

## FollowUp Form

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### *Website*

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Has this report been posted on the PCF website?

### *Pinellas CARES Nonprofit Partnership Fund*

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#### **Project Name\***

Basic Needs for Pediatric Patient Families During COVID-19

#### **Priority Funding Areas**

Food

#### **Award Type**

Installment

#### **Unit of Service**

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

#### **Amount Awarded for Future Programming**

\$144,390.80

#### **Amount Spent - November 29 to 30, 2020\***

How much grant funding was spent between **November 29 and 30, 2020**?

\$736.95

#### **Amount Spent - November 2020\***

How much grant funding was spent during the **entire month of November 2020**?

\$2,468.92

### Amount Spent - December 1 to 5, 2020\*

How much grant funding was spent between **December 1 and 5, 2020**?

\$3,703.62

### Amount Spent as of December 5, 2020\*

How much of the awarded funding was spent from project inception to December 5, 2020?

\$6,172.54

### Brief Spending Narrative\*

Please briefly explain the spending activities from **November 29 to December 5, 2020**. If you have not expended any funds, please explain why.

**Example:** ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

Ronald McDonald House Charities of Tampa Bay primarily used funding this week for purchasing meals for resident families, as well as families staying bedside at Johns Hopkins All Children's Hospital: \$3054.90 was spent this week on meals, \$572.97 was spent on groceries for patient families, \$812.89 was spent on coolers, icepacks, and print materials.

### Client Story\*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

We have one mother who is staying bedside while her son is fighting cancer; they have been inpatient for many months, with no potential discharge date on the horizon. Mom is here by herself due to hospital COVID restrictions only allowing one visitor at a time. We have assisted her daily with the resources we are able to provide: laundry services, coffee, etc. Through Pinellas CARES, we have increased the services we can offer her--having multiple meals delivered directly to her room daily has ensured that her basic needs are met while she is caring for her son. This family has a long and arduous fight ahead of them, but this month we can ensure they are not adding the cost of meals to an already expensive hospital stay, and that they can worry about one less thing.

## Food Metrics

### November 29 to 30, 2020 - Individuals Served - Food\*

Please specify the number of individuals that were served food by your organization between **November 29 and 30, 2020** through this grant funding.

80

**December 1 to 5, 2020 - Individuals Served - Food\***

Please specify the number of individuals that were served food by your organization between **December 1 and 5, 2020** through this grant funding.

496

**November 2020 Projections - Food**

This was the number of individuals your organization projected it would serve food to in **November 2020** through this grant funding.

2240

**November 2020 - Actual Total # Served - Food\***

Please specify how many individuals were served food by your organization in **November 2020** through this grant funding.

298

**November 29 to 30 - ZIP Codes of Individuals Served - Food\***

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for November 29 to 30, 2020.**

**FOLLOW THE EXAMPLE FORMAT EXACTLY.**

**ZIP CODE: Number served**

**Example**

Food Distribution Site at Tropicana Field (Program Service ZIP Code)  
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)  
33782: 5  
33764: 3  
33760: 8

Meal Distribution at Johns Hopkins All Children's Hospital and Ronald McDonald House (Program Service Zip Code)  
33701: 80

## December 1 to 5 - ZIP Codes of Individuals Served - Food\*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for December 1 to 5, 2020.**

**FOLLOW THE EXAMPLE FORMAT EXACTLY.**

**ZIP CODE: Number served**

### Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)  
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)  
33782: 5  
33764: 3  
33760: 8

Meal Distribution at Johns Hopkins All Children's Hospital and Ronald McDonald House (Program Service Zip Code - 33701)  
33701: 370

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes) - we are delivering groceries for families to create meals. Number of meals is determined by the household size and amount of groceries purchased (we estimate it's (2) meals/day for (14) days)  
33710: 112  
33781: 140

## *Advanced Funds - Justification of Expenditures*

### Monthly Expense Reporting\*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and upload as a PDF here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

November Expense Report - reconciled and redacted.pdf

### Does the documentation above contain live signatures?\*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.