## LOI Form

## LOI

If you would like to complete this Letter of Intent in Word first and copy your answers over later, use the following link: Download LOI

The rubric that will be used to score your Letter of Intent can be found here: Download LOI Rubric

Please pay attention to character limits while working on your draft. These limits include spaces.

#### **Organization Name\***

Ronald McDonald House Charities of Tampa Bay, Inc.

#### **Project Name\***

Create a brief name for this large capital project. This is how it will appear throughout the PCF grant portal. Elevator & Life Safety System Updates

EIN\* 59-1835985

#### **Incorporation Year\***

What year did your organization incorporate? This will be the year listed on your determination letter from the Internal Revenue Service.

1979

#### **Organizational Mission Statement\***

What is your organization's mission statement? This should be no longer than one or two sentences.

The Mission of Ronald McDonald House Charities of Tampa Bay (RMHCTB) is to create, find and support programs that directly improve the health and well-being of children.

### Unique Entity ID (SAM)

Please provide your organization's Unique Entity ID number. This is a specific number used by the federal government to identify your organization. This is different from a DUNS number, which the federal government no longer uses.

If you do not have a Unique Entity ID number, you can create an account on SAM.gov and apply for one here (it is free and may take 3-4 days for approval): https://sam.gov/content/home

This field is optional as to not stop a qualifying organization from applying. HOWEVER, a Unique Entity ID number will be required if your organization is approved for a grant. Your organization should apply for a number now if it does not yet have one.

Character Limit: 12 XTPLMKWJABY5

## Annual Operating Budget Size\*

Please provide the amount of your annual operating budget (expenditures only) for your entire organization. \$4,154,680.98

## **Amount Requested\***

The maximum grant amount is \$5 million. You may request up to 5% for grant administration, project management, and other indirect costs. Please be sure your indirect cost rate is represented in the figure you put below.

Note: You will be required to upload a more detailed budget if you are approved for the full application stage. You will need to also attach any bids, estimates, and agreements with contractors or other vendors in relation to the proposed project.

\$240,470.00

## Does the total project cost exceed the amount your organization is requesting?\*

Please note: Answering "Yes" will cause additional questions to load later in this application.

#### **Examples**

ABC Childcare is seeking funding for a new playground. ABC Childcare is asking PCF to fund \$150,000 for certain equipment, and will seek other funding and donations for the remaining \$20,000 of the playground. ABC Childcare would select "Yes" for this question.

Better Tomorrow, a mental health provider, is looking to expand their counseling center by two rooms to meet increased service demand arising from the pandemic. Better Tomorrow has secured \$25,000 in private contributions, and wants to request the remaining \$125,000 in this grant. Better Tomorrow would select "Yes" for this question.

DBE Food Pantry is seeking funding for a new HVAC unit for their pantry, and is requesting \$40,000 from PCF to cover the entire cost. DBE Food Pantry would select "No" for this question.

No

## Parent Non-Profit/Subsidiaries\*

If your organization has a parent non-profit that has multiple subsidiaries, will multiple subsidiaries be applying in this process?

#### **Example**

Better Tomorrow is the parent non-profit of three organizations. Two of those organizations want to apply in this process. Both would select "Yes" on this question.

No

## **Request Specifics**

### **Organization Programming Background\***

Please describe the programming your organization offers to the community and the length of time it has been doing so. That is, what does your organization **do** and **how long** has it been doing it?

Ronald McDonald House Charities (RMHC) of Tampa Bay serves children and families as they seek medical treatment, which lessens the financial burden of finding funding for housing during a vulnerable and potentially traumatic time in their lives. Since opening our St. Pete house doors in 1980 as the first Ronald McDonald House in the State of Florida, we have grown from one to four Houses (3 in St. Petersburg and 1 in Tampa) and have supported over 50,000 families. Our houses provide a total of 80 bedrooms per night (66 bedrooms of 80 are in Pinellas) to families receiving treatment at Johns Hopkins All Children's, Tampa General, St. Joseph's Children's and other local pediatric care centers.

We support the family holistically. Particularly, we provide housing, meals, mental health and wellness support to provide a home away from home experience for families. All of these services are offered at no cost to families, and they stay for free, for as long as needed.

