

LOI Form

LOI

If you would like to complete this Letter of Intent in Word first and copy your answers over later, use the following link: [Download LOI](#)

The rubric that will be used to score your Letter of Intent can be found here: [Download LOI Rubric](#)

Please pay attention to character limits while working on your draft. These limits include spaces.

Organization Name*

Personal Enrichment through Mental Health Services, Inc.

Project Name*

Create a brief name for this large capital project. This is how it will appear throughout the PCF grant portal.

Reimagining Crisis Care

EIN*

593153549

Incorporation Year*

What year did your organization incorporate? This will be the year listed on your determination letter from the Internal Revenue Service.

1981

Organizational Mission Statement*

What is your organization's mission statement? This should be no longer than one or two sentences.

Personal Enrichment through Mental Health Services, Inc. (PEMHS) is a 501-C-3 Non-Profit organization that provides behavioral health services and is accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). PEMHS is dedicated to providing person-centered services that enhance individual and family functioning along with the personal development of adults and children in our community. PEMHS is committed to serving as a collaborative partner in the system of care to ensure immediate interventions and supportive recovery are accessible to community members for optimal behavioral health. It is the vision of PEMHS to be the preferred organization for individuals seeking safe, secure, caring, and compassionate services.

Unique Entity ID (SAM)

Please provide your organization's Unique Entity ID number. This is a specific number used by the federal government to identify your organization. **This is different from a DUNS number, which the federal government no longer uses.**

If you do not have a Unique Entity ID number, you can create an account on SAM.gov and apply for one here (it is free and may take 3-4 days for approval): <https://sam.gov/content/home>

This field is optional as to not stop a qualifying organization from applying. HOWEVER, a Unique Entity ID number will be required if your organization is approved for a grant. Your organization should apply for a number now if it does not yet have one.

Character Limit: 12

JFQBD654LSV7

Annual Operating Budget Size*

Please provide the amount of your annual operating budget (expenditures only) for your entire organization.

\$17,562,735.00

Amount Requested*

The maximum grant amount is \$5 million. You may request up to 5% for grant administration, project management, and other indirect costs. Please be sure your indirect cost rate is represented in the figure you put below.

Note: You will be required to upload a more detailed budget if you are approved for the full application stage. You will need to also attach any bids, estimates, and agreements with contractors or other vendors in relation to the proposed project.

\$4,000,000.00

Does the total project cost exceed the amount your organization is requesting?*

Please note: Answering "Yes" will cause additional questions to load later in this application.

Examples

ABC Childcare is seeking funding for a new playground. ABC Childcare is asking PCF to fund \$150,000 for certain equipment, and will seek other funding and donations for the remaining \$20,000 of the playground. ABC Childcare would select "Yes" for this question.

Better Tomorrow, a mental health provider, is looking to expand their counseling center by two rooms to meet increased service demand arising from the pandemic. Better Tomorrow has secured \$25,000 in private contributions, and wants to request the remaining \$125,000 in this grant. Better Tomorrow would select "Yes" for this question.

DBE Food Pantry is seeking funding for a new HVAC unit for their pantry, and is requesting \$40,000 from PCF to cover the entire cost. DBE Food Pantry would select "No" for this question.

Yes

Parent Non-Profit/Subsidiaries*

If your organization has a parent non-profit that has multiple subsidiaries, will multiple subsidiaries be applying in this process?

Example

Better Tomorrow is the parent non-profit of three organizations. Two of those organizations want to apply in this process. Both would select "Yes" on this question.

No

Request Specifics

Organization Programming Background*

Please describe the programming your organization offers to the community and the length of time it has been doing so. That is, what does your organization **do** and **how long** has it been doing it?

