



Small Purchases (Medium/Large Organizations) Committee Meeting Minutes

Date/Time: 10/25/2022 1:00 PM

Committee Members Present: Alison Barlow (Chair), Payton Byrnes, Caryn Nesmith, Robin Saenger

Committee Members Absent: Jessica Estévez

Staff Support: David Bender, Rose Cervantes, Duggan Cooley, Jocelyn Howard, and Dr. Stephanie Reed

The meeting began at 1:00 PM, via a publicly streamed Zoom Webinar. Committee members had reviewed and scored 55 eligible applications for small purchases, requesting a total of \$5,006,408.83 prior to meeting. Although Jessica Estévez was unable to attend the meeting, her scores were compiled with other committee members' and her written comments were addressed throughout the meeting. Only requests from organizations with operating budgets over \$500,000 were considered by this committee. \$1,500,000 was available to recommend for funding.

Committee members introduced themselves and each individually affirmed they had no conflicts of interest with the applicant organizations. Based on the amount available to allocate, the top 13 scoring applications could be fully funded. The 14th ranked organization, Directions for Living, could be partially funded.

The committee began discussions by addressing concerns of applications that scored in the full funding range. The committee asked PCF staff if the pending federal investigation of the African People's Education and Defense Fund affected their eligibility for funding through this process. PCF staff indicated that the investigation legally does not prohibit the organization from receiving federal funds. The committee had no further questions.

Alison Barlow asked for clarification around Hope Villages of America's application. The application mentioned both shelter beds and affordable housing units, and the committee was unsure what the appliances were for. No representative was available to answer questions, but after further discussion, the committee determined the appliances were for affordable housing units.

Payton Byrnes asked about consultant costs included in certain proposals, and whether that was permissible. PCF staff explained that included in the definition of “small capital purchase” is the installation of the capital asset, and indicated that provided the consultant was integral to the implementation or installation of the software, the cost would be permitted.

Gulf Coast Jewish Family and Community Services was asked how software costs were being covered if only hardware was being asked for, and the organization indicated that it had already purchased software licenses, and just needed the hardware.

Robin Saenger asked about LEADS’ application, as she was confused about the staffing of the program the capital asset would support, but no representative was available to answer the question.

The committee discussed the possibility of partial funding, and while reserving it as a possibility, did not want to take a “slice-and-dice” approach to many requests.

Payton Byrnes brought up the possibility of considering Community Law Program’s request due to the small amount and high impact it would have, and Alison Barlow agreed. Alison asked Community Law Program about their request’s impact on disproportionately impacted communities. The organization representative, Kimberly Rodgers, answered that their clients are those who cannot afford legal representation, and at least 40% of their clients identify as BIPOC. Rose Cervantes shared that Jessica Estévez had scored Community Law Program’s request above 90% and highly recommended funding it without reservation.

Alison Barlow proposed funding Community Law Program’s at its full amount. The committee unanimously agreed.

Robin Sanger moved, and Caryn Nesmith seconded, to adopt the recommended purchases of the top 15 scoring applications for funding for a total of \$1,500,000, motion carried unanimously. PCF staff indicated that these recommendations would be passed onto the Pinellas County Board of County Commissioners for final approval. Applicants would be notified within a week of this committee’s recommendations.

The meeting adjourned at 2:12 PM.

Recommended for Funding

Organization Name	Amount Requested	Amount Recommended	Request	Recommendation Notes
African People's Education and Defense Fund Inc.	\$36,801.00	\$36,801.00	Radio broadcast equipment	
Boley Centers Inc.	\$70,458.00	\$70,458.00	2 maintenance vehicles	
Boys & Girls Clubs of the Suncoast Inc.	\$190,031.00	\$190,031.00	Six vehicles and alarms, 25 child seats	
CASA (Community Action Stops Abuse) Inc.	\$48,699.00	\$48,699.00	Laptops and security upgrades	
Citizens Alliance for Progress Inc.	\$30,815.00	\$30,815.00	Technology and IT upgrades	
Community Health Centers of Pinellas, Inc. DBA Evara Health	\$69,873.00	\$69,873.00	Dental equipment for clinic	
Community Law Program	\$6,950.00	\$6,950.00	Technology software and upgrades	
Directions for Living	\$189,336.00	\$138,583.75	Furniture/seating	Partial funding due to limited funding available
Feeding America Tampa Bay Inc.	\$199,999.00	\$199,999.00	One refrigerated truck	
Gulf Coast Jewish Family and Community Services Inc.	\$79,829.00	\$79,829.00	Technology Upgrades	
Homeless Empowerment Program / HEP	\$151,820.00	\$151,820.00	Four maintenance vans	
Hope Villages of America Inc.	\$53,028.25	\$53,028.25	25 refrigerators and 25 stoves	

