses.

If you do not have a Unique Entity ID number, you can create an account on SAM.gov and apply for one here (it is free and may take 3-4 days for approval): https://sam.gov/content/home

This field is optional as to not stop a qualifying organization from applying. **However**, a Unique Entity ID number will be required if your organization is approved for a grant. Your organization should apply for a number now if it does not yet have one.

Character Limit: 12 FP8MCPRJNEM5

Annual Operating Budget Size*

Please provide the amount of your annual operating budget, (expenditures only) for your entire organization.

\$77,600.00

Amount Requested*

The maximum grant amount is \$199,999. \$29,944.00

Parent Non-Profit/Subsidiaries*

If your organization has a parent non-profit that has multiple subsidiaries, will multiple subsidiaries be applying in this process?

<u>Example</u>

Better Tomorrow is the parent non-profit of three organizations. Two of those organizations want to apply in this process. Both would select "Yes" on this question.

No

Request Specifics

Organization Programmatic Background*

Please describe the programming your organization offers to the community and the length of time it has been doing so. What does your organization **do** and **how long** has it been doing it?

Second Chance Empowerment Foundation (SCEF) provides programming and activities to youth from communities that have been historically underserved and excluded from access to skills and education that teach the life habits needed for successful futures. SCEF serves youth in elementary, middle, and high schools. We have been providing programming since 2010, however, we applied for and received our non-profit status in 2020.

The program areas SCEF focus on are health and wellness, workforce development, and financial literacy. SCEF chooses to focus on these areas because they are the backbone of successful futures. Students are grouped together by age and curriculum is taught at age-appropriate levels. Within these program focus areas, SCEF provides habilitative strategies, that is, empowerment and processes aimed at helping youth gain new skills, abilities, and knowledge.

Our current program offerings are:

Culinary Arts (Health & Wellness) - Teaching youth the basics of cooking healthy meals, how to use kitchen equipment, and why this is important for their futures. Our Culinary Arts classes are very well received and often the most popular among our students.

Financial Literacy - Ensuring students understand the importance of saving and investing as well as how far money goes (or does not go) in the "real world."

Job Skill/Trade Development (Workforce Development) - Currently, SCEF is offering classes in areas that teach youth a skill that can translate into valid career paths. We are introducing students to photography, audio production engineering, and graphic design to provide them with new ideas on potential careers. For most of the youth we serve, these types of careers have never really been considered so our classes open their eyes to new possibilities. With the help of this funding, we can add IT certifications and architecture planning to our workforce development offerings.

Community Need*

Please describe the community need that exists for your programming. If you are able to cite quantitative, local data, that will strengthen your proposal.

In addition to our headquarters being located in a qualified census tract, SCEF serves youth who reside in south St. Petersburg, one of the city's three designated Community Redevelopment Areas (CRA). According to the City of St. Petersburg's Community Redevelopment Plan (Ord. No. 169-H), the south St. Petersburg CRA was established to promote reinvestment in the area including business development, education and workforce development, and non-profit capacity. The location is also identified in the Redevelopment Plan as a poverty zone based on the "demonstration of deteriorated properties, disproportionate fire and emergency medical responses, inadequate physical development patterns, and unsanitary and unsafe conditions."

According to the Foundation for a Healthy St. Petersburg, this area of the city, which is predominately African-American, finds 29% of its residents living below the poverty level, a significant increase as compared to the Pinellas County rate of 14% and the state of Florida rate of 16%. In addition, African-Americans (the majority demographic in this area) have the lowest median household income when compared to Caucasian, Asian, and "Other" races. (Source: Pinellas County Community Health Assessment via Foundation for a Healthy St. Petersburg).

Lastly, the south St. Petersburg CRA is the largest CRA of the three CRAs in St. Petersburg. The neighborhoods within these boundaries are the ones SCEF chooses to serve with its programming. This includes the Child's Park area as well as more than twenty neighborhoods such as Jordan Park and Wildwood, and two Florida Main Street Districts including The Deuces corridor on 22nd Street South. SCEF also serves Midtown and the neighborhoods surrounding Melrose Elementary School.

Negative Economic Impact on Organization*

The following question is the keystone of a strong application in this process. If your organization cannot demonstrate a negative economic impact from the pandemic, your application will not qualify for committee

review. If you are uncertain about what constitutes negative economic impact or how to demonstrate it, please contact PCF staff for technical assistance.

Describe your organization's negative economic impact arising from the COVID-19 pandemic. Examples could include:

- A reduction in revenue from 2019 to 2020
- Inflationary pressures
- Increases in demand for services that have not been compensated for through new revenue
- The use of reserves for unbudgeted expenses since the onset of the pandemic, and such use of reserves has prevented the purchase of capital assets
- A need for capital assets to offset community need for which your organization does not have the resources to purchase due to the negative economic harm from the pandemic
- A need for additional capital assets to adapt operations to accommodate health and safety guidelines by the CDC
- Growth in restricted pandemic-related revenue that does not permit capital asset acquisition

You have the option to upload supporting documentation regarding negative economic impact. However, please limit your upload to no more than five pages.

Note: If you are applying for both a Small Purchase and Large Project, you may reuse the answer for this question <u>PROVIDED THAT</u> the negative economic impact is relevant to both requests. The Large Project Letter of Intent does not permit uploads to support the answer to this question.

Our grant request focuses on items and equipment SCEF needs to improve our programming in our three focus areas: health and wellness (culinary arts), financial literacy, and workforce development (job skill/trade development). SCEF has a need for these capital assets to help offset the community need, which SCEF does not have the resources to purchase due to the negative economic harm from the pandemic.

Prior to becoming an approved 501c3 in 2020, our program sustained itself because of in-kind donations of time and expertise from supporters. We also relied on the generosity of the SCEF Founder and other community members who would pay for materials, supplies, etc., out of their own pocket.