Personal Enrichment through Mental Health Services (PEMHS) functions as a part of a community system of care and has been committed to providing care in crisis since 1981. Our dedicated staff and comprehensive range of programs and services are designed to meet the needs of children, adults, and families to build strong communities. PEMHS is a private, 501 (c)(3) non-profit behavioral health care organization. Programs include a 24-hour suicide hotline, emergency screening, crisis intervention services, inpatient services for adults and children, and community-based programs. PEMHS understands that high-quality services are necessary to obtain the best outcome for individuals and families facing behavioral health issues. PEMHS is licensed by the Florida Department of Children and Families and by the Florida Agency for Health Care Administration. PEMHS is also certified by the American Association of Suicidology and is accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF). PEMHS currently provides services in two locations. Our main campus is centrally located on 5.8 acres at 11254 58th Street North in Pinellas Park. This location provides several services including a 60-bed Crisis Stabilization Unit (CSU) with 45 beds for adults and 15 beds for children, the Mobile Crisis Response Team (MCRT), Pinellas Integrated Care Alliance (PIC), IMPACT Team Continuing Care Services, and other community-based wellness programs. PEMHS administrative offices, an on-site pharmacy, training space, and associated support and maintenance functions are also situated at this location. Crisis and emergency services operate 24 hours, 7 days a week. Palm Way Campus, located at 1614 Palm Way, Largo, is the community and family services location. Programs include System Navigation (SN), CAT Team, and The Behavioral Health Network (BNet). There is a community training room, a small food pantry and large clothes, a small appliance, and a children's toys closet.

Community Need*

Please describe the community need that exists for your programming. If you are able to cite quantitative, local data, that will strengthen your proposal.

The purpose of the new PEMHS Children's Crisis Stabilization Unit is to provide the children of our community with a new and modern crisis unit as a direction for new and improved facilities and to better accommodate the existing mental health services and programs. Sadly, the current 15-bed children's facility

does not meet the needs of the community concerning the number of beds or allow for separation of children from adolescents, which is necessary, as treatment and interventions are very different for each population. The proximity of the existing Children's Crisis Stabilization Unit to the adult unit does not provide the most effective therapeutic environment. A new 20-bed Children's CSSU will be designed to enhance the therapeutic setting, allow for the separation of young children and older youths, provide adequate space for assessment, and provide additional space for therapeutic recreation. The goal is to provide safety, continuity of care, and education for families, and to ensure that community-based services are available for continued treatment. PEMHS, as well as our community partners such as BayCare, are continuously experiencing an increase in mental health visits, inquiries and treatments. Although PEMHS is detecting a lower admission rate for young children due to Mobile Crisis Response Team (MCRT) diversion efforts, the length of stay has increased to a 4.8-day average from the previous 3.2. MCRT's sole purpose is diversion to lower levels of care and warm hand-off to outpatient services. MCRT diverted 229 children from 01/01/2022 to 07/30/2022 thus lowering admission to our Children's Crisis Unit. However, there were still 460 initiated Baker Acts with increased levels of acuity. Some children exhibited extreme levels of acuity and were referred to Statewide Inpatient Psychiatric Program (SIPP) to provide extended psychiatric residential treatment with the goal of facilitating a successful return to treatment in a community-based setting.

Negative Economic Impact*

The following question is the keystone of a strong application in this process. If your organization cannot demonstrate a negative economic impact from the pandemic, your application will not qualify for committee review. If you are uncertain about what constitutes negative economic impact or how to demonstrate it, please contact PCF staff for technical assistance.

Describe your organization's negative economic impact arising from the COVID-19 pandemic. Examples could include:

- A reduction in revenue from 2019 to 2020
- Inflationary pressures
- Increases in demand for services that have not been compensated for through new revenue
- The use of reserves for unbudgeted expenses since the onset of the pandemic, and such use of reserves has prevented the purchase of capital assets
- A need for capital assets to offset community need for which your organization does not have the resources to purchase due to the negative economic harm from the pandemic
- A need for additional capital assets to adapt operations to accommodate health and safety guidelines by the CDC
- Growth in restricted pandemic-related revenue that does not permit capital asset acquisition

Note: If you are applying for both a Small Purchase and Large Project, you may reuse the answer for this question PROVIDED THAT the negative economic impact is relevant to both requests.