Many families have children that do not have a timetable to be discharged which leads to stress and poor eating habits. This ties into our ability to provide wellness for parents and siblings and give them a safe space to call a home away from home. We also provide mental health services through a partnership with Better Help to connect our parents with licensed therapists.

Our families also stay with us for a variety of treatments which includes inpatients and outpatients. In 2021 the average stay for families in Pinellas County RMHC houses was 37 nights. In more severe cases such as Congenital Diaphragmatic Hernia, neonatology and surgery, these families' average length of stay is 85 days. In 2021, we supported 105 children with Congenital Diaphragmatic Hernia (CDH), 88 premature babies, 62 children with various types of surgery among others. As of today, we still cater to families with these conditions. Thus, we support families with diverse medical needs, and for varying lengths of time.

## **Community Need\***

Please describe the community need that exists for your programming. If you are able to cite quantitative, local data, that will strengthen your proposal.

When a parent finds out the child may have an issue, parents go to great constraint to get them the best treatment. Even during a pandemic, childhood illnesses occur, babies are born early, and families try to navigate through the toughest days of their lives. Family members never think about where they will stay, how they will eat, or how long this may take. We serve children from 0 to 21 years old. These children come

to us for a variety of conditions which include everything from premature births to specialty treatments. Unfortunately, the cost of medical care can vary per stay in addition to the cost of food and the length of the parents' stay.

RMHC takes the burden off these families by providing a safe place no matter the length of time and does it at no cost. The individuals that stay with us are parents, grandparents, extended family, adoptive parents, and guardians. More importantly, they are the lifeline to their child. In 2021 we served 1,677 parents and children in our Pinellas County RMHC houses. Considering RHMC houses and services are valued at \$100 a night, families who stay an average of 37 nights save \$3,700, which is almost \$2,000 more than one month's salary for individuals making minimum wages.

Additionally, we have a portion of our families that stay with us multiple times. At RMHC Tampa Bay 45% of our families returned during the course of the year to stay with us because these issues are so critical. RMHC promotes an inclusive and equitable space that caters to diverse needs and where families are supported by each other. The families that stay in the houses come from 45 counties in Florida. Hence, we support families from Pinellas County as well as others around the state, thereby fostering equitable outcomes for individuals seeking healthcare services.

## Negative Economic Impact\*

The following question is the keystone of a strong application in this process. If your organization cannot demonstrate a negative economic impact from the pandemic, your application will not qualify for committee review. If you are uncertain about what constitutes negative economic impact or how to demonstrate it, please contact PCF staff for technical assistance.

Describe your organization's negative economic impact arising from the COVID-19 pandemic. Examples could include:

- A reduction in revenue from 2019 to 2020
- Inflationary pressures
- Increases in demand for services that have not been compensated for through new revenue
- The use of reserves for unbudgeted expenses since the onset of the pandemic, and such use of reserves has prevented the purchase of capital assets
- A need for capital assets to offset community need for which your organization does not have the resources to purchase due to the negative economic harm from the pandemic
- A need for additional capital assets to adapt operations to accommodate health and safety guidelines by the CDC
- Growth in restricted pandemic-related revenue that does not permit capital asset acquisition

# Note: If you are applying for both a Small Purchase and Large Project, you may reuse the answer for this question <u>PROVIDED THAT</u> the negative economic impact is relevant to both requests.

Covid-19 and the aftermath created a negative financial impact for RMHC Tampa Bay. While our organization did an excellent job at managing the budget, it comes at an expense to the organization that is now realized in addition to new economic factors.

RMHC paused all capital improvement projects to conserve resources. This includes pausing any general maintenance and repair to these properties. Deferred maintenance is costly because the problems get worse over time if not handled. In 2020 we budgeted \$300,480 and only 1 capital project (\$23,990) was completed due to the uncertainty of COVID. In 2021 we budgeted \$77,500 but we did not complete any projects in our Pinellas County homes.

During 2020 and 2021 our maintenance and repair budget was under budget by \$64,359. Although we had intended these funds for these projects, we had to reallocate the funds to cover operational costs in order to provide optimal service to our community.

Resources that were slated for capital improvement were redirected to purchasing Covid tests, masks, sanitizing stations and other safety supplies, as well as, to serve our constituents differently to meet the extra demand for food across a broader population.

