

# FollowUp Form

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## *Website*

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Has this report been posted on the PCF website?

Yes

## *Pinellas CARES Nonprofit Partnership Fund*

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### Project Name

Nutrition Services CARES Act Meals funding

### Priority Funding Areas

Food

### Award Type

Installment

### Amount Awarded for Future Programming

\$2,264,991.00

### Amount Spent - February 1, 2021 to February 28, 2021\*

How much grant funding was spent **between February 1, 2021 and February 28, 2021?**

\$6,831.00

### Amount Spent as of February 28, 2021\*

How much of the awarded funding was spent from project inception to February 28, 2021?

\$1,746,724.00

## Brief Spending Narrative\*

Please briefly explain the spending activities from **February 1, 2021 to February 28, 2021**. If you have not expended any funds, please return to the top of this report and indicate so.

**Example:** ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

Our estimated spending for February and March were based primarily on Vehicle Usage, which climbed again in February. So instead of approximately \$3,000, the expenses we are reporting are \$6,831

## Client Story\*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

from 5 different clients:

"Mom has a memory problem and providing a good nutritious meal helps her every day stress".

"not able to go shopping for food do not have a stove there fore a hot meal helps me greatly"

"it provides a daily balanced meal for me and it helps me financially"

"makes it easy for me to have ready to eat meals I have a spine problem and not able to stand for long periods of time"

"just had a stroke and I am not able to provide for my self this meals give me a daily balance diet and I am grateful thank you"

## Food Metrics

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### February 1 to February 28, 2021 - Individuals Served - Food\*

Please specify the number of individuals that were served food between **February 1 and February 28, 2021** through this grant funding.

0

### February 1 to February 28, 2021 - ZIP Codes of Individuals Served - Food\*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the time between February 1 and February 28, 2021.**

**FOLLOW THE EXAMPLE FORMAT EXACTLY, INCLUDING THE COLON.**

**ZIP CODE: Number served**

**Example**

Food Distribution Site at Tropicana Field (Program Service ZIP Code)  
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)  
33782: 5  
33764: 3  
33760: 8  
0

## *Advanced Funds - Justification of Expenditures*

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### **Monthly Expense Reporting\***

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

2021 February Pinellas-CARES-Advanced-Funds-Monthly-Expense-Reporting-Form Final.pdf

### **Does the above documentation contain live signatures?\***

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.