The decision to become a non-profit organization was a strategic choice so we could maximize various avenues of funding support such as grants and corporate sponsorships. With programming in place and already organized (and occurring in some neighborhoods), the pandemic disrupted our opportunity to roll out our strategic plan for resource development / fundraising. This lack of revenue has only allowed us to continue programming like we did during pre-pandemic times and not have the funds to make improvements or build our revenue resources like we had originally planned.

Proposal Description*

The American Rescue Plan Act requires a request that is reasonable and proportional to the level of economic impact your organization experienced. This means the request you describe below should not be greater than the economic harm your organization has suffered.

Please describe your purchase proposal and address the following:

- What will you be purchasing with these funds?
- What is the estimated lifespan of the purchase/improvement?

• How does it address the negative economic harm you described in the previous question? SCEF will be purchasing equipment and items that will help us execute our program focus areas as follows:

Health & Wellness (Culinary Arts):

- Stove 8-10 years
- Ice Maker 10+ years
- Table Trolley 8-10+ years

Financial Literacy & Workforce Development:

- Desktop Computer Workstation 5 years
- Desktop Computer 5 years
- Laptop 5 years

- O'Reilly Learning Software - 5+ years

This software is used for IT training and certification, which the high school students we serve will have access to in order to increase their skill set and have job readiness upon graduation.

- Autodesk Software (AutoCAD) - 5+ years

AutoCAD is an online platform that will teach students how to create precise 2D and 3D drawings and models, as well as electrical diagrams, construction drawings, architectural plans, etc. It becomes another tool in the toolbox of skills we are providing to youth so they can prepare for successful futures in today's workforce.

- Printer/Scanner - 5+ years

- On-Site Storage Unit - 10+ years

- This will be used to store any equipment and materials that can't be secured in the building so the general public does not have access to it when they are in the space.

Survey Monkey is the last item we are requesting. We use this as a tool to measure our impact and secure data based on youth involvement and parental feedback.

As previously described, SCEF was unable to roll out its strategic resource development plan in 2020 due to the pandemic, and we were therefore unable to purchase these items. For two years, while we have been getting by, we have been unable to increase our impact in terms of the curriculum being taught and the outcomes that describe our success. With this funding, SCEF can begin a positive cycle that will help improve our outcomes. This funding will lead to more successful outcomes and the ability to serve more students. This leads to more successful narratives (including data) to share with potential donors and increased revenue for our organization that can be secured with grants, board relationships, and corporate sponsors, thereby addressing the negative economic harm described in the previous question.

Guiding Principles - Client Impact*

The American Rescue Plan Act, which provides the funding for this grant program, aims to ensure an equitable recovery from the COVID-19 pandemic. The term "equity" is defined as:

The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

One of the guiding principles of this fund is that it will apply a lens of equity to ensure the needs of specified priority populations are met.

Will this purchase benefit the community members defined above that have experienced disproportionate negative impacts from the COVID-19 pandemic? If so, how?

Given the community SCEF serves, we believe the equipment we purchase through this grant will benefit those disproportionately affected by the pandemic. Because of our physical location and how we recruit youth, SCEF is already serving these students. As previously mentioned, SCEF serves students who typically reside in the St. Petersburg CRA (also part of HUD's qualified census tract). We recruit students for our programs with the help of volunteers who canvas these neighborhoods and provide information to parents and families and encourage them to enroll their children in our activities. We also use our relationships with local churches and recreation centers to spread the word about our class offerings.

Number Served*

How many people will directly benefit from this capital purchase annually?

100

Unduplicated vs. Duplicated*

Is the number indicated above duplicated or unduplicated? **Duplicated:** A client is counted each time they access services **Unduplicated:** A client is counted once, regardless of the number of times they access services

Example: ABC Food Bank operates two mobile food pantries, one in Clearwater and one in St. Petersburg. Taylor, a Pinellas County resident, goes to both food pantries. If ABC Food Bank counts Taylor's visit TWICE, it is <u>duplicated</u>. If ABC Food Bank counts Taylor's visit ONCE, it is <u>unduplicated</u>.

Unduplicated

Other (Explanation Required)

If you selected "Other" in the previous question, please explain how your organization determined the number of clients that will benefit from the proposed capital purchase.

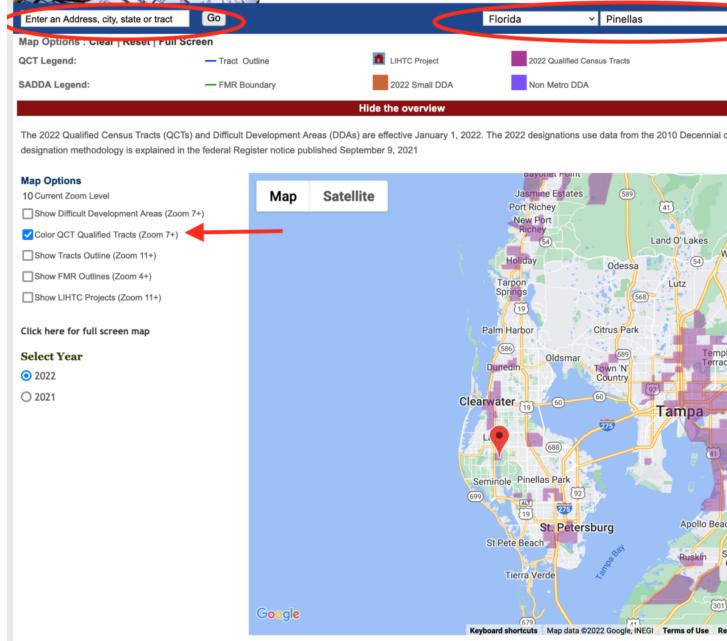
The American Rescue Plan Act (ARPA) prioritizes organizations that either have headquarters or carry out the majority of their operations inside Qualified Census Tracts (QCTs). QCTs are a standard method of identifying communities with a large proportion of low-income residents. The U.S. Department of Housing and Urban Development determines what areas qualify as QCT.