Due to our community living environment, social distancing, and other safety requirements, 1,530 parents and children had to stay at hotels at our expense costing \$96,520 in 2020, \$172,145 in 2021, and \$42,793 in 2022. All of our food had to be purchased as opposed to previously having community groups donate and cook causing \$240,586 in expenses since 2020.

Contractors that previously donated services are no longer able to do so because of economic circumstances or too much work. Contractor costs are higher than they were slated pre-Covid and due to deferred maintenance, the number of projects now needing attention is overwhelming. The consumer price index is up 11.2% in Pinellas County over the past year. While we typically account for a certain number of projects annually, this year we have seen a significant increase in the costs and number of projects to move from desired to dire need for completion.

As an offset of these expenses, we also allowed for natural attrition of jobs. Rehiring employees has been challenging and levels of living wages have increased significantly due to wage laws and cost of living increases, which we have applied to existing and new staff members, increasing our annual budget.

Given that RMHC caters to a diverse audience, accessibility is critical to ensure individuals can navigate the various floors of the home. Thus, having capital assets to fund and maintain a functional elevator is essential to promote an inclusive and equitable environment.

## **Proposal Description\***

The American Rescue Plan Act requires a request that is reasonable and proportional to the level of economic impact your organization experienced. This means the request you describe below should not be greater than the economic harm your organization has suffered.

Please describe your project proposal and address the following:

- What project will be undertaken with these funds?
- What is the estimated lifespan of the project/property improvement?

• How does it address the negative economic harm you described in the previous question? Our elevator and life safety system at the St Petersburg East House is at the end of its useful life and thus requires improvements. The life safety system is a fire monitoring and prevention system that is essential to not only the health and safety of our constituents but also required as part of the fire code. Our current system is original to the 1996 build and must be completely replaced. Our elevator is also essential to serving our medically vulnerable population to access guest rooms. It also is original to the building and requires full modernization. This will bring the elevator up to code as required by the State of Florida (3.10.12 of ASME A17.3-2015). Thus, to ensure we can continue to promote an inclusive environment it is critical that the repair of the elevator and life safety system occur.

The modernization includes the elevator, installation of a sump pump, HVAC brought into the mechanical room, and sprinkler heads installed in the elevator shaft and tied into the life safety system (as required by

code). Completing both projects at the same time reduces future costs since the systems are connected and reduces the cost of electrical services.

The lifespan for the life safety system is around 20 years, with the elevator modernization around 20-25 years. During COVID, we had to delay these projects even further, shifting funds to pandemic-related expenses to keep families safe, fed, and operations continuing. As a result of these projects, our safety and accessibility systems, which are part of our critical household infrastructure, will be replaced, modernized, and improved.

#### Number Served\*

How many people will directly benefit from this capital project annually? 495

## Unduplicated vs. Duplicated\*

Is the number indicated above duplicated or unduplicated? **Duplicated:** A client is counted each time they access services **Unduplicated:** A client is counted once, regardless of the number of times they access services

**Example:** ABC Food Bank operates two mobile food pantries, one in Clearwater and one in St. Petersburg. Taylor, a Pinellas County resident, goes to both food pantries. If ABC Food Bank counts Taylor's visit TWICE, it is <u>duplicated</u>. If ABC Food Bank counts Taylor's visit ONCE, it is <u>unduplicated</u>.

Unduplicated

### **Other (Explanation Required)**

If you selected "Other" in the previous question, please explain how your organization determined the number of clients that will benefit from the proposed capital project.

#### Rent vs. Own\*

Does your organization rent or own the property for which you are proposing modifications? Note: Selecting "Rent" will cause more questions to load below.

0wn

#### Guiding Principles - Client Impact\*

The American Rescue Plan Act, which provides the funding for this grant program, aims to ensure an equitable recovery from the COVID-19 pandemic. The term "equity" is defined as:

The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality. One of the guiding principles of this fund is that it will apply a lens of equity to ensure the needs of specified priority populations are met.

# Will this project benefit the community members defined above that have experienced disproportionate negative impacts from the COVID-19 pandemic? If so, how?