PEMHS is a 24/7 mental health facility. Our mental health crisis services are provided in person. Clients are brought in mostly involuntarily by law enforcement and handed over to PEMHS's Emergency Services staff. Approximately 40% of our clients are homeless with low hygiene and general health levels. Lice, bed bugs, and hepatitis are the most common threat to staff. At the start of the pandemic, the level of threat to health for frontline staff was brought to a much higher level. Now, their lives were possibly in danger. PEMHS is not a hospital but merely a crisis unit and cannot treat staff or clients if their lives were in jeopardy. Our frontline staff felt unsafe and unprepared to psychologically deal with a direct threat to their lives. Many have resigned to protect themselves and their families. It was extremely difficult to hire at the time due to government unemployment assistance and a new, more attractive, emerging job market, the virtual one, offering better pay and easier workload in the safety of one's home. To counteract these negative effects of the pandemic,

PEMHS acquired a PPP loan and used the funds to start paying the State of Emergency Pay (SEM) to all frontline unit staff to incentivize them to continue working at PEMHS. Weekend bonuses were also implemented to assist with weekend staffing challenges. Between 10/07/2020 and 08/07/2022, PEMHS paid \$2,543,540.25 SEM Pay to incentivize employees to continue working on the crisis unit and prevent closures due to understaffing. Additionally, PEMHS paid \$845,954.00 Bonus Pay between 05/07/2021 and 08/07/2022 to all staff to boost morale and prevent resignations. This is a total of \$3,389,494.25 paid to staff to keep the agency running and keep providing much-needed services to our community without interruption. During this period, COVID-19 was not the only hardship our crisis units were and still are experiencing. Client acuity dramatically changed for both adults as well as children to very alarming levels. Dangerous situations requiring safety codes became a daily occurrence thus adding additional strain to their already difficult work environment. Due to a lack of available space in the crisis units, it was extremely difficult to separate COVID-infected clients from the healthy population. On several occasions, PEMHS closed the children's crisis unit and diverted admission to other facilities to protect the children and healthy adults. If PEMHS has had an already separated children's unit, these extreme measures causing strain on law enforcement and hospitals would have been avoided. An additional 10,000sf building will alleviate many of the above-mentioned safety issues that resulted in a negative economic impact on our agency.

Proposal Description*

The American Rescue Plan Act requires a request that is reasonable and proportional to the level of economic impact your organization experienced. This means the request you describe below should not be greater than the economic harm your organization has suffered.

Please describe your project proposal and address the following:

- What project will be undertaken with these funds?
- What is the estimated lifespan of the project/property improvement?
- How does it address the negative economic harm you described in the previous question?

Reimagining Crisis Care Project is an all-encompassing plan to improve and extend crisis services provided to our community and strengthen PEMHS as an agency. The initial step in this process is building a new Children's Stabilization Crisis Unit to create a more therapeutic and safer environment for the treatment of mental health crises of young children and adolescents. This space will also house Evara Health offices for health checkups. The new building will allow for a full separation of children from adults and, in case of any further pandemics, eliminate the need for children's diversion to other facilities. The remaining two crisis units will also be remodeled in step two of the plan to provide the necessary space for community diversion and an extended recovery room. The new crisis unit will be built with new safety standards in mind, allowing for more spaces in case of isolation needs or health hazardous situations. These criteria will be extended to the remaining unit areas as well. The increase in children's beds by 5, and an increase in the number of insurance clients to 15-20, due to new and improved crisis unit areas, will increase PEMHS's revenue. A portion of existing Building B will be dedicated to insurance clients. We believe it's essential for our clients to have access to lower levels of care in our facility. New spaces within the facility will allow for the introduction of new programs. For those individuals who do not require hospitalization and 24-hour supervision but need more support than an individual outpatient provider can give, the Intensive Outpatient Program (IOP) and Partial Hospitalization Program (PHP) could be viable options. IOP requires individuals to attend a certain amount of group hours and/or individual therapy per week, which is divided up into three-hour sessions, ranging three-to-five evenings a week. Individuals in IOP are either stepping up from seeing an outpatient provider (therapist/psychiatrist) or stepping down from a higher level of care. PHP provides a structured program of outpatient psychiatric services as an alternative to inpatient psychiatric care. This is more intense than care given in a doctor's or therapist's office and provided during the day only. The combination of all the changes PEMHS is planning to make, starting with the new Children's Crisis Stabilization Unit will contribute to making PEMHS a financially stable agency and an asset to our community.