To assess if your organization serves or is headquartered in a QCT, use the following link: https://www.huduser.gov/portal/sadda/sadda_qct.html

In the top right-hand corner, choose the state of Florida and Pinellas County. Then on the left-hand side of the

screen, click the box next to "Color QCT Qualified Tracts." The QCT zones are denoted in purple. You can also map your address by adding it into the address box at the top to see if your location is inside the zones.





Headquarters Location*

Please provide your organization's headquarters address as it appears on your Sunbiz account. To check your Sunbiz registration, you may search here: https://dos.myflorida.com/sunbiz/search/ 661 17TH AVENUE SOUTH - SAINT PETERSBURG, FL 33701

QCT Determination - Headquarters*

Is this organization headquartered in a QCT?

Yes

Purchase Location*

Where will the majority of the activities related to the purchase(s) take place?

Examples

- If you are proposing the purchase of a van that will deliver to multiple areas within Pinellas County, specifically mention what areas those are.
- If your purchase enables remote access to your services, such as telehealth, provide geographical data around where the majority of your clients reside (presuming they will access your services from their residence).

The majority of SCEF's activities take place at Mattie L. Gardner Center in south St. Petersburg. They generously provide the space as an in-kind donation for us to host our programs and activities.

QCT Determination - Purchase*

Does this organization's proposed purchase benefit residents of QCTs?

Yes

Community Connection

This section aims to capture general demographic data about your organization and to see how you engage with and represent the community you serve. PCF has generalized the demographic data questions more than it has in other processes because of the public nature of this process. PCF understands that identity disclosure can be a sensitive matter, and wants to respect your organization's board and staff. If your organization feels comfortable sharing more detailed demographic information, it may do so in the "Community Representation and Connection" section.

Community Representation and Connection*

Describe how your organization is representative of, or has authentic connections to, the community your proposal seeks to serve. You can list other community-based organizations that work on programming with you and/or list examples of your work within this community.

In addition to our location in south St. Petersburg, which aligns with the city's CRA and HUD's QCT, SCEF is staffed with people who look like the students that take part in our programming. Our Founder as well as our CEO and our teachers are all African American, which is the primary demographic SCEF serves. This commonality helps SCEF build a rapport with students, and students come to trust us and the information we share with them.

Leadership Demographics - Board Membership*

Do your board members consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC

Leadership Demographics - Executive Level Leadership Team*

Does your executive leadership team consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

If your organization is volunteer-run and does not have an executive leadership team, please select "Not applicable."

BIPOC

Leadership Demographics - CEO/Executive Director*

Does your CEO/Executive Director consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ defined as Lesbian, Gay, Bisexual, Transgender, Queer+
- Neurodiverse/physically disabled

If your organization is volunteer-run and does not have an executive leader, please select "Not applicable." BIPOC

Proposal Costs

Purchase Estimates/Bids*

You must combine all bids/estimates into one file.

Attach current verifiable bids, estimates, or price lists [from your potential vendor(s)]. Please ensure there is a date listed or when you obtained these estimates/bids, as they must be from within the past sixty (60) days.

- If your purchase is **BELOW** \$75,000, you must upload TWO verifiable bids or estimates for the proposed purchases.
- If your purchase is **EQUAL TO** or **MORE THAN** \$75,000, you must upload THREE verifiable bids or estimates for your proposed purchases.

This can be as simple as screenshots from Amazon or Best Buy (though PCF does not endorse or recommend any specific vendor) or may be from specialized vendors that sell your proposed purchase. If you have concerns regarding bids or estimates, please reach out to PCF staff.

SCEF - Quotes-FINAL.pdf

Sole Source*

In some cases, a proposed small purchase is only available from a single vendor, and as such, only one bid/estimate can be uploaded. If this is the case for your organization, please explain in the field below. Otherwise, write "N/A" below.

There is only one quote for the storage unit/shed as it is a difficult item to quote including installation. We had time for one vendor to come out and provide the information.

Related Parties*

Are any of the contractors/vendors that have provided bids/estimates a related party to your organization?

Examples of Related Parties

- A board member that owns the contracting company that provided a bid
- The relative of a director, officer, or executive team member owns a company that provided an estimate
- The CEO of the applying organization has a financial interest in the construction company providing a bid

If yes, identify the vendor and describe the relationship. If no, write "No related parties below."

No related parties

Budget Summary*

Please use THIS TEMPLATE to indicate costs and any cash match your organization may have for the proposed purchases. Note: this spreadsheet will automatically round numbers to make it easier to read for committee members.

Please note that indirect costs are not permitted for small purchases.

If you have additional notes to add to your budget summary, you may do so in the text box below.

SCEF ARPA-Budget-Template-Small-Purchases.xlsx

Other Funding Sources*

Please describe any other funding not already mentioned that your organization has applied for or obtained for this purchase.

This includes but is not limited to Community Block Development Grants (CBDG), local government grants (including Tourist Development Council funding), foundation grants, and private donors (you do not need to disclose donor identities but simply indicate the amount raised for this purchase). This includes any matching grants or in-kind contributions you may have obtained.

<u>Please be sure these other funding sources are represented in the "Applicant Match" column in the budget</u> <u>summary uploaded above.</u>

SCEF has applied for the youth development grant through the My Brother and Sister's Keeper program with the City of St. Petersburg. They have just begun the review process, and we do not know when they will announce the grant recipients.

Changes in Operating Costs*

Please answer this question based on the descriptions below:

- If this project **increases** ongoing operational costs (programmatic, operating maintenance or other costs), how will you compensate for the difference?
- If this purchase decreases ongoing operating costs, how will it do so?
- If this purchase **does not affect** operating costs, please note so below.

