

LOI Form

LOI

If you would like to complete this Letter of Intent in Word first and copy your answers over later, use the following link: [Download LOI](#)

The rubric that will be used to score your Letter of Intent can be found here: [Download LOI Rubric](#)

Please pay attention to character limits while working on your draft. These limits include spaces.

Organization Name*

Society for the Prevention of Cruelty To Animals Tampa Bay Florida, Inc. dba SPCA Tampa Bay Inc.

Project Name*

Create a brief name for this large capital project. This is how it will appear throughout the PCF grant portal.

Housing for Homeless Animals

EIN*

50-0715928

Incorporation Year*

What year did your organization incorporate? This will be the year listed on your determination letter from the Internal Revenue Service.

1940

Organizational Mission Statement*

What is your organization's mission statement? This should be no longer than one or two sentences.

Through passionate collaboration with our community, we improve the lives of animals.

Unique Entity ID (SAM)

Please provide your organization's Unique Entity ID number. This is a specific number used by the federal government to identify your organization. **This is different from a DUNS number, which the federal government no longer uses.**

If you do not have a Unique Entity ID number, you can create an account on SAM.gov and apply for one here (it is free and may take 3-4 days for approval): <https://sam.gov/content/home>

This field is optional as to not stop a qualifying organization from applying. HOWEVER, a Unique Entity ID number will be required if your organization is approved for a grant. Your organization should apply for a number now if it does not yet have one.

Character Limit: 12

Annual Operating Budget Size*

Please provide the amount of your annual operating budget (expenditures only) for your entire organization.

\$7,870,442.00

Amount Requested*

The maximum grant amount is \$5 million. You may request up to 5% for grant administration, project management, and other indirect costs. Please be sure your indirect cost rate is represented in the figure you put below.

Note: You will be required to upload a more detailed budget if you are approved for the full application stage. You will need to also attach any bids, estimates, and agreements with contractors or other vendors in relation to the proposed project.

\$2,500,000.00

Does the total project cost exceed the amount your organization is requesting?*

Please note: Answering "Yes" will cause additional questions to load later in this application.

Examples

ABC Childcare is seeking funding for a new playground. ABC Childcare is asking PCF to fund \$150,000 for certain equipment, and will seek other funding and donations for the remaining \$20,000 of the playground. ABC Childcare would select "Yes" for this question.

Better Tomorrow, a mental health provider, is looking to expand their counseling center by two rooms to meet increased service demand arising from the pandemic. Better Tomorrow has secured \$25,000 in private contributions, and wants to request the remaining \$125,000 in this grant. Better Tomorrow would select "Yes" for this question.

DBE Food Pantry is seeking funding for a new HVAC unit for their pantry, and is requesting \$40,000 from PCF to cover the entire cost. DBE Food Pantry would select "No" for this question.

Yes

Parent Non-Profit/Subsidiaries*

If your organization has a parent non-profit that has multiple subsidiaries, will multiple subsidiaries be applying in this process?

Example

Better Tomorrow is the parent non-profit of three organizations. Two of those organizations want to apply in this

process. Both would select "Yes" on this question.

No

Request Specifics

Organization Programming Background*

Please describe the programming your organization offers to the community and the length of time it has been doing so. That is, what does your organization **do** and **how long** has it been doing it?

SPCA Tampa Bay has stood as a pillar of animal advocacy in Pinellas County for over 80 years. Through multiple facilities, countless battles for our animal friends and innumerable joyful adoptions, our passion for our work burns just as brightly today. We are a fixture in the community, offering support for pet owners, education to the public and programs that foster and enrich the deep connection between humans and animals.

We assist with basic needs and veterinary care to help keep pets in their homes. We operate Pebbles' Pet Food Bank where community members can pick up free food for their pets each month. At our St. Pete veterinary clinic, we offer a sliding scale for spay and neuter surgery, and the Caldwell Keeping Families Together Fund provides financial assistance to families struggling to pay for veterinary care.

Our Intake Services program provides community members in crisis a safe and viable option when they can no longer care for their pets. As a For-All shelter, we welcome all animals. In addition to cats, dogs and pocket pets, we house and rehome birds, farm animals, and exotic pets like snakes and spiders. We also accept sick, injured or orphaned wildlife, some will be rehabilitated on campus, and some will be transferred to licensed partners.