Organization Name	Amount Requested	Amount Recommended	Request	Recommendation Notes
James B. Sanderlin Family Service Center	\$23,115.00	\$23,115.00	Mobile computer lab	
St. Petersburg Free Clinic	\$199,999.00	\$199,999.00	Forklift and rider for food bank	
The Shirley Proctor Puller Foundation	\$199,999.00	\$199,999.00	Four 15-passenger vans for child transportation	
TOTAL:	\$1,550,752.25	\$1,500,000.00		

Not Recommended for Funding

Organization Name	Amount Requested	Request
Advantage Village Academy	\$130,000.00	Two cargo vans to transport food
Artz 4 Life Academy Inc.	\$172,000.00	Two 15-passenger vans classroom equipment
Chi Chi Rodriguez Youth Foundation Inc.	\$55,400.00	Van and golf cart for programming
Clearwater Marine Aquarium	\$114,603.00	Boat engines & Red Tide ozone system
Community Tampa Bay	\$11,855.00	Technology upgrades and furniture
Coptic Orthodox Charities Inc.	\$39,410.00	Technology Upgrades
Creative Pinellas	\$188,850.00	Outdoor awning, technology upgrades, and portable dance floor
Daystar Life Center	\$50,828.00	Two refrigerated units and technology
Disability Achievement Center	\$30,000.00	LED Messaging Sign
Early Learning Coalition of Pinellas County Inc.	\$112,320.00	Van to use as mobile family resource center
Excellerated Teaching Academy	\$25,000.00	PE equipment, Sensory Room items, and technology upgrades
Girls Inc. of Pinellas	\$134,000.00	Two 12-passenger vans

Organization Name	Amount Requested	Request
Goodwill Industries - Suncoast Inc.	\$124,398.64	Kitchen appliances and IT equipment
In Touch with Communities around the World Inc.	\$163,430.00	SUV and van for transporting youth
Learning Empowered	\$96,491.00	IT equipment, play equipment, and classroom supplies
Life-Skills, Empowerment And Development Services (LEADS)	\$57,733.00	Classroom set-up, furniture, and teaching materials.
Metropolitan Ministries	\$110,000.00	One refrigerated food truck
Morean Arts Center	\$43,386.00	Gallery Lighting Upgrades
Museum of Fine Arts, St. Petersburg	\$45,000.00	One van for arts education
Neighborhood Care Network	\$68,478.00	Three vehicles for nutrition program
Palm Harbor Library	\$21,896.00	Outdoor musical instruments
Pinellas County Urban League Inc.	\$102,000.00	Technology Upgrades
Pinellas Ex Offender Re Entry Coalition Inc. (PERC)	\$149,505.00	Three 15-passenger vans for program
Ready for Life Inc.	\$32,224.00	Technology and security upgrades
Rebuilding Together Tampa Bay	\$137,609.94	Two vans, technology, and tools
Ronald McDonald House Charities Tampa Bay	\$20,235.00	Technology upgrades
Safety Harbor Neighborhood Family Center Inc.	\$68,500.00	One 15-passenger van and vehicle safety alarm
Sing Out and Read	\$43,066.00	IT equipment upgrades
Society of St. Vincent de Paul South Pinellas Inc.	\$199,999.00	3 vehicles
St. Petersburg Arts Alliance	\$5,347.00	Technology upgrades and software
Suncoast Center Inc.	\$189,000.00	Six vehicles

Organization Name	Amount Requested	Request
Tampa Bay Watch Inc.	\$176,841.00	Passenger van, pick-up truck, and Skid Steer
Tarpon Springs Shepherd Center	\$97,302.00	Used refrigerated truck and food pantry equipment
The ARC Tampa Bay Inc.	\$73,780.00	IT equipment, software, and 1 vehicle
The Florida Orchestra Inc.	\$42,149.00	26 computers and IT equipment
United Way Suncoast	\$92,871.00	Computers and IT equipment
Van Gogh's Palette Inc dbc Vincent House	\$31,000.00	Computers, Laptops, and Cameras
Volunteers of America of Florida Inc.	\$80,000.00	Home appliances in affordable housing units
Warehouse Arts District Association	\$20,786.00	Virtual reality headsets, software license, and training module
WestCare GulfCoast-Florida Inc.	\$98,363.00	Transportation, Cleaning, Technology and Office Equipment
TOTAL:	\$3,455,656.58	



Small Purchases - Medium/Large Organizations Ranking
Meeting Date/Time: October 25, 2022, 1 pm