Number Served*

How many people will directly benefit from this capital project annually?

1200

Unduplicated vs. Duplicated*

Is the number indicated above duplicated or unduplicated?

Duplicated: A client is counted each time they access services

Unduplicated: A client is counted once, regardless of the number of times they access services

Example: ABC Food Bank operates two mobile food pantries, one in Clearwater and one in St. Petersburg. Taylor, a Pinellas County resident, goes to both food pantries. If ABC Food Bank counts Taylor's visit TWICE, it is **duplicated**. If ABC Food Bank counts Taylor's visit ONCE, it is **unduplicated**.

Duplicated

Other (Explanation Required)

If you selected "Other" in the previous question, please explain how your organization determined the number of clients that will benefit from the proposed capital project.

Rent vs. Own*

Does your organization rent or own the property for which you are proposing modifications?

Note: Selecting "Rent" will cause more questions to load below.

Own

Guiding Principles - Client Impact*

The American Rescue Plan Act, which provides the funding for this grant program, aims to ensure an equitable recovery from the COVID-19 pandemic. The term "equity" is defined as:

The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

One of the guiding principles of this fund is that it will apply a lens of equity to ensure the needs of specified priority populations are met.

Will this project benefit the community members defined above that have experienced disproportionate negative impacts from the COVID-19 pandemic? If so, how?

Yes, Reimagining Crisis Care Project will benefit underserved communities, indigent populations our agency serves, as well as Black, Latino, Indigenous and Native American persons, Asian Americans and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities and persons otherwise adversely affected by persistent poverty or inequality. Here's an overview of the populations we serve:

Sexual orientation

Bisexual - 2.95%
 Chose not to disclose - 5.76%
 Lesbian, gay, or homo - 4.21%
 Other - 3.37%
 Straight or heterosexual - 57.72%
 Unknown - 25.98%

Religion

Assembly Of God - 0.14%
 Atheist - 0.42%
 Baptist - 1.54%
 Buddhist - 0.14%
 Catholic - 2.39%
 Christian - 11.80%
 Islam - 0.56%
 Jehovah's Witnesses - 0.56%
 Lutheran - 0.14%
 Methodist - 0.28%
 No Entry - 2.11%
 Non-Denominational - 7.87%
 Not Disclosed - 57.02%
 Other - 0.14%
 Pentecostal - 0.56%
 Seventh-Day Adventist - 0.28%
 Unknown - 14.04%

Race

White - 62%
 Hispanic - 1%
 Black - 33%
 Black-Hispanic - .05%
 Asian - 1%
 Native - 1%
 Multi-Racial Hispanic - .05%
 Multi-Racial Non-Hispanic - 1%

Income Level

Extremely Low Income - 79%
 Low Income - 1%
 Moderate Income - 1%
 Not Low or Moderate - 19%

Individuals with Disabilities - 20%

Intellectual Disabilities - 12%
 Physical Disabilities 8%

Homeless Clients - 41%

Veterans - 1%

Community Connection

The American Rescue Plan Act (ARPA) prioritizes organizations that either have headquarters or carry out the majority of their operations inside Qualified Census Tracts (QCTs). QCTs are a standard method of identifying communities with a large proportion of low-income residents. The U.S. Department of Housing and Urban Development determines what areas qualify as QCT.