Our need for a new elevator and life safety system is critical to equity since it promotes access and inclusion for a diverse audience. In 2021 we served 62 children that received surgery. These surgeries lead to the child's mobility being affected, which means they need a wheelchair and assistance from a parent to get around the house. This inclusive capital project will provide a level of independence while at the same time maintaining human dignity.

We provide an equitable space for families that are facing the toughest days of their lives. Not only is this for the parents but also the siblings who stay with us as well. We cater to individuals with diverse religious, ethnic, racial, cultural, linguistic, and socio-economic backgrounds. The family structures are also diverse and include traditional nuclear families, extended families, multi-generational, single parent, stepfamilies, same-sex and adoptive families. We also have age differences from newborns to the elderly.

Additionally, 57% of families are Caucasian, 20% are Latino/a, %11 are African American, and 12% identifes as other. Our services combat healthcare inequities by increasing the support offered to families seeking medical care for their children.

In 2021, 45% of our families utilized our services multiple times, which includes follow up treatments and procedures. We are the only nonprofit that provides these services in the area. Our facilities are the closest living facilities to our hospital partners. We value our services at \$100 per night which if using the average stay of 37 nights, equals \$3,700. This is 90% of the monthly household income for an average family in Pinellas County.

Most families (78%) indicated that staying at RMHC greatly reduced their stress. While all families (100%) rated their overall experience at RMHC optimally. At RMHC, we embrace diversity and promote equity to create an equitable and inclusive environment for all.

## Community Connection

The American Rescue Plan Act (ARPA) prioritizes organizations that either have headquarters or carry out the majority of their operations inside Qualified Census Tracts (QCTs). QCTs are a standard method of identifying communities with a large proportion of low-income residents. The U.S. Department of Housing and Urban Development determines what areas qualify as QCT.

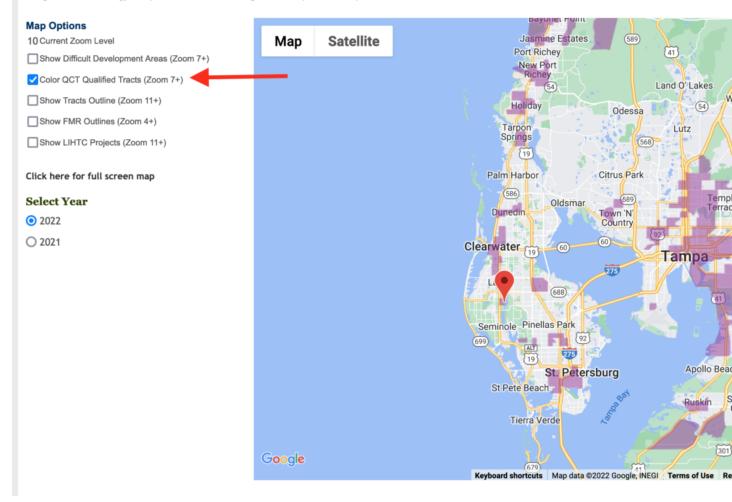
To assess if your organization serves or is headquartered in a QCT, use the following link: <u>https://www.huduser.gov/portal/sadda/sadda\_qct.html</u>

In the top right-hand corner, choose the state of Florida and Pinellas County. Then on the left-hand side of the screen, click the box next to "Color QCT Qualified Tracts." The QCT zones are denoted in purple. You can also map your address by adding it into the address box at the top to see if your location is inside the zones.

#### Below, please provide the location of your operations and the location of your headquarters, if different.



The 2022 Qualified Census Tracts (QCTs) and Difficult Development Areas (DDAs) are effective January 1, 2022. The 2022 designations use data from the 2010 Decennial of designation methodology is explained in the federal Register notice published September 9, 2021



#### Headquarters Location\*

Please provide your organization's headquarters address as it appears on your Sunbiz account. To check your Sunbiz registration, you may search here: https://dos.myflorida.com/sunbiz/search/ 35 Davis Blvd. Tampa, FL 33606

#### **QCT Determination - Headquarters**\*

Is this organization headquartered in a QCT?

No

#### **Project Location\***

Please provide the address or intersection where the property being modified is. 401 7th Ave S. St. Petersburg, FL 33701

## QCT Determination - Project\*

Is this organization's project in a QCT? No

### QCT Impact\*

PCF understands that just because a project may not be located in a Qualified Census Tract, those who reside in one may access your services and may come to the location where your organization's project will take place.