Our Adoption service can bring a source of joy, love, and a healthy routine. When we consider mental and physical health, pet ownership has a positive effect on both. Overall, pet ownership has been proven to:

- Promote social connectedness. We smile more when walking our dog.
- Lower blood pressure. Pet owners have a lower base heart rate and blood pressure.
- Boost physical activity. Walk Fido at 7 a.m. once, he'll ask every day.
- Boost healthy happy hormones in your brain. Petting an animal boosts oxytocin and endorphin production which decreases stress, anxiety, and depression.
- Improve our mental health. Multiple studies show the benefits of pet ownership for those living with mental illness.

Community Need*

Please describe the community need that exists for your programming. If you are able to cite quantitative, local data, that will strengthen your proposal.

This is an excerpt from a letter one owner wrote to her dog upon surrender - "It hurts so much for me to say goodbye, and I really wish I didn't have to, but I've been struggling financially, and my mental health hasn't been well either. I know you feel it when I'm sad or stressed and that it affects you too. I hope you find a nice home where you don't have any worries. I know it's not going to be easy for either of us, but I feel like in the end, you'll be happier."

The Intake Services program at SPCA Tampa Bay is often the last resort for a pet owner who can no longer care for their companion. Community members come to us when they are:

- Facing a financial crisis/homelessness
- Being deployed for military service
- Moving to a new home with an HOA that restricts pet ownership
- Moving into assisted living where pets are not accepted
- Aware that they are not able to care for their beloved pet due to their own physical or mental illness

We don't collect financial information from community members who utilize our Intake Services, but we are able to overlay the zip codes of our Intake clients with clients visiting our Pebbles Food Bank. Those combined maps overlap with the QCT zones identified as "disproportionately affected negatively by COVID." (Please see detailed account in QCT section of "Client Impact") For some, another intense financial hit is happening now. The current housing crisis in Florida has made it hard for low-income families to stay in their homes, between inflation, rising property taxes, and homeowners' insurance premiums or skyrocketing rent prices. Those who manage to hold onto their homes, either owned or rented, are still facing a dramatic increase in housing costs. Prior to COVID, Pinellas County residents spent 23% of their take home pay on housing; that percentage today is 41%.

Proving a safe, judgement-free option for community members in crisis is an important extension of our For-All model.

Negative Economic Impact*

The following question is the keystone of a strong application in this process. If your organization cannot demonstrate a negative economic impact from the pandemic, your application will not qualify for committee review. If you are uncertain about what constitutes negative economic impact or how to demonstrate it, please contact PCF staff for technical assistance.

Describe your organization's negative economic impact arising from the COVID-19 pandemic. Examples could include:

- A reduction in revenue from 2019 to 2020
- Inflationary pressures
- Increases in demand for services that have not been compensated for through new revenue
- The use of reserves for unbudgeted expenses since the onset of the pandemic, and such use of reserves has prevented the purchase of capital assets
- A need for capital assets to offset community need for which your organization does not have the resources to purchase due to the negative economic harm from the pandemic
- A need for additional capital assets to adapt operations to accommodate health and safety guidelines by the CDC
- Growth in restricted pandemic-related revenue that does not permit capital asset acquisition

Note: If you are applying for both a Small Purchase and Large Project, you may reuse the answer for this question PROVIDED THAT the negative economic impact is relevant to both requests.

SPCA Tampa Bay has been operating at our current Largo location since 1962. Many of the structures currently in use are over 50 years old and were designed without the benefit of advanced disease management and animal husbandry best practices that are used today.

From 2018-February 2020, we developed a plan to rebuild, reviewing sites and conducting a feasibility study with members of our community. We were ready to set up meetings with lead donors to help us raise \$8 million to start to rebuild our shelter. The building with climate-controlled housing was our first priority. Then COVID forced us to pivot and focus on maintaining daily operations while navigating the effects of a pandemic.

We put our building plan and related activities on hold from March 2020 until February 2021 as a direct result of the pandemic. From Spring of 2021 through May 2022, we raised \$2.5 million in restricted funds for our capital building project, and we are actively fundraising now.

We believe we could have raised another \$2.5 million during 2020 if not for COVID.

With expected in-kind donations from important partners we believe we would have raised close to the contractor's 2020 estimate of \$7.5-8 million needed to start rebuilding our campus. That is, had COVID not put the project on hold. The first structure is dedicated to the healthy and low-stress housing of homeless animals, primarily coming to us through surrender by members of our own community or transfer from our partner animal shelters.