The only part of the request that will increase our operating costs are the 3 software license requests. We will use funds raised through private donors to renew these licenses after the first year. The facility that we use to run our programming donates the space and does not charge us for utilities, so none of these costs will increase our operations budget.

Organization Documentation

Please reach out to PCF staff if you have trouble uploading the files below. We are able to assist with file conversion and file compression.

Organization Budget*

Please upload your most recent, board-approved organizational budget for this fiscal year. PDF and Excel documents are accepted.

Budget FYE22- SCEF.xlsx

Board of Directors List*

Please upload your Board of Directors list.

Excel, Word, and PDF file formats are accepted. SCEF Board List.pdf

IRS Form 990*

Please upload a PDF copy of your most recently submitted IRS Form 990.

If Form 990 from your most recent fiscal year is delayed or you have received an extension, please explain in the text space below. You may also explain if you don't have a Form 990 due to organization type. You should still upload the most recent publicly available 990.

If you file a Form 990-EZ and do not have anything to attach, please note so below.

Only PDF files are permitted.

Second Chance Empowerment eCard 990 2022.pdf

Most Recent Financial Statements*

Upload a PDF version of your most recent financial statements. If you have audited financial statements, please upload the most recently conducted audit. If you do not have a recent audit, please explain why.

Given we are a small organization, we do not have audited financials.

Insurance Requirements

Evidence of Insurance Coverage*

Grantees of the ARPA Nonprofit Capital Project Fund will be required to maintain appropriate insurance related to your operations and this purchase. PCF will determine whether this coverage is appropriate.

Please upload evidence of insurance.

If your organization does not have evidence of insurance coverage, please provide an explanation as to why.

Insurance Policy.pdf

Insurance Requirement*

If you are awarded a contract from the ARPA Nonprofit Capital Project Fund, you will be required to list Pinellas Community Foundation as an additional insured through your general liability insurance or other appropriate coverages for the duration of the contract. If you would like to check with your insurance carrier on how to do this, here is the information about PCF you will need:

Pinellas Community Foundation 17755 US Highway 19 N Suite 150 Clearwater, FL 33764 727-531-0058

Please check the box below to indicate that you understand and will be able to comply with this requirement if you are awarded a contract.

PCF will not ask for a certificate naming us as additional insured until the contracting stage.

Yes, I understand and will comply with this requirement if awarded a contract.

Post-Grant Requirements

Reporting Requirements Acknowledgment*

Grantees will be required to submit a pre-award agreement within two weeks of receiving an award notice. In addition, grantees will be required to submit a report within 30 days after the purchase is completed.

Financial information justifying all expenditures will also need to be provided. This includes but is not limited to:

- Invoices
- Canceled checks
- Credit card statements, along with a record of paying the credit card.

If you have any questions, please contact Rose Cervantes, ARPA Program Officer at rcervantes@pinellascf.org. Yes, I agree to submit this grant agreement and impact report within the specified timeframes.

Additional Information

Budget Summary

NO LONGER USED, REPLACED IN APP WITH UPLOAD FIELD INCLUDED

Please use THIS TEMPLATE to indicate costs and any cash match your organization may have for the proposed purchases.

Please note that indirect costs are not permitted for small purchases.

If you have additional notes to add to your budget summary, you may do so in the text box below.

Additional Upload

If you have something to share, you can upload it here in PDF format.

Anything else to share?

Is there anything else that you would like Pinellas Community Foundation to know or other information your organization would like to share that isn't addressed elsewhere in this application?

The quote for the storage unit/shed is in the name of the church that shares the property with the Gardner Center, which is where SCEF holds is programming. But it is the same location.

Brief Project Descriptor

Please briefly describe this organization's request.

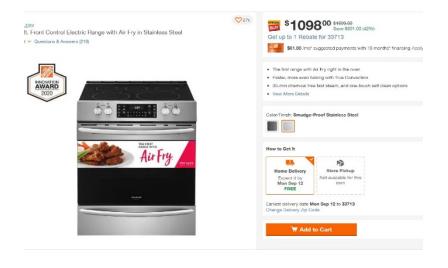
File Attachment Summary

Applicant File Uploads

- SCEF Quotes-FINAL.pdf
- SCEF ARPA-Budget-Template-Small-Purchases.xlsx
- Budget FYE22- SCEF.xlsx
- SCEF Board List.pdf
- Second Chance Empowerment eCard 990 2022.pdf
- Insurance Policy.pdf

Second Chance Empowerment Foundation – ARPA Request Health & Wellness / Culinary Arts

30 inch Stove



Appliances / Ranges / Electric Ranges / Single Oven Electric Ranges

Samsung 30-in Smooth Surface 5 Elements 6.3-cu ft Self-Cleaning Air Fry Convection Oven Slide-in Electric Range (Fingerprint Resistant Statilies Steel) men curran avec electritoris

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Ice Maker

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List Price: \$589.99 **⊕ √prime**

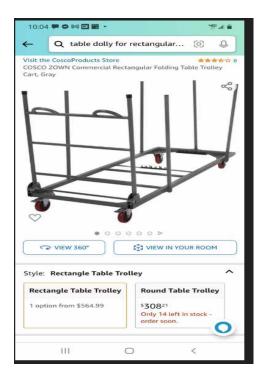
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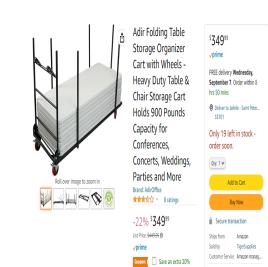
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Second Chance Empowerment Foundation Financial Literacy & Workforce Development

