



**Small Purchases Committee Meeting Minutes
Round 2 Applications
Date/Time: Monday, May 22 at 1:00 PM**

Committee Members Present: Debbie Bushman (chair), Kyle Hick, Riley Randolph, Nicole Roberts, and Robert Yevich
PCF Staff Present: David Bender, Rose Cervantes, Duggan Cooley, and Jocelyn Howard

The meeting began at 1:00 PM, via a publicly streamed Zoom Webinar. Committee members had reviewed and scored 38 eligible applications for the second round of funding for Small Purchases, requesting a total of \$2.7M prior to meeting. This round of funding was available to organizations with operating budgets of all sizes. A total of \$2.25 million was available for funding award recommendations.

Committee members introduced themselves and each affirmed they had no conflicts of interest with the applicant organizations. Members reviewed applications, which were organized by average score.

Based on the amount available to allocate, the top 30 scoring applications could be fully funded. The committee acknowledged the strong proposals submitted.

Next, the committee chair continued the discussion and asked if there were any other proposals below the funding line that should be considered for funding.

Riley expressed surprise that Rebuilding Together Tampa Bay was below the funding line, and encouraged the committee to reconsider, especially given the lower amount requested. The other committee members agreed. There was not a representative present to speak on behalf of the organization.

The committee asked Advantage Village Academy if maintenance for the proposed vehicle was factored into the budget. Toriano Parker, a representative from the organization, stated maintenance, service, tire pressure, and full warranty are included in their budget and that a new vehicle would decrease future maintenance costs.

Riley Randolph stated there were inconsistencies in the proposal Creative Pinellas submitted. The committee agreed and requested to ask the applicant direct questions. However, there was not a representative from the organization present.

The committee asked additional clarifying questions related to allowable costs for the following applicants: PERC, Seniors in Service, and Family Resources. PCF staff provided clarity and confirmed these applicants requests were proposing eligible purchases.

Debbie Bushman moved to recommend funding for the 30 top scoring organizations above the funding line. Kyle Hick seconded. The motion carried unanimously.

The committee continued the discussion to consider if any organizations should be recommended for funding below the funding line. Riley motioned to fully fund Rebuilding Tampa Bay Together. Robert seconded this motion. The motion carried unanimously. PCF staff re-structured ranked list to include Rebuilding Together Tampa Bay, leaving \$9,896.38 to be allocated in this round.

The committee discussed the benefit of partial funding for organizations below the funding line against the total award amount requested by each organization. Debbie asked the committee if the remaining funds for this round should be reallocated to the ARPA Nonprofit Capital Project Fund. The committee agreed. Riley Randolph moved, and Kyle Hick seconded to approve the recommendation set out by the committee. The motion carried unanimously.

PCF staff informed applicants they will be provided with written feedback from committee and can request a meeting with the PCF team to provide additional in-depth feedback on proposals. Additionally, PCF staff clarified if a recommended proposal cannot be carried out that their allocated funds will be returned to the ARPA Nonprofit Capital Project Fund for reallocation.

PCF staff indicated that these recommendations would be passed onto the Pinellas County Board of County Commissioners for final approval. Applicants would be notified whether their proposal was recommended for funding within 7 days of this committee meeting.

The meeting adjourned at 2:00pm.