Supply chain issues due to COVID have been compounded by industry demand for construction materials and currently, our contractor is working to refine our plan for this structure so it can be built for \$10 million.

The new building will allow us to house all our animals in climate-controlled kennels. All the animals, as well as the staff and volunteers that care for them, will benefit from a high-quality, HVAC system with air filtration. It is especially beneficial for felines as filtration can make or break recovery from an upper respiratory infection.

We are asking for \$2.5 million in ARPA funding that we believe we would have secured in 2020 from individuals and foundation partners. COVID was the sole reason we experienced a year-long delay in our fundraising activity on this project. Our focus was maintaining daily operations and continuing to provide our core services to the community.

As we look at our timeline, we estimate that we will raise another \$2.5 million in funding for the project in 2023 and secure documented commitments for the anticipated \$2 - 2.5 million in In-Kind contributions. This will bring us to \$10 million in funding to build our kennels. Our start date for construction would be early 2024.

Proposal Description*

The American Rescue Plan Act requires a request that is reasonable and proportional to the level of economic impact your organization experienced. This means the request you describe below should not be greater than the economic harm your organization has suffered.

Please describe your project proposal and address the following:

- What project will be undertaken with these funds?
- What is the estimated lifespan of the project/property improvement?
- How does it address the negative economic harm you described in the previous question?

We plan to replace our old, aging shelter with a new facility to house animals of all kinds. Our current facility presents several issues that cannot be addressed without rebuilding, i.e. a crumbling infrastructure, a poor, inefficient layout, and an antiquated design with no sound abatement and limited disease-mitigating measures.

Our new facility for pre-adoption housing will allow us to leverage our human resources more efficiently, reduce stress for staff and volunteers, as well as those who need to surrender a pet. The design will increase efficiency and reduce the length of an animal's stay as pets progress from Intake Services to Adoption.

Currently, our kennels do not provide a stress-free experience for the animals or our staff and volunteers caring for them. According to the American Journal of Preventative Medicine, the suicide rate for animal welfare workers is four times the rate of the general population. We share this statistic as evidence of the reality that our employees and volunteers are deeply engaged in their work; they are emotionally invested and most find it impossible not to be. It makes for a passionate and dedicated team; a team that deserves a facility that reflects their dedication and our community's desire to live and work in a place where every animal matters. COVID burdened an already-stressed team of staff and volunteers.

Currently, for canines, the kennels are not climate-controlled, and the Florida heat works against us when trying to control the spread of infection and reduce stress. The new kennels will be equipped with air-

conditioned units to mitigate disease spread. They will include fixtures to reduce noise and be laid out so that dogs are not facing each other. A stressed dog does not present well when meeting a potential adopter. We fight the same battle with our felines, even though they are in air-conditioned spaces, the current HVAC system is not able to filter airborne diseases adequately. While those animals are with us, we need to house and care for them in a facility that aids in our goal – to present a healthy, happy pet up for adoption – not one that hinders us.

A new facility will allow us to better serve our community for decades to come.

Number Served*

How many people will directly benefit from this capital project annually?

10000

Unduplicated vs. Duplicated*

Is the number indicated above duplicated or unduplicated?

Duplicated: A client is counted each time they access services

Unduplicated: A client is counted once, regardless of the number of times they access services

Example: ABC Food Bank operates two mobile food pantries, one in Clearwater and one in St. Petersburg. Taylor, a Pinellas County resident, goes to both food pantries. If ABC Food Bank counts Taylor's visit TWICE, it is **duplicated**. If ABC Food Bank counts Taylor's visit ONCE, it is **unduplicated**.

Unduplicated

Other (Explanation Required)

If you selected "Other" in the previous question, please explain how your organization determined the number of clients that will benefit from the proposed capital project.

Rent vs. Own*

Does your organization rent or own the property for which you are proposing modifications?

Note: Selecting "Rent" will cause more questions to load below.

Own

Guiding Principles - Client Impact*

The American Rescue Plan Act, which provides the funding for this grant program, aims to ensure an equitable recovery from the COVID-19 pandemic. The term "equity" is defined as:

The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

One of the guiding principles of this fund is that it will apply a lens of equity to ensure the needs of specified priority populations are met.

Will this project benefit the community members defined above that have experienced disproportionate negative impacts from the COVID-19 pandemic? If so, how?