Desktop Workstation



Dell Precision 3000 3460 Workstation -Intel Core i7 Dodeca-core (12 Core) i7-12700 12th Gen 2.10 GHz - 16 GB DDR5 SDRAM RAM - 512 GB SSD - Small Form Factor - Black Intel Chip - Windows 10 Pro - Intel Graphics - DVD-Writer - Serial ATA/600 Controller - English (US) Keyboard - Ethernet - vPro Technology

Product Number: FTI Z1073051677 Intel Core I7 2.10 GHz processor offers lightning fast speed and peak performance even for the toughest tasks and processing intensive games Interione games Working in offerent apps while keeping an eye on social media has never been easier; with Windows 10 Pilo CS, you can now snap up to four apps to any location on the screen for effortless multitasking You can even create individual desktops for specific projects and

sava.
 512 GB total SSD capacity provides ample space for important documents, files and critical data
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Electronics > Computers & Tablets > Desktops & Laptops > Laptops

Lap Top

MacBook Pro 14-in. (2021)



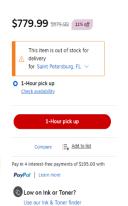


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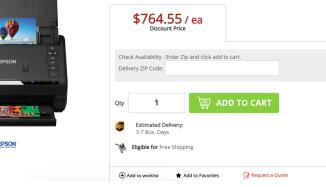
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Software



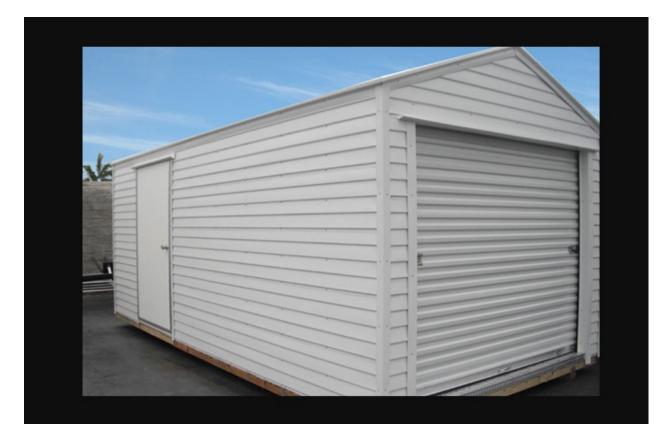
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Software - continued

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Tell us about your team	Members:	
Сотралу пате	Subtotal: Est. tax:	\$998 Calculated at checkout
Industry: Select One	Total	\$998 (plus applicable tax)
Continue		

Add auto cad for one year

Storage Unit/Shed



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3569 Tyrone Boulevard St. Petersburg, FL 33710 (727) 381-3232 wallywattinc@gmail.com www.wallywatt.com	C-9875	Delivery Day Delivery Date Salesman Order Date 9-1-	acob 22
First Last Name	New Faith Free 2427 Irving A St Pete, FC 727-323-5908	tve S 33712	narch
Cl	lassic Wally Watt	Bung	Jalow
Roof Option Peak Shed Pitch Back/Forward Pitch Right/Left Door Options Single Door Double Doors Door Hinge Option Hinged Left/Right Building Size 12×16	Classic Color Whire Cream Bungalow Color Walls Trim Door Roof Roof Roof Roof Bungalow Color Walls Trim Door Roof Bungalow Color	Classic Trim Color White Grean Black Brown Sherves (Extra fee) Left/Right/Back Options Window Vents/ FEMA Extra Door	Floor Options 24" On Center 16" On Center PT Plywood Build On Jobsite (Extra fee) Blocks/Anchors Concrete Pad Accessories Chaine/Stop Key Lock
Build on Jobsite (fee) Subtotal Tax	# 10,290,00 Exempt		RV
Total Amount Due			
Deposit			
Balance Due Visa/Master Card/Cash/Ck	#	-	011-UP DOOC 011-UP DOOC

Proposal good for 30 days. All fees for permits are non-refundable.

ARPA Nonprofit Capital Project Fund – Small Purchases Budget

Organization Name: Second Chance Empowerment Foundation

Proposal Name: ARPA Funding for Youth Development Program

Α	В	С	D		Е	F	G		н
Line		Price Per	Quantity of	P	urchase	ARPA Grant Funds	Applicant		
Item	Item (Description)	ltem	ltem		Total	Requested	Match	F	unding Total
1	Stove 30in	\$ 1,098.00	1	\$	1,098	\$ 1,098	\$ -	\$	1,098
2	NA			\$	-		\$ -	\$	-
3	NA			\$	-		\$ -	\$	-
4	Storage Unit/Shed 12x16	\$10,290	1	\$	10,290	\$ 10,290	\$ -	\$	10,290
5	Computer Desktop Workstatio	\$ 1,286.00	1	\$	1,286	\$ 1,286	\$ -	\$	1,286
6	MacBook Pro (lap top)	\$ 2,000.00	2	\$	4,000	\$ 4,000	\$ -	\$	4,000
7	HP Computers (desk top)	\$ 880.00	3	\$	2,640	\$ 2,640	\$ -	\$	2,640
8	Homelab Ice Maker	\$ 590.00	1	\$	590	\$ 590	\$ -	\$	590
9	SurveyMonkey 1-Year Subscrip	\$ 900.00	1	\$	900	\$ 900	\$ -	\$	900
10	DeskTop Photo Scanner	\$ 765.00	1	\$	765	\$ 765	\$ -	\$	765
11	Table Trolley	\$ 565.00	1	\$	565	\$ 565	\$ -	\$	565
12	O'Reilly Learning Software	\$ 499.00	5	\$	2,495	\$ 2,495	\$ -	\$	2,495
13	Autodesk Software	\$ 5,315.00	1	\$	5,315	\$ 5,315	\$ -	\$	5,315
14	MBSK Grant (City of St. Pete)	\$-		\$	-	\$ -	\$ 10,000	\$	10,000
		\$-		\$	-	\$ -	\$ -	\$	-
		\$-		\$	-	\$ -	\$ -	\$	-
		TOTAL	18	\$	29,944	\$ 29,944	\$ 10,000	\$	39,944