Ranking	Organization Name	Request	Average Score	Decision (Y/N)	Amount Recommended
		\$ 5,006,408.83			\$ 1,500,000.00
1	Community Health Centers of Pinellas, Inc. DBA Evara Health	\$ 69,873.00	94%	Y	\$ 69,873.00
2	Gulf Coast Jewish Family and Community Services Inc.	\$ 79,829.00	94%	Y	\$ 79,829.00
3	St. Petersburg Free Clinic	\$ 199,999.00	94%	Y	\$ 199,999.00
4	African People's Education and Defense Fund Inc.	\$ 36,801.00	93%	Y	\$ 36,801.00
5	Boley Centers Inc.	\$ 70,458.00	93%	Y	\$ 70,458.00
6	Boys & Girls Clubs of the Suncoast Inc.	\$ 190,031.00	93%	Y	\$ 190,031.00
7	Homeless Empowerment Program / HEP	\$ 151,820.00	93%	Y	\$ 151,820.00
8	The Shirley Proctor Puller Foundation	\$ 199,999.00	93%	Y	\$ 199,999.00
9	CASA (Community Action Stops Abuse) Inc.	\$ 48,699.00	92%	Y	\$ 48,699.00
10	Feeding America Tampa Bay Inc.	\$ 199,999.00	92%	Y	\$ 199,999.00
11	Citizens Alliance for Progress Inc.	\$ 30,815.00	91%	Y	\$ 30,815.00
12	Hope Villages of America Inc.	\$ 53,028.25	91%	Y	\$ 53,028.25
13	James B. Sanderlin Family Service Center	\$ 23,115.00	91%	Y	\$ 23,115.00
14	Directions for Living	\$ 189,336.00	90%	Y	\$ 138,583.75
15	Community Law Program	\$ 6,950.00	89%	Y	\$ 6,950.00
16	Daystar Life Center	\$ 50,828.00	89%	N	
17	Museum of Fine Arts, St. Petersburg	\$ 45,000.00	89%	N	
18	Neighborly Care Network	\$ 68,478.00	89%	N	
19	Pinellas Ex Offender Re Entry Coalition Inc. (PERC)	\$ 149,505.00	89%	N	
20	Ready for Life Inc.	\$ 32,224.00	89%	N	
21	Society of St. Vincent de Paul South Pinellas Inc.	\$ 199,999.00	89%	N	
22	Suncoast Center Inc.	\$ 189,000.00	89%	N	
23	The ARC Tampa Bay Inc.	\$ 73,780.00	89%	N	
24	Volunteers of America of Florida Inc.	\$ 80,000.00	89%	N	
25	Life-Skills, Empowerment And Development Services (LEADS)	\$ 57,733.00	88%	N	
26	Ronald McDonald House Charities Tampa Bay	\$ 20,235.00	88%	N	
27	Sing Out and Read	\$ 43,066.00	88%	N	
28	Goodwill Industries - Suncoast Inc.	\$ 124,398.64	87%	N	
29	In Touch with Communities around the World Inc.	\$ 163,430.00	87%	N	

Ranking	Organization Name	Request	Average Score	Decision (Y/N)	Amount Recommended
		\$ 5,006,408.83			\$ 1,500,000.00
30	The Florida Orchestra Inc.	\$ 42,149.00	87%	N	
31	United Way Suncoast	\$ 92,871.00	87%	N	
32	Creative Pinellas	\$ 188,850.00	86%	N	
33	Early Learning Coalition of Pinellas County Inc.	\$ 112,320.00	86%	N	
34	Pinellas County Urban League Inc.	\$ 102,000.00	86%	N	
35	Van Gogh's Palette Inc dbc Vincent House	\$ 31,000.00	86%	N	
36	Community Tampa Bay	\$ 11,855.00	85%	N	
37	Learning Empowered	\$ 96,491.00	85%	N	
38	Chi Chi Rodriguez Youth Foundation Inc.	\$ 55,400.00	84%	N	
39	Safety Harbor Neighborhood Family Center Inc.	\$ 68,500.00	83%	N	
40	St. Petersburg Arts Alliance	\$ 5,347.00	83%	N	
41	Tampa Bay Watch Inc.	\$ 176,841.00	83%	N	
42	WestCare GulfCoast-Florida Inc.	\$ 98,363.00	83%	N	
43	Excellerated Teaching Academy	\$ 25,000.00	82%	N	
44	Girls Inc. of Pinellas	\$ 134,000.00	82%	N	
45	Metropolitan Ministries	\$ 110,000.00	81%	N	
46	Artz 4 Life Academy Inc.	\$ 172,000.00	80%	N	
47	Tarpon Springs Shepherd Center	\$ 97,302.00	80%	N	
48	Warehouse Arts District Association	\$ 20,786.00	80%	N	
49	Clearwater Marine Aquarium	\$ 114,603.00	79%	N	
50	Morean Arts Center	\$ 43,386.00	78%	N	
51	Rebuilding Together Tampa Bay	\$ 137,609.94	78%	N	
52	Advantage Village Academy	\$ 130,000.00	76%	N	
53	Disability Achievement Center	\$ 30,000.00	76%	N	
54	Coptic Orthodox Charities Inc.	\$ 39,410.00	75%	N	
55	Palm Harbor Library	\$ 21,896.00	74%	N	