To assess if your organization serves or is headquartered in a QCT, use the following link:

https://www.huduser.gov/portal/sadda/sadda_qct.html

In the top right-hand corner, choose the state of Florida and Pinellas County. Then on the left-hand side of the screen, click the box next to “Color QCT Qualified Tracts.” The QCT zones are denoted in purple. You can also map your address by adding it into the address box at the top to see if your location is inside the zones.

Below, please provide the location of your operations and the location of your headquarters, if different.

Headquarters Location*

Please provide your organization's headquarters address as it appears on your Sunbiz account. To check your Sunbiz registration, you may search here: <https://dos.myflorida.com/sunbiz/search/>
11254 58th Street N, Pinellas Park, FL 33782

QCT Determination - Headquarters*

Is this organization headquartered in a QCT?

No

Project Location*

Please provide the address or intersection where the property being modified is.

11254 58th Street N, Pinellas Park, FL 33782

QCT Determination - Project*

Is this organization's project in a QCT?

No

QCT Impact*

PCF understands that just because a project may not be located in a Qualified Census Tract, those who reside in one may access your services and may come to the location where your organization's project will take place.

- If applicable, please describe if you have clients that reside in a QCT as indicated on the map linked above, and the proportion of your clients that come from these areas.
- If your organization does not serve clients from a QCT, you can write "Not Applicable" below.

PEMHS headquarters are not located in the QCT area, however, PEMHS serves the indigent population of the entire Pinellas County and many of our clients reside in the QCT areas. Examples include but are not limited to Kenneth City, Lealman, St. Petersburg, Highpoint, Largo, Clearwater, Seminole, Dunedin, and more.

QCT Determination - Clients*

Does this organization's project benefit residents of QCTs?

Further determination required

This section aims to capture general demographic data about your organization and to see how you engage with and represent the community you serve. PCF has generalized the demographic data questions more than it has in other processes because of the public nature of this process. PCF understands that identity disclosure can be a sensitive matter and wants to respect your organization's board and staff. If your organization feels comfortable sharing more detailed demographic information, it may do so in the "Community Representation and Connection" section.

Community Representation and Connection*

Describe how your organization is representative of, or has authentic connections to, the community your proposal seeks to serve. You can list other community-based organizations that work on programming with you and/or list examples of your work within this community.

Since its inception in 1981, PEMHS has been a key community partner to other behavioral health, community-based, social services, health and wellness, and other types of community services agencies partner. PEMHS is an integral part of the Pinellas County System of Care and the Pinellas Wellness Connection. It is in PEMHS's mission and vision statement that we are committed to serving as a collaborative partner in the system of care to ensure immediate interventions and supportive recovery are accessible to community members for optimal behavioral health. Some of current PEMHS's partners in crisis and community programs are: Pinellas County Sheriff's Department, BayCare Health Systems, Suncoast Center, Juvenile Welfare Board (JWB), Pinellas County School System, 988 Suicide Crisis Lifeline, National Alliance for Mental Illness (NAMI), Healing After a Loved One's Suicide (HALOS), Directions for Living, Operation PAR, Boley Centers, Juvenile Detention Center, Pinellas County Juvenile Assessment Center, City of Largo, Department of Children and Families, Central Florida Behavioral Health Network, Gulfcoast Jewish Family Services, Federal Probation, Pinellas County Government and many more.

We have been serving underprivileged and indigent populations for over 40 years and have made many life-changing partnerships for the purpose of betterment of the lives of those who need it the most. 79% of our clients are extremely low-income. Our programs offer a gamut of services from a mental health crisis, focused case management, improvement of economic stability, and family functioning.

Leadership Demographics - CEO/Executive Director*

Does your CEO/Executive Director consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC

Leadership Demographics - Executive Level Leadership Team*

Does your executive leadership team consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC

LGBTQ+

Leadership Demographics - Board Membership*

Do your board members consider themselves a member of one or more of the following populations? Check all that apply.