- If applicable, please describe if you have clients that reside in a QCT as indicated on the map linked above, and the proportion of your clients that come from these areas.
- If your organization does not serve clients from a QCT, you can write "Not Applicable" below.

In an effort to promote inclusive practices, we do not restrict opportunities to stay at RMHC due to Qualified Census Track (QCT) data. Because we cater to diverse families, there are families within the QCT and others who may be outside of that range. Thus, although some of our families qualify, this is not a criterion for our services, and we do not have definitive data about the percentage of individuals who meet this criterion at this time.

### **QCT Determination - Clients\***

Does this organization's project benefit residents of QCTs?

No

This section aims to capture general demographic data about your organization and to see how you engage with and represent the community you serve. PCF has generalized the demographic data questions more than it has in other processes because of the public nature of this process. PCF understands that identity disclosure can be a sensitive matter and wants to respect your organization's board and staff. If your organization feels comfortable sharing more detailed demographic information, it may do so in the "Community Representation and Connection" section.

## **Community Representation and Connection\***

Describe how your organization is representative of, or has authentic connections to, the community your proposal seeks to serve. You can list other community-based organizations that work on programming with you and/or list examples of your work within this community.

RMHC Tampa Bay started in St. Petersburg because the All Children's Hospital president Dennis J. Sexton knew that he needed to find a community provider to care for families that were staying longer and could not afford the costs of hotels nearby. Johns Hopkins All Children's and medical partners such as Lampert Therapy Group are critical to our success and vice versa. Without RMHC Tampa Bay these children would not get the best treatment to improve their quality of life.

We have also built a program relationship with Feeding Tampa Bay. In 2021, 4231 pounds of food were donated from Fresh Market. From January until August 26, 2022, 3,094 pounds have been donated thus far. Feeding America is another source of food for RMHC Tampa Bay families. Through our Feeding America partnership, we receive Starbucks donations as well.

We also have other wellness partners such as the local sports organizations (Lightning, Rays, Rowdies, Buccaneers), Museums (Museum of Fine Arts, Imagine Museum, The James, Children's Museum Great Explorations), Attractions (Clearwater and Florida Aquariums, Sunken Gardens), Pinellas County Urban League and Junior League of St. Petersburg.

The wellness partners provide value to the experiences our families have during their stay at RMHC Tampa Bay. Their impact is to support a family's well-being through activities or working with us onsite to cook meals and complete needed house chores.

Through these various partnerships, we are able to meet the holistic needs of the family which include staying with us during medical treatment, receiving food, and attending activities.

## Leadership Demographics - CEO/Executive Director\*

Does your CEO/Executive Director consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

None of the above

## Leadership Demographics - Executive Level Leadership Team\*

Does your executive leadership team consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC LGBTQ+

## Leadership Demographics - Board Membership\*

Do your board members consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC

## Financial Overview

#### **Budget Summary\***

Please provide a brief sketch of the categories of expenses and the costs needed for your project. If your organization is requesting compensation for indirect costs, be sure to note the percentage (up to 5%) and dollar amount below.

If you are invited to complete the full application, you will be asked to upload current verifiable bids, proposals, price lists [from your potential vendor(s)] from the past 60 days. If a contractor has already been selected for a construction project for which you are requesting funding, you will need to upload their bid. You are strongly encouraged to collect any remaining bids, proposals, and price lists shortly after submitting this LOI.

Below are the costs we have identified which include the parts, labor installation, and contingency:

#### \$85,311 Elevator Modernization (Main Components)

This includes all essential components of the elevator mechanisms that are at the end of their useful life or have fallen out of code compliance.

#### \$3,398 Elevator Pit Sump Pump (pump and installation)

This is needed for elevator pits that are prone to flooding, especially during storms. This is important for elevator resiliency and preservation (especially those that use hydraulic oil) during storms and flooding.

#### \$10,000 HVAC Installation in Elevator Mechanical Room

New code that requires the elevator mechanical room to be maintained at a temperate range optimal for safe operation.

\$64,417 Life Safety System (equipment and installation) Critical building infrastructure that provides life safety in the event of fire or smoke, including smoke alarms, heat sensors, sprinkler heads, monitoring, and automatic notification to fire departments.