Pinellas County residents who have experienced disproportionate negative impacts from the COVID pandemic are utilizing our services. Hundreds of families turn to us for support every month. Renovating our facility will allow us to continue to provide animal intake services, offer quality medical care to all animals and support a comprehensive placement program to rehome pets, and release wildlife.

Our services are utilized by the elderly, those struggling with mental and physical health issues, the homeless, the unemployed, the developmentally and physically disabled. We serve members of the BIPOC and LGBTQ+ communities.

A new facility will benefit those communities hardest hit by COVID through adoption. There are physical and mental health benefits to pet ownership. A new facility has shown to increase the number of adoptions. More pets going into homes means more families spending on their pets, boosting our local economy. A new facility will attract a more diverse pool of candidates for employment because it will provide the opportunity to work with animals and people in a purpose-built, climate-controlled facility.

We have looked at the data and see clearly that those communities hardest hit by COVID depend on SPCA Tampa Bay. They need us to be a safe and compassionate place to rehome a pet, a support partner with services and advice to take care of a current pet and the place to find your next best animal companion.

Community Connection

The American Rescue Plan Act (ARPA) prioritizes organizations that either have headquarters or carry out the majority of their operations inside Qualified Census Tracts (QCTs). QCTs are a standard method of identifying communities with a large proportion of low-income residents. The U.S. Department of Housing and Urban Development determines what areas qualify as QCT.

To assess if your organization serves or is headquartered in a QCT, use the following link:
https://www.huduser.gov/portal/sadda/sadda_qct.html

In the top right-hand corner, choose the state of Florida and Pinellas County. Then on the left-hand side of the screen, click the box next to "Color QCT Qualified Tracts." The QCT zones are denoted in purple. You can also map your address by adding it into the address box at the top to see if your location is inside the zones.

Below, please provide the location of your operations and the location of your headquarters, if different.

Headquarters Location*

Please provide your organization's headquarters address as it appears on your Sunbiz account. To check your Sunbiz registration, you may search here: <https://dos.myflorida.com/sunbiz/search/>
9099 130TH AVENUE NORTH LARGO, FL 33773-1441

QCT Determination - Headquarters*

Is this organization headquartered in a QCT?

No

Project Location*

Please provide the address or intersection where the property being modified is.

9099 130th Avenue North Largo FL 33773

QCT Determination - Project*

Is this organization's project in a QCT?

No

QCT Impact*

PCF understands that just because a project may not be located in a Qualified Census Tract, those who reside in one may access your services and may come to the location where your organization's project will take place.

- If applicable, please describe if you have clients that reside in a QCT as indicated on the map linked above, and the proportion of your clients that come from these areas.
- If your organization does not serve clients from a QCT, you can write "Not Applicable" below.

Our own zip code map of residents using our services shows that members using our most accessed service Intake or "Pet Surrender/Rehoming" reside in all the QCT locations.

A few examples of communities who used our Intake services from 2019 - 2021:

33771 Highpoint area of Pinellas – 541
33781 Lower Pinellas Park – 391
33770 Largo/Lower Clearwater – 324
33713 Lower Tyrone/N Gulfport – 279

QCT Determination - Clients*

Does this organization's project benefit residents of QCTs?

Yes

This section aims to capture general demographic data about your organization and to see how you engage with and represent the community you serve. PCF has generalized the demographic data questions more than it has in other processes because of the public nature of this process. PCF understands that identity disclosure can be a sensitive matter and wants to respect your organization's board and staff. If your organization feels comfortable sharing more detailed demographic information, it may do so in the "Community Representation and Connection" section.

Community Representation and Connection*

Describe how your organization is representative of, or has authentic connections to, the community your proposal seeks to serve. You can list other community-based organizations that work on programming with you and/or list examples of your work within this community.

SPCA Tampa Bay has been serving Pinellas County since 1940. In that time, our services have grown and changed, but ultimately, we have kept our goal simple. Make Pinellas County a good place for animals and the humans who love them. For 82 years, our community members have called on us to protect, house and advocate for domestic animals. Founded in St. Pete, we earned some of the credit for St. Pete being named the country's "Most Dog-Friendly City!"