THE "PURCHASE TOTAL" AND "FUNDING TOTAL" COLUMN SHOULD BE EQUAL Columns E, H, and the "TOTAL" row are locked and cannot be edited

Key

Item (Description)	Brief name/description of the purchase requested		
Price per item	The individual price of one unit of the proposed purchase		
Quantity of Item	The number of units of the proposed purchase you are requested	1	
Purchase Total	Total purchase cost of the proposed line item (quantity multipled	l by price)	
ARPA Grant Funds Requested	The amount of ARPA funding requested for this line item		
Applicant Match	The amount (if any) that you, the applicant, are contributing tow	ards the purchase	of the line item
Funding Total	Total funding for proposed line item (ARPA grant request plus ap	plicant match)	

Second Chance Empowerment Fo	und	ation
Budget FY22		
EXPENSES		
Education Materials	\$	15,000.00
Food (for cooking classes)	\$	12,500.00
Marketing Materials	\$	5,000.00
Insurance	\$	2,500.00
Program Director/CEO	\$	10,000.00
Program Manager	\$	5,000.00
Instructors	\$	5,000.00
Administrative	\$	7,000.00
Fees	\$	3,000.00
EXPENSE SUB-TOTAL:	\$	65,000.00
IN-KIND	_	
Space Rental	\$	6,000.00
Utilities	\$	3,000.00
Internet/Phone	\$	1,200.00
Transportation	\$	2,400.00
IN-KIND SUB-TOTAL:	\$	12,600.00
	<u>.</u>	
EXPENSE + IN-KIND TOTAL:	\$	77,600.00
INCOME		
Pete/Pinellas Community	\$	30,000.00
City of St. Pete MBSK Grant	\$	10,000.00
Private Donations	\$	25,000.00
In-Kind	\$	12,600.00
INCOME + IN-KIND TOTAL:	\$	77,600.00

Second Chance Empowerment Foundation FY2022 Board Members

Board President

WILLIAMS, JAIHDE 661 17TH AVENUE SOUTH SAINT PETERSBURG, FL 33701

Board Vice President

SIPLIN, ELIZABETH 661 17TH AVE SOUTH ST. PETERSBURG, FL 33701

Board Treasurer

ROBERTS, LYNN 10 BLACKWELL STREET FORT RUCKER, AL 36362

Board Members

CALDWELL - THOMPSON, LORETTA 151 8TH STREET NORTH SAINT PETERSBURG, FL 33701

VAZQUEZ, ZARY 535 BRIARWOOD CIRCLE NORTH PRINCE, GA 23860

THOMAS, LONDON 2701 NEABSCO COMMON PLACE #236 WOODBRIDGE, VA 22191

Form 990-N	Electronic Notice (e-Postcard)	OMB No. 1545-2085
Department of the Treasury Internal Revenue Service	for Tax-Exempt Organization not Required to File Form 990 or 990-EZ	2020
		Open to Public Inspection
A For the 2020 Calendar year, or t	ax year beginning <u>2020-10-01</u> and ending <u>2021-09-30</u>	
B Check if available ☐ Terminated for Business ✓ Gross receipts are normally \$50,00	00 or less C Name of Organization: <u>SECOND CHANCE EMPOWERMENT</u> <u>661 17th Ave South, ST</u>	D Employee Identification Number <u>85-1962092</u>
E Website: <u>Empact Solutions</u>	PETERSBURG, FL, US, 33701 F Name of Principal Officer: <u>Elizabeth Siplin</u> <u>661 17th Ave South, ST</u> PETERSBURG, FL, US, 33701	

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



Social Service Product

Applicant may qualify for an INSTANT QUOTE by completing Section I below. All other Section answers will be required prior to binding and are subject to underwriting approval.

Organization's Name: Second	Chance Empowerment Foundation				
Location Address: 661 17th	Avenue South				
City: St. Petersburg		State: Florida	Zip:	33701	
Mailing Address: X Same as I	Location Address				
City:		State:	Zip:		
	ceempowerment.com				
1. Is this a Non Profit Organiz	zation with a tax exempt status	as defined by the Internal Reve	enue Service?	X Yes	
	e as an Abortion Clinic, Adoptio ervice, Halfway Housing for Ex- side Hotline?			Yes	XN
3. Has Organization had any I	bankruptcies, tax or credit liens	s against it in the past 5 years?		Yes	XN
	cense suspended or revoked in ng by any licensing agency or of		rrently under	Yes	N
5. Has Organization ever had	any officers or board members	s convicted of the felony of arso	on?	Yes	XN
 Stars Life Erst Little Advantation (1995) 	al smoke and/or heat detectors	The second s		X Yes	
	to 1978, 100% of the electrical			☐ Yes	XN
3. For any building built prior t	to 1978, no aluminum or knob a	& tube wiring?		□Yes	XN
	I Liability Rating Section (Che				
Animal Shelter/Rescue (If	f checked, complete the Social S	Services Animal Shelter Supple	mental Application	1)	
Office square footage: Botanical Garden (If check Number of acres:	Number of Volunte ked, complete the Social Service Office square footage:	Address of the state of the sta			
	omplete the Social Services Ho	spice/Caregiver Supplemental A		-	
Office square footage:	Number of member	rs'			
Counseling & Referral					
Office square footage:	Number of profession	onals:			
Food Bank/Soup Kitchen					
Annual meals provided:	: Square footage:	Office: Warehouse:	Meal s	ervice area:	
the second se	d, complete the Social Services				
Group Home (If checked	NAME OF A DESCRIPTION OF A				
] Group Home (If checked Square footage:	Number of beds:				
	Number of beds:				
Square footage:] Healthcare Clinic	Number of beds:				
Square footage:	Number of beds:				
Square footage:] Healthcare Clinic Office square footage:] Historical Society	Number of beds:	rs:			
Square footage: Healthcare Clinic Office square footage: Historical Society Office square footage:	Number of member	the second	ental Application)		
Square footage: Healthcare Clinic Office square footage: Historical Society Office square footage: Horticultural Society (If chec		ces Botanical Garden Suppleme	ental Application)		
Square footage:] Healthcare Clinic Office square footage:] Historical Society Office square footage:] Horticultural Society (If chec Office square footage:	Number of member	ces Botanical Garden Suppleme			