\$5,000 Sprinkler Head Installation in Elevator Shaft/Pit New code requiring sprinklers in the elevator shaft.

\$10,000 Misc electrical and wiring work New codes require additional/updated electrical outlines, wiring, and other connections to tie all systems together for proper safety functioning.

62,344 35% Contingency \$240,470 Total

This year the 3 capital projects completed have gone 31% over budget. This is due to increased costs and unforeseen labor. The elevator modernization bid was based on a visual assessment of the elevator to determine which parts need to be retained versus replaced. While this was helpful, these specialists will need to remove parts that could lead to unforeseen expenses as this project will impact many areas of the house including electrical, HVAC, and plumbing.

## **Project Preparedness\***

If your letter of intent is approved, you will have 30 days to submit a full proposal. This will require multiple estimates/bids for your project that detail the costs you've sketched out above from potential contractors that would do the actual work.

Where are you in the planning process for the implementation of this project? Please describe your organization's readiness for this project including your ability to collect bids and select contractors and/or vendors. **If you have already selected a contractor for the project, you will need to describe how that contractor was chosen.** 

#### **Example**

Better Tomorrow has spoken with contractors about their counseling center expansion project, but has only sought one proposal from a contractor. Better Tomorrow would describe so below, having sketched out the costs in the previous question. Better Tomorrow would indicate its plan to obtain more quotes/bids upon submitting this LOI.

Community Arts 'R Us has begun construction on its new arts center, as it had secured 75% of the funding for it before the pandemic. Therefore, a contractor has already been selected, and is looking to obtain the funding necessary to complete the project. Below, Community Arts 'R Us would explain it has a cost proposal ready to upload from their selected contractor, and is ready to carry out the rest of the project if funding is awarded.

RMHC Tampa Bay has spoken with and received bids from three elevator companies; however, we have not yet selected a final bid. Additionally, we are in the process of reviewing and soliciting bids for secondary work that includes installing HVAC into the mechanical room, installing and new sump pump in the elevator pit, installing sprinkler heads in the shaft, and understanding all the electrical components/wiring that must be upgraded.

For the LifeSafety system, SAI, Inc. was selected to complete the work. RMHCTampa Bay has used SAI for the design and installation of the life safety system in our Tampa House. Their work is exceptional, and they continue to provide competitive proposals. They have been serving the Tampa Bay area since 1956. The organization will be able to select and provide final bids and complete a final application if approved.

These projects are overdue and critical to the families that utilize our services.

## **Other Funding Sources\***

Please describe any other funding not already mentioned that your organization has applied for or obtained for this project. This includes but is not limited to Community Development Block Grants (CDBG), local government grants (including Tourist Development Council funding), foundation grants, and donors (you do not need to disclose donor identities, simply amount raised that is allocated to this project). This includes any matching grants or in-kind contributions you may have obtained.

#### If none, please write N/A.

These projects have a significant cost involved. However, we have worked to engage individual donors and family foundations to assist with these costs.

We also made a request at a past event about covering the cost of these items which was not funded. While we have tried to engage donors, the feedback is that these projects are so large. These donors could not fund the entire project and it would have to be done in smaller phases. While this could be helpful, we found it would be more expensive and take much longer.

## Changes in Operating Costs\*

Please answer this question based on the descriptions below:

- If this project **increases** ongoing operational costs (programmatic, operating maintenance or other costs), how will you compensate for the difference?
- If this project decreases ongoing operating costs, how will it do so?
- If this project **does not affect** operating costs, please note so below.

If these capital projects are not completed it would increase the staff costs. The life safety system immediately calls first responders if a fire occurs. If this system were to go down, staff would need to be on watch and walk around the building every 15 minutes. This would lead to the need for more staff to be on-site and would increase operational costs. We have reviewed various options for the elevator, which include a multi-part replacement over the course of time. This multi-part replacement would be more expensive than completing it at one time. While this is a capital expense it would mean less funds for operational expenses.

Both projects would decrease our operating costs because staff could focus more time on implementing the program and not worry about addressing ongoing maintenance needs.

## Fund Management Capacity\*

Please describe your organization's capacity to manage these potential ARPA funds in terms of fiscal management and financial infrastructure.