As a leading provider of healthy pets ready for adoption, we are deeply connected to Pinellas County and the surrounding communities where our adopted pets live and thrive. And thrive they do! Our pet owners are spending their money in pet supply stores, pet bakeries, doggy daycares, training schools and veterinary clinics. St. Petersburg alone has 134 dog-friendly restaurants. In 2021, over \$123 billion was spent on pets in the U.S.

We have deep ties to our community members in need, regardless of race, economic stability, or orientation. Our For-All model extends to our interactions with our community, and we work strategically to ensure we are providing support where it is needed most. We want to keep pets in their homes, so we operate programs to help with expenses. We operate a pet food bank on our Largo campus, and we are currently testing a pilot program with Pasadena Community Church in St. Pete where we will provide free pet food to families visiting the church's human food bank. We also have the Caldwell Keeping Families Together Fund to subsidize the cost of veterinary expenses for pet owners who are struggling financially.

We have visibility in our community. We walk with our float in the annual PRIDE parade and participate in annual community events. We have cooperative agreements with CASA and Pinellas County Animal Services. We work with local organizations and businesses that promote healthy living that includes pet ownership, like Healthy St. Pete, St. Pete PAWS and Metro Inclusive Health. Our community appreciates us, and we are often the beneficiary of special events, birthday celebrations and calls to action organized by our community members. In 2023, SPCA Tampa Bay will be one of two charitable recipients of the annual Queen of Hearts Ball.

A new facility would benefit thousands of people and animals, allowing us to continue to work toward our Vision of "a community where every animal matters."

Leadership Demographics - CEO/Executive Director*

Does your CEO/Executive Director consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

None of the above

Leadership Demographics - Executive Level Leadership Team*

Does your executive leadership team consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

LGBTQ+

Leadership Demographics - Board Membership*

Do your board members consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC
LGBTQ+

Cost Difference

Estimated Total Project Cost*

Please specify the total cost of this capital project.

Example: ABC Childcare is seeking funding for a new playground. ABC Childcare is asking PCF to fund \$20,000 for certain equipment, and will seek other funding and donations for the remaining \$150,000 of the playground, for a total project cost of \$170,000. ABC Childcare would put \$170,000 below.

\$10,000,000.00

Cost Difference*

How does your organization plan to cover the cost of this project beyond the amount requested in this LOI? Please also specify if your organization can carry out the potential ARPA-funded portion of this project without other funding being secured.

We are going to build a new facility on our campus to house animals as they benefit from assessment, treatment, and care by members of our team before they become available for adoption. We currently have \$2.538,000 secured in gifts restricted to this capital building project. We will secure an additional \$2.5 million in individual, corporate and foundation gifts between October 2022 – December 2023. During that time, we

will also secure written documentation of proposed In-Kind donations that will be made to the project from our construction and facilities partners. This might include discounted supply or labor costs, discounted professional fees and prep work. Our discussions to date suggest the amount donated In-Kind would be between \$2 and \$2.5 million.

Our proposed start date for construction would be early 2024. The breakdown of support in reference to this ARPA funding would be:

\$2.5 million - currently secured in pledged gifts

\$2.5 million - SPCA Tampa Bay "Better Way Home" campaign fundraising 10/2022 - 12/2023

\$2.5 million - ARPA Funding

\$2.5 million - In-Kind donations from construction partners and subcontractors

\$10 million TOTAL

To aid us in our fundraising and ensure we raise the additional \$2.5 million committed here, we have a dedicated staff member managing and driving campaign strategy. Our CEO and development staff members regularly engage with business leaders in the community and work to deepen our relationships through involvement in Rotary and local Chambers of Commerce.

Financial Overview

Budget Summary*

Please provide a brief sketch of the categories of expenses and the costs needed for your project. If your organization is requesting compensation for indirect costs, be sure to note the percentage (up to 5%) and dollar amount below.

If you are invited to complete the full application, you will be asked to upload current verifiable bids, proposals, price lists [from your potential vendor(s)] from the past 60 days. If a contractor has already been selected for a construction project for which you are requesting funding, you will need to upload their bid. You are strongly encouraged to collect any remaining bids, proposals, and price lists shortly after submitting this LOI.

*Proposed Project Expenses from LEMA Construction in attached PDF.

We have attached a cost estimate from our contractor from 2021. We present it with the caveat that we will have to have an estimate from our contractor drafted during the 30-day period from invitation to proposal submission for this grant. This estimate is too dated to be valid. Our contractor and his subcontractors will only honor cost estimates for 14-30 days currently, as supply chain issues and high staff turn-over make it difficult to truly estimate the cost of a future project.