E	Hospice Facility (If checked, complete the Social Services Hospice/Caregiver Supplemental Application)		
E	Number of licensed beds: Hospice square footage: Number of professionals:		
Ē	Residential Shelters (Battered Women, Halfway Houses, Homeless Shelters):		
-	(If checked, complete the Social Services Residential Facilities Supplemental Application)		
	Number of licensed beds: Shelter square footage: Number of professionals:		
Г	Senior Activities Center (If checked, complete the Social Services Senior Center Supplemental Application)	-	
1	Club square footage: Number of members: Number of professionals:		
Ē	Thrift Store		
1	Revenues: Square footage:		1.1
Г	Vocational Sheltered Workshop/ Specialty Training School		
L	(If checked, complete the Social Services Vocational Supplemental Application)		
	Square footage: Number of members: Number of professionals:		_
Г	Youth Community Center (If checked, complete the Social Services Youth Center Supplemental Application)		
1.1	Square footage: Number of registrants: Number of professionals:		
	Organizations with Professionals, provide number of each:		
		-	
	Nutrionists: Nurse Practitioners: Social Workers: Therapists: Veterinarians		
1	Other Degreed Professionals:		
10	Full Time Professionals: Part Time Professionals:		
	Property Section		
	Construction: Frame All Other		
	Protection Class:BasicSpecial		1.1
1.1	Deductible: \$1,000 \$2,500 \$5,000		
ſ	Coinsurance: 080% 090% 100%		
	Building Limit: Year Constructed: Square Footage:		
	Business Personal Property:		
11. 0	General Liability/Professional Liability - Eligibility Criteria	-	
9.	Does Organization provide Accident insurance or Workers Compensation insurance for employees and volunteers?	∐ Yes	X No
10.	Does Organization contract with Physicians (including psychiatrists) and Nurses that do not provide certificates of malpractice insurance?	Yes	X No
11.	Are there two or more means of egress from each floor having public access?	Yes	No No
	Number of years Organization has been in business? 2		
	Does Organization require background checks on employees or volunteers (which include sex related or child abuse claims)?	X Yes	□ No
11	Does Organization employ or accept the services of persons with a criminal background?	Yes	X No
	Does Organization employ of accept the services of percente war a similar being cannot be a buse or Does Organization permit continued involvement of anyone who has ever been accused of an abuse or	Yes	XNo
	molestation claim?	Yes	
16.	Does Organization have a formal orientation program for new hires/volunteers which includes a review of the Organization's sexual abuse policy?	LX res	[] No
17.	Does Organization monitor staff's day-to-day interaction with volunteers and clients, both on and off the premises?	X Yes	□ No
18	Abuse & Molestation limit?: X \$100,000		
	Does Organization operate as a Thrift Store or Food Bank? If yes, please advise on the following:	Yes	No
19.	Does organization operated associated to labeled or modified prior to sale/distribution?	Yes	No
	a. Are items returbished, repaired, repaired, repaired, repaired of modified phot to sale distribution.b. Are items sold/distributed under the Organization's name or label?	Yes	XNC
	P	Yes	No
20	c. Does Organization provide any warranties of quality of safety of any merchandise : Ratio of staff to clients: (staff) to (clients)		
20.			