# This includes, but is not limited to, the use of accounting software that can track a general ledger and multiple accounts and the ability to work on a reimbursement-basis.

The inability to handle a reimbursement-basis grant does not disqualify your organization from applying.

To manage our fund capacity, we use QuickBooks which allows us to allocate revenue and expenditures to specific programs. By creating a new customer, we can track expenses tied to restricted funds and have the ability to upload receipts to each expense. This allows us to keep track of all documentation in one place and properly track how the funds are being spent and monitor the general ledger accounts.

## Additional Information

**Additional Upload** 

If you have something else to share, you can upload it here in PDF format.

Please note: Due to limitation of this grants system, the upload field will not carry over to the full application if you are moved forward to the full application phase. You will need to upload this file again if you are moved forward in the process.

RMHC Tampa Bay Covid Impact Report- ARPA Grant.pdf

## Anything else to share?

If you have any details to share regarding this grant request, you may do so below.

This attached file illustrates the financial impact COVID had on our organization. We are grateful for this opportunity to better serve the parents and children that utilize our services.

# File Attachment Summary

## Applicant File Uploads

• RMHC Tampa Bay Covid Impact Report- ARPA Grant.pdf

RMHC Tampa Bay COVID Impact											
ACTUAL		2019		2020	%Change		2021	%Change	(AS	S OF 9.7.22)	%Change
Hotel	\$	-	\$	96,520.31	96520%	\$	172,145.94	78%	\$	42,793.98	-75%
Meals	\$	-	\$	78,811.04	78811%	\$	95,540.11	21%	\$	66,234.96	-31%
Covid Testing Supplies	\$	-	\$	-	0%	\$	3,063.09	3063%	\$	14,004.47	357%
M&R	\$	177,040.75	\$	123,689.66	-30%	\$	106,950.70	-14%	\$:	178,181.26	67%
Capital Projects	\$	16,920.00	\$	23,990.00	42%	\$	67,197.00	180%	\$	82,980.45	23%
BUDGET		2019		2020			2021			2022	%Change
Hotel	\$	-	\$	-	0%	\$	240,000.00	240000%	\$	90,000.00	-63%
Meals	\$	-	\$	-	0%	\$	42,000.00	42000%	\$	42,000.00	0%
Covid Testing Supplies	\$	-	\$	-	0%	\$	6,250.00	6250%	\$	8,000.00	28%
M&R	\$	185,300.00	\$	150,000.00	-19%	\$	145,000.00	-3%	\$2	274,000.00	89%
Capital Projects	\$	300,480.00	\$	300,480.00	0%	\$	77,500.00	-74%	\$:	164,000.00	112%
IMPACT		2019		2020	%Change		2021	%Change		2022	%Change
Hotel Impact	\$	-	\$	96,520.31	96520%	\$	(67,854.06)	-170%	\$	(47,206.02)	-30%
Meals Impact	\$	-	\$	78,811.04	78811%	\$	53,540.11	-32%	\$	24,234.96	-55%
Covid Testing supplies	\$	-	\$	-	0%	\$	(3,186.91)	-3187%	\$	6,004.47	-288%
M&R Impact	\$	(8,259.25)	\$	(26,310.34)	219%	\$	(38,049.30)	45%	\$	(95,818.74)	152%
Capital Projects Impact	\$	(283,560.00)	\$	(276,490.00)	-2%	\$	(10,303.00)	-96%	\$	(81,019.55)	686%



2019 Capital Budget carried over to 2020 and then halted due to Covid. Budget decreased to account for emergency repairs only so funds could be allocated to program expenses to cover family needs for stays, meals, and supplies.

2022 Actual to Budget reflects projects not yet completed and the result shows \$81,019.55 under the budget year to date. 2021 we were over \$10,000 under budget. With upcoming capital projects needed, we anticipate the overall percentage change to drastically decrease and result in a negative change which will indicate increased capital project expenditures.

		tual	Budget		
Hotel	\$	311,460.23	\$	330,000.00	
Meals	\$	240,586.11	\$	84,000.00	
Covid Testing Supplies	\$	17,067.56	\$	14,250.00	
M&R	\$	585,862.37	\$	754,300.00	
Capital Projects	\$	191,087.45	\$	842,460.00	