Since this cost estimate was created, we have met again with our architect The Bacon Group and our contractor LEMA Construction to discuss what has changed since this initial bid and the changes needed to build for \$10 million. There are features that will be eliminated in order to be more cost-effective. For example, the original plans included turning our current Education Center into several offices to improve communication and house staff in a centralized location. It is likely the offices will be the piece removed from our current construction plan to keep our cost at \$10 million. Again, the climate-controlled housing for homeless animals is our priority.

We anticipate a new cost proposal from LEMA Construction in October, so we will have it to provide should we be selected for ARPA funding support.

Project Preparedness*

If your letter of intent is approved, you will have 30 days to submit a full proposal. This will require multiple estimates/bids for your project that detail the costs you've sketched out above from potential contractors that would do the actual work.

Where are you in the planning process for the implementation of this project? Please describe your organization's readiness for this project including your ability to collect bids and select contractors and/or vendors. **If you have already selected a contractor for the project, you will need to describe how that contractor was chosen.**

Example

Better Tomorrow has spoken with contractors about their counseling center expansion project, but has only sought one proposal from a contractor. Better Tomorrow would describe so below, having sketched out the costs in the previous question. Better Tomorrow would indicate its plan to obtain more quotes/bids upon submitting this LOI.

Community Arts 'R Us has begun construction on its new arts center, as it had secured 75% of the funding for it before the pandemic. Therefore, a contractor has already been selected, and is looking to obtain the funding necessary to complete the project. Below, Community Arts 'R Us would explain it has a cost proposal ready to upload from their selected contractor, and is ready to carry out the rest of the project if funding is awarded.

SPCA Tampa Bay has engaged an architect and a contractor. The Bacon Group designed our new housing structure. We chose the Bacon Group because of their expertise in animal housing design; they are one of six architects who specializes in shelter design in the country, and they are based in Clearwater. Rick Bacon has indicated there will be an In-Kind donation from his firm for professional services; that dollar amount has not been determined yet.

We have selected LEMA construction after meeting with 3 contractors. LEMA Construction is donating all their pre-construction services. Currently, we have asked our architect and contractor to complete the schematic design for this first structure which will include plumbing and electrical. After they have completed this piece, we will have an updated cost estimate as well.

We have contracted with buyers' representative Pete Karamitsanis and Lighthouse Advisors to set up the project strategy and prepare a master schedule with specific timelines per discipline. Lighthouse oversee project development, facilitate progress briefings and monitor schedule compliance. Pete Karamitsanis is providing these services pro-bono prior to construction.

We own our 10-acre property in Largo, and we will not have to limit operations to start construction. We would like to begin construction in early 2024. Our hope is the construction industry will have recovered more fully from the supply chain and staffing issues that crippled progress on construction projects statewide in the last two years.

Other Funding Sources*

Please describe any other funding not already mentioned that your organization has applied for or obtained for this project. This includes but is not limited to Community Development Block Grants (CDBG), local government grants (including Tourist Development Council funding), foundation grants, and donors (you do not need to disclose donor identities, simply amount raised that is allocated to this project). This includes any matching grants or in-kind contributions you may have obtained.

If none, please write N/A.

SPCA Tampa Bay has secured \$2,538,000 to date for this project. This total is made up of gifts from individuals and foundations. \$1 million of our total did come from one donor who has asked to remain anonymous at this point. Fundraising and funding research are ongoing.

The Bacon Group and LEMA Construction have indicated that there will be significant opportunities for in-kind donations to our project. Those dollar amounts are hard to predict as the construction industry is unstable, i.e. materials and staffing issues make real-world cost estimates difficult. These donations in materials and/or labor have been estimated at \$2 - \$2.5 million.

We have engaged Corcoran Partners to lobby for a \$429,395 grant that was submitted to the Florida House of Representatives in July. We recognize that potential funding partners may look more favorably on our request with a \$2.5 ARPA grant committed to the project, particularly those which require matching funds.

Changes in Operating Costs*

Please answer this question based on the descriptions below:

- If this project **increases** ongoing operational costs (programmatic, operating maintenance or other costs), how will you compensate for the difference?
- If this project **decreases** ongoing operating costs, how will it do so?
- If this project **does not affect** operating costs, please note so below.