- BIPOC defined as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color
- LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer+)
- Neurodiverse/physically disabled

BIPOC
LGBTQ+

Cost Difference

Estimated Total Project Cost*

Please specify the total cost of this capital project.

Example: ABC Childcare is seeking funding for a new playground. ABC Childcare is asking PCF to fund \$20,000 for certain equipment, and will seek other funding and donations for the remaining \$150,000 of the playground, for a total project cost of \$170,000. ABC Childcare would put \$170,000 below.

\$9,547,375.00

Cost Difference*

How does your organization plan to cover the cost of this project beyond the amount requested in this LOI? Please also specify if your organization can carry out the potential ARPA-funded portion of this project without other funding being secured.

Total Reimagining Crisis Care Project phase one cost for a 10,000 square foot building has been estimated at \$9,547,375.00. PEMHS received \$5,000,000.00 from the legislature specifically for this project. PEMHS has \$876,000.00 of our funds designated for this purpose. With the addition of \$4,000,000.00 from the ARPA Nonprofit Capital Project Fund - Large Projects grant, PEMHS would be financially ready to complete the Reimagining Crisis Care project, phase one.

We have more funding in the pipeline for phase two: \$2,000,000.00 from Congressman Bilirakis, \$2,500,000.00 from the sale of the PEMHS's Largo property, and major gifts fundraising in the amount of \$3,000,000.00 to remodel the existing units H and J, after the completion of the new CSSU and to complete the Main Campus remodel in the next three to five years. If necessary, PEMHS will apply for a community loan of \$5,000,000.00 to close the financial construction. Knowing the importance of a strong and stable agency presence, PEMHS is in the process of becoming a self-sustaining agency by investing in major gift fundraising consultants who assist nonprofits without a donor base to identify prospective donors and convert them into major gift donors. We are working to identify and start cultivating relationships with these individuals and businesses to ensure continuous growth and to be able to meet the ever-increasing demand in our community for mental health crisis stabilization and community services.

Financial Overview

Budget Summary*

Please provide a brief sketch of the categories of expenses and the costs needed for your project. If your organization is requesting compensation for indirect costs, be sure to note the percentage (up to 5%) and dollar amount below.

If you are invited to complete the full application, you will be asked to upload current verifiable bids, proposals, price lists [from your potential vendor(s)] from the past 60 days. If a contractor has already been selected for a construction project for which you are requesting funding, you will need to upload their bid. You are strongly encouraged to collect any remaining bids, proposals, and price lists shortly after submitting this LOI.

Mark	Phase	Building Area	Square Feet	Unit Cost/SF	Construction Cost
A	Phase 1	New CSSU	10,000	\$580.00	\$5,800,000.00
B	Phase 1	Parking and Paving	50000	\$8.25	\$412,500.00
C	Phase 1	Landscaping/Light/Signage	30000	\$24.00	\$720,000.00
D	IT Equipment				\$500,000.00
E	2022 Construction Cost Estimate				\$7,432,500.00
F	Furniture & Fixtures				\$1,000,000.00
G	Contingency	10%			\$743,250.00
H	Escalation	5%			\$371,625.00
I	Total 2022/23 Construction Budget				\$9,547,375.00

Project Preparedness*

If your letter of intent is approved, you will have 30 days to submit a full proposal. This will require multiple estimates/bids for your project that detail the costs you've sketched out above from potential contractors that would do the actual work.

Where are you in the planning process for the implementation of this project? Please describe your organization's readiness for this project including your ability to collect bids and select contractors and/or vendors. **If you have already selected a contractor for the project, you will need to describe how that contractor was chosen.**

Example

Better Tomorrow has spoken with contractors about their counseling center expansion project, but has only sought one proposal from a contractor. Better Tomorrow would describe so below, having sketched out the costs in the previous question. Better Tomorrow would indicate its plan to obtain more quotes/bids upon submitting this LOI.

