

FollowUp Form

Website

Has this report been posted on the PCF website?

Pinellas CARES Nonprofit Partnership Fund

Please do not submit your final December report until all supporting fiscal documentation has been collected and can be compiled for submission.

Project Name

Basic Needs for Pediatric Patient Families During COVID-19

Priority Funding Areas

Food

Award Type

Installment

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$144,390.80

Amount Spent - December 27 to 30, 2020*

How much grant funding was spent between **December 27 and 30, 2020?**

\$13,244.65

Amount Spent - December 2020*

How much grant funding was spent during the **entire month of December 2020**?

\$57,231.00

Amount Spent as of December 30, 2020*

How much of the awarded funding was spent from project inception to December 30, 2020?

\$59,700.00

Brief Spending Narrative*

Please briefly explain the spending activities from **December 27 to December 30, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

This week, Ronald McDonald House spent \$12,264.81 on meals for bedside families, and groceries for families that have already been discharged from Johns Hopkins All Children's Hospital. \$71.75 was spent on transportation via Uber to provide our families residing nearby with COVID-safe, reliable rides to and from the hospital. Additionally, our staff dedicated 22 hours (at \$30 an hour) for a total of \$660. Finally, RMH spent \$248.09 on misc supplies. We have additional approved funding leftover due to the short turn-around time for implementing this grant--setting up some of the standard operating procedures took more time than anticipated, and it took some time to gain momentum in having families sign-up for our extended COVID services.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Right around Christmas, we received a call from one of the social workers within Johns Hopkins All Children's Hospital--they had received a panicked call from a "frequent flyer" (someone who must visit the hospital frequently due to a chronic condition) who was in desperate need of formula for her infant. She thought the hospital may have extra on-hand, however the hospital is unable to provide that particular resource. I reached out to the mother, and she let us know that her WIC and SNAP benefits weren't set to come in for several more days, and that they had nothing to feed their baby; our team was thrilled to tell Mom that we could not only assist with formula, but also an additional two weeks of groceries for her entire family. This family had a full pantry on Christmas, and the weeks following thanks to the CARES grant.

Food Metrics

December 27 to 30, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food between **December 27 and 30, 2020** through this grant funding.

2086

December Projections - Food

This is the number of individuals your organization projected it would serve in **December 2020** through this grant funding.

2240

December 2020 - Actual Total # Served - Food*

Please specify how many individuals were served food through this funded programming in **December 2020**.

10268

December 27 to 30 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the week of December 27 to 30, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Food Distribution Site at Johns Hopkins All Children's Hospital (Program Service ZIP Code-33701)
33701: 458

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes): Ronald McDonald House purchases groceries so recently discharged families can prepare meals on their own. We estimate the number served based on the household size, and estimating that each family receives two meals/day for (14) days.

33701: 928
33702: 84
33705: 224

33712: 140
33759: 84

Advanced Funds - Justification of Expenditures

Monthly Expense Reporting*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

2.2.21 - CARES December Expense Report - FINAL.pdf

Contents:

Expense Reporting Worksheet and Sub-tabs

CARES Receipts

Credit Card and Bank Statements

Payroll Documentation

Does the above documentation contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.

Final Survey

We would like your feedback on the CARES experience. Please complete the following anonymous survey:

<https://www.surveymonkey.com/r/DCF7R7RN>

*

I have completed this survey