As we are looking at the construction of a new building, it is hard to predict if our operating costs will increase or decrease. We believe that dramatic upgrades in our HVAC and electrical systems will make those systems more efficient and less costly, but we really can't know until we've been through a Summer in the new building. We also can't truly know how much we will save in maintenance as keeping our old buildings running is costly and on-going.

Overall, we believe the dramatic increases in efficiency and the absence of near-constant band-aid projects to keep our old facility running will result in a decrease in operating costs.

Fund Management Capacity*

Please describe your organization's capacity to manage these potential ARPA funds in terms of fiscal management and financial infrastructure.

This includes, but is not limited to, the use of accounting software that can track a general ledger and multiple accounts and the ability to work on a reimbursement-basis.

The inability to handle a reimbursement-basis grant does not disqualify your organization from applying.

We use QuickBooks Online with multiple account and department tracking. Monthly oversight of operational and capital activity is done by the Board of Director's Finance Committee. We would approach our Finance Committee for approval to utilize investment funds for construction that would be replenished upon reimbursement from ARPA funds.

Additional Information

Additional Upload

If you have something else to share, you can upload it here in PDF format.

Please note: Due to limitation of this grants system, the upload field will not carry over to the full application if you are moved forward to the full application phase. You will need to upload this file again if you are moved forward in the process.

LEMA Cost Proposal ARPA Application SPCA Tampa Bay.pdf

Anything else to share?

If you have any details to share regarding this grant request, you may do so below.

File Attachment Summary

Applicant File Uploads

- LEMA Cost Proposal ARPA Application SPCA Tampa Bay.pdf

LEMA Construction is pleased to present the following proposal for the property known as SPCA Headquarters Phase 1 in Seminole, Florida. Our proposal amount is **Nine Million Eight Hundred Sixty Seven Thousand Six Hundred Ninety Four Dollars and 0/100.** Attached you will find our 16 division breakdown for the project along with the exclusions and qualifications.

Division 1 - General Conditions	\$853,035.00
Division 1 - General Requirements	\$566,815.00
Division 2 - Sitework	\$689,000.00
Division 2 - Asphalt and Sidewalks	\$192,330.00
Division 2 - Landscape and Irrigation	\$137,200.00
Division 2 - Demolition	\$60,530.00
Division 3 - Concrete	\$207,000.00
Division 3 - Lightweight Concrete	\$162,000.00
Division 4 - Masonry	\$645,900.00
Division 5 - Misc. Metal	\$45,667.00
Division 5 - Structural Metal	\$242,000.00
Division 6 - Rough Carpentry	\$92,500.00
Division 7 - Roofing	\$198,000.00
Division 7 - Sealing and Caulking	\$5,000.00
Division 7 - Insulation	\$28,800.00
Division 7 - Fire Safing	\$5,000.00
Division 7 - Dampproofing	\$5,000.00
Division 8 - Doors and Hardware	\$47,940.00
Division 8 - Storefront	\$150,000.00
Division 8 - Overhead Door	\$17,000.00
Division 9 - Stucco	\$136,800.00
Division 9 - Framing and Drywall	\$305,500.00
Division 9 - Flooring	\$197,800.00
Division 9 - Acoustical Ceiling	\$141,000.00
Division 9 - Painting	\$70,500.00
Division 10 - Signage	\$9,100.00
Division 10 - Accessories	\$1,000.00
Division 10 - Cubicles	\$8,800.00
Division 11 - Appliances	\$19,389.00
Division 12 - Wood Casework	\$34,200.00
Division 12 - Metal Casework	\$234,000.00
Division 12 - Seating and Furnishings	\$40,000.00
Division 13 - Animal Enclosures	\$994,600.00



Division 15 - Fire Suppression	\$123,000.00
Division 15 -Plumbing	\$436,000.00
Division 15 - HVAC	\$755,000.00
Division 16 - Electrical	\$891,774.00
Division 16 - Communications	\$54,000.00
Division 16 - Access Control	\$36,000.00
Division 16 - Fire Alarm	\$97,500.00

<i>Subtotal</i>	<i>\$8,936,680.00</i>
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Liability Insurance (.5%)	\$42,957.00
Contractor Fee (5%)	\$493,387.00
Project Contingency (2%)	\$197,335.00
Cost Escalation (2 years)	\$197,335.00

<i>Total With Clarifications</i>	<i>\$9,867,694.00</i>
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