Community Arts 'R Us has begun construction on its new arts center, as it had secured 75% of the funding for it before the pandemic. Therefore, a contractor has already been selected, and is looking to obtain the funding necessary to complete the project. Below, Community Arts 'R Us would explain it has a cost proposal ready to

upload from their selected contractor, and is ready to carry out the rest of the project if funding is awarded.

PEMHS hired Harris Architects to design, plan, oversee and execute the completion of phase one of the Reimagining Crisis Care project, the building of the New Children's Crisis Unit (CSSU). President and CEO Bruce Harris, AI, NCARB, has had 30 years of professional experience and has produced a body of work covering a broad range of building types and design solutions. Harris Architects' skilled team will be responsible for every aspect of the building process, including obtaining bids from contractors. This will allow the PEMHS's clinical and leadership team to continue providing uninterrupted services during construction, and the PEMHS development team to continue pursuing new sources of funding for the completion of phase two of the project. Harris Architects will assign a Project Manager to PEMHS to ensure timeliness and quality-based delivery of work performed during the construction phase. Harris Architects will bid for, choose and oversee construction. Breaking ground is scheduled for the second quarter of 2023. PEMHS and Harris Architects are now working on detailed design planning and floor plans to achieve maximum space usability and compliance with current building codes. This will result in a fully functional yet flexible new building to fulfill the long-term needs of our community.

Other Funding Sources*

Please describe any other funding not already mentioned that your organization has applied for or obtained for this project. This includes but is not limited to Community Development Block Grants (CDBG), local government grants (including Tourist Development Council funding), foundation grants, and donors (you do not need to disclose donor identities, simply amount raised that is allocated to this project). This includes any matching grants or in-kind contributions you may have obtained.

If none, please write N/A.

Already described in the Cost Difference section.

Changes in Operating Costs*

Please answer this question based on the descriptions below:

- If this project **increases** ongoing operational costs (programmatic, operating maintenance or other costs), how will you compensate for the difference?
- If this project **decreases** ongoing operating costs, how will it do so?
- If this project **does not affect** operating costs, please note so below.

The Reimagining Crisis Care project will increase ongoing operational costs. We will compensate for the difference through increased billings for insurance beds, from 15 to 20, as well as the billings for the two new programs (IOP & PHP). We are also currently building our donor base and working with major gifts fundraising consultants to establish, and later nurture our philanthropic efforts. We foresee future donor pledges as a significant additional source of income. Our Accounting Department, led by our CFO, will continue assessing changes in operational cost and revenue, work closely with PEMHS's Development Department, and advise further courses of action at the agency level to meet the increased needs of service provision.

Fund Management Capacity*

Please describe your organization's capacity to manage these potential ARPA funds in terms of fiscal management and financial infrastructure.

This includes, but is not limited to, the use of accounting software that can track a general ledger and multiple accounts and the ability to work on a reimbursement-basis.

The inability to handle a reimbursement-basis grant does not disqualify your organization from applying.

PEMHS uses Microsoft Dynamics Great Plains accounting software that includes a general ledger and the ability to use multiple accounts and multiple reporting units. We prepare budgets annually for all programs and upload the budgets into our accounting software. Monthly financials are generated from the software that includes actual and budgeted amounts and variances are analyzed. Currently, we do not have the capacity to work on a reimbursement basis for the amount of \$4,000,000.00. PEMHS is working on an application for a Florida Community Loan and could use the loan proceeds to assist with the reimbursement of the \$4,000,000.00.

Additional Information

Additional Upload

If you have something else to share, you can upload it here in PDF format.

Please note: Due to limitation of this grants system, the upload field will not carry over to the full application if you are moved forward to the full application phase. You will need to upload this file again if you are moved forward in the process.

Anything else to share?

If you have any details to share regarding this grant request, you may do so below.

File Attachment Summary

Applicant File Uploads

No files were uploaded