Recommended for Funding

Organization Name	Amount Recommended	Request
Advantage Village Academy	\$66,011.00	Vehicle to provide accessible and reliable transportation for individuals with disabilities
Community Dental Clinic	\$148,403.00	Dental chairs and equipment to increase free dental services to low income/uninsured residents
Community Service Foundation	\$64,991.00	Two maintenance vehicles and trailer to service 696 low-income affordable housing units
Community Tampa Bay	\$9,930.00	Technology upgrades and furniture to support cross-cultural and community change education
Creative Clay	\$29,311.00	Technology upgrades to serve working artists with disabilities.
Creative Pinellas	\$148,972.00	Outdoor awning, technology upgrades, and portable dance floor to increase access to arts programming
Daystar Life Center Inc	\$35,000.00	Refrigerated food locker and technology to increase access to food pantry
Disability Achievement Center	\$60,510.00	Van pick up medical equipment donations and food pantry to serve individuals with disabilities
Family Resources Inc.	\$50,000.00	Van for outreach efforts to serve more homeless youth in Pinellas
Florida Botanical Gardens Foundation Inc.	\$100,000.00	Accessible equipment and furnishings for youth educational programming
Florida Dream Center	\$123,042.00	Refrigerated truck and trailer to increase capacity and access to food pantry
Highpoint Neighborhood Family Center	\$65,000.00	Cargo van to increase food pick-up and distribution
Life-Skills, Empowerment And Development Services (LEADS)	\$58,745.00	Transport van to increase accessibility to serve underserved families, teen parents, and youth
Metropolitan Ministries	\$52,425.00	Transport van to increase remote access to critical services and supplies to people experiencing homelessness
Neighborly Care Network	\$150,000.00	Four vehicles to deliver food and make at-home visits to food insecure seniors
Pinellas County Urban League Inc.	\$75,335.00	Computer upgrade to improve team efficiency and increase economic empowerment services for underserved communities
Pinellas Ex Offender Re Entry Coalition Inc. (PERC)	\$140,410.00	Three 15-passenger vans to increase reliable work transportation for ex-offenders
Preserve Vision Florida Inc.	\$55,549.00	Health equipment to increase public access to vision screenings for low-income families

Organization Name	Amount Recommended	Request
Ready for Life Inc.	\$32,554.00	Technology, furniture, and security upgrades to provide post foster care youth access food and counseling
Rebuilding Together Tampa Bay	\$15,954.75	Computer upgrades to increase capacity of home rehabilitation/ affordable housing services to low-income homeowners
Ronald McDonald House Charities Tampa Bay	\$70,876.00	Security upgrades to increase safety while housing youth and families during medical treatment
Saving Our Seniors	\$38,715.00	Walk-in fridge and refrigerated truck to increase food storage and delivery to low-income seniors
Seniors in Service of Tampa Bay Inc.	\$7,590.00	Computer upgrades to improve community services provided by 55+ aged volunteers
Society of St. Vincent de Paul South Pinellas	\$107,056.87	Refrigerated truck and kitchen equipment to increase capacity and improve food pantry services
Starting Right, Now	\$66,505.00	15 passenger van to offer accessible transportation for homeless youth to housing facility
Tampa Bay Watch Inc.	\$58,500.00	15 passenger van to increase access to environmental education to youth
Tarpon Springs Shepherd Center	\$135,027.00	A refrigerated truck and two portable food converters to increase capacity of food pantry
The ARC Tampa Bay Inc.	\$83,612.00	Computer upgrades and 12 passenger van to increase capacity and service of individuals with disabilities at day camp
Van Gogh's Palette Inc dbc Vincent House	\$20,344.00	Computers, Laptops, and Cameras to improve job training services for adults with mental illness
Volunteers of America of Florida Inc.	\$110,160.00	Home appliance upgrades for affordable housing units
WestCare GulfCoast-Florida Inc.	\$59,575.00	Transport van to increase access to underserved youth to receive mental health and substance misuse services
TOTAL:	\$2,240,103.62	

Not Recommended for Funding

Organization Name	Amount Requested	Request
Academy of Ballet Arts Inc.	\$90,000.00	Commercial Passenger Van to increase student accessibility to high quality dance programming
Clearwater Historical Society Inc.	\$27,005.00	Dehumidifiers, commercial box fans, and solar panels to stabilize arts & culture center
Evergreen Life Services of Florida	\$70,000.00	10 passenger van to offer accessible transportation to individuals with disability

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Freedom Sailing Camp of Florida Inc.	\$50,000.00	Boat and boat trailer to increase services for individuals within the autism spectrum
I Rise FL, inc.	\$41,618.00	Transport van and classroom equipment to increase economic empowerment services for women who have survived violence
Inspire Equine Therapy Program	\$78,000.00	Transport truck to increase access to competitions and supplies for individuals with disabilities
Restoring Life Outreach Ministries	\$100,000.00	Refrigerated box truck to transport food from distribution centers to food pantry
TOTAL:	\$456,623.00	