- P.	Date of Loss		Type/Description		Paid	Reserved	Open/C	losed
					\$	\$		
					\$	\$		
					\$	\$	11	
Li	ist expiring General Li	iability/Pro	fessional Liability carrier, to	erm, limits and	premium:			
-	Carrier		Policy Term	-	Limits		Premium	_
							_	
	lired / Non Owned Au		The second					-
			ehicle liability insurance poli		Shelen and		Yes	X
	입니 전 그 성격이 가 많이 다 있다.		vehicles or lease any motor		이는 친구는 것 같은 것이 같아?		∐ Yes	X
	1 . 1 . 1 . 1 . 1 . 1 . 1 . 1 . 1 . 1 .		n-owned vehicles with passe				Yes	X
	oes Organization use nedical services?	hired or noi	n-owned vehicles for emerge	ency medical t	ransportation or	emergency	∐Yes	X
5. D	oes Organization trans	sport non-a	mbulatory persons?				2 Yes	x
6. D	loes Organization requ	ire evidenc	e of insurance from employe	ees and volunt	eers?		Yes	x
	oes Organization required on employees and vol		num of \$100,000 CSL or \$10	0,000/\$300,00	0 personal auto	liability limits	Yes	X
8. N	umber of Volunteer/En	nployed Dri	ivers: 0					
). A	verage driving frequen	cy per wee	k by volunteer and/or emplo	yed drivers:	Once	2-3 times	Daily	
Dr	operty							
	11 A A A A A A A A A A A A A A A A A A	0 1	rating shoke/near detectors	; Building(s) w	ithout functionin	g/operating fire		
. If		e building a	nd it is older than 10 years,	please comple	te the following:		ted (vr)	
1. If A	of the second second second second second	e building a s. Plumb	nd it is older than 10 years, ing Updated (yr) I Shake Shingle	please comple Electrical Upda	te the following: ated (yr)			_
1. If A R P	the applicant owns the ge of Roof:yrs toof Type:Flat	e building a s. Plumb OWood /C OC	nd it is older than 10 years, ing Updated (yr) f Shake Shingle Copper Lead	please comple Electrical Upda Metal Galvanized	te the following: ated (yr) Tile	_ Heating Updat		
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00.	Does Organization administ	ter or s	ponsor any insur	ance programs?					Yes	X No
36.	Is the Organization involved	in any	accreditation or	standard setting	activities?				Yes	XNC
37.	Is the Organization involved	t in any	labor/union neg	otiations or collec	ctive bargaini	ing activities?			Yes	No
38.	Total number of Employees	3:	Full Time	Part Time		Volunteers	4	Sea	sonal	
39.	Does Organization have an	y Subs	idiaries requiring	coverage?					Yes	No
40.	Does Organization currently	y carry	General Liability	Insurance?					Yes	XNC
41.	Please provide the following financial information for the last three (3) years. (If organization in existence less than 3 years, please provide Budgeted Revenue/Expense statement for next 3 years.)									
	Year		Total Revenues		Net Income (Loss)	Cur	rrent Fund		
	2020	\$	0	\$	0		\$		0	
	2021	\$	\$7000	\$	\$420	0	\$	\$895		
	2022	\$	\$32,800	\$	\$30,000		\$	\$2,800		
	* Fund balance = Total As	sets -	Total Liabilities							
16.1	not limited to, Equal Employ Federal Regulatory Authorit	yment (ties), a	Opportunity Com gainst the Organi	zation, or any pe	uman Rights erson propose	Boards, Munici ed for Insurance	pal, Sta	ate or	Ves	
	not limited to, Equal Employ Federal Regulatory Authorit capacity of Director, Officer If yes, please forward a cor	yment (ties), ag , Trust mpleted	Opportunity Com gainst the Organi ee, Employee or I USLI suppleme	mission, State Hi zation, or any pe Volunteer of the ntal claims applic	uman Rights erson propose Organization cation.	Boards, Munici ed for Insurance ?	pal, Sta in the	ate or		
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43. VI. 44. 45.	not limited to, Equal Employ Federal Regulatory Authorit capacity of Director, Officer If yes, please forward a cor Is any person proposed for claim against the Organizat If yes, please forward a cor Fiduciary Liability (Availa Does each Pension Plan us Does each Plan subject to Code of 1982, as amended	yment (ties), ar r, Trust mpletec this ins tion or a mpletec ble for se an o ERISA I (the "(olease a as there	Opportunity Com gainst the Organi ee, Employee or d USLI suppleme surance aware of any of its Director USLI supplement 100 employees butside Investmer comply with all a Code") including attach details)	mission, State Hi zation, or any per Volunteer of the ntal claims applic any fact, circum rs, Trustees, Offi- ntal claims applic or less) nt Manager? (If N applicable require eligibility, particip	uman Rights erson propose Organization cation. stance or situ cers, Employ cation. lo, Fiduciary ements of ER pation, vesting	Boards, Munici ed for Insurance ? uation, which ma rees or Voluntee will not be offer ISA and the Inte g, fiduciary resp	pal, Sta in the ay resu ers? ed.) ernal R onsibil	ate or ult in a Revenue ity and	☐ Yes ☐ Yes	
43. VI. 44. 45.	not limited to, Equal Employ Federal Regulatory Authorit capacity of Director, Officer If yes, please forward a cor Is any person proposed for claim against the Organizat If yes, please forward a cor Fiduciary Liability (Availa Does each Pension Plan us Does each Plan subject to Code of 1982, as amended funding standards? (If no, p In the past two (2) years ha	yment (ties), au r, Trust mpletec this instion or a mpletec ible for se an o ERISA I (the "(olease a as there of a Pla	Opportunity Com gainst the Organi ee, Employee or d USLI supplement surance aware of any of its Director d USLI supplement 100 employees butside Investment comply with all a Code") including attach details) e been or is there an? (If yes, please	mission, State Hi ization, or any pervision, or any pervision, or any pervision, or any pervision of the volunteer of the natal claims applied any fact, circum rs, Trustees, Officient al claims applied or less) at Manager? (If N applicable require eligibility, particip now under cons e attach details)	uman Rights erson propose Organization cation. stance or situ cers, Employ cation. lo, Fiduciary ements of ER bation, vesting ideration any	Boards, Munici ed for Insurance ? uation, which ma ees or Voluntee will not be offer ISA and the Inte g, fiduciary resp	pal, Sta in the ay resu ers? ed.) ernal R onsibil es to a	ate or ult in a Revenue ity and a Plan or	☐ Yes ☐ Yes X Yes	

Fraud Statement (All Other States): Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

If your state requires that we have information regarding your Authorized Retail Agent or Broker, please provide below.

Retail Agency Name:	License #:					
Main Agency Phone Number:						
Agency Mailing Address:						
City:	State:	Zip:				

The signer of this application acknowleges and understands that the information provided in this Application is material to the Insurer's decision to provide the requested insurance and is relied on by the Insurer in providing such insurance. The signer of this application represents that the information provided in this Application is true and correct in all matters. The signer of this Application further represents that any changes in matters inquired about in this Application occurring prior to the effective date of coverage, which render the information provided herein untrue, incorrect or inaccurate in any way will be reported to the Insurer immediately in writing. The Insurer reserves the right to modify or withdraw any quote or binder issued if such changes are material to the insurability or premium charged, based on the Insurer's underwriting guides. The Insurer is hereby authorized, but not required, to make any investigation and inquiry in connection with the information, statements and disclosures provided in this Application. The decision of the Insurer not to make or to limit any investigation or inquiry shall not be deemed a waiver of any rights by the Insurer and shall not stop the Insurer from relying on any statement in this Application in the event the Policy is issued. It is agreed that this Application shall be the basis of the contract should a Policy be issued and it will be attached and become part of the Policy.

Applicant's Signature:

(President, Chairperson or Executive Director)

Title: Vice President Date: May 26,202