

FollowUp Form

Website

Has this report been posted on the PCF website?

Pinellas CARES Nonprofit Partnership Fund

Please do not submit your final December report until all supporting fiscal documentation has been collected and can be compiled for submission.

Project Name

Junior League of St. Petersburg - Kids in the Kitchen Pack-a-Snack

Priority Funding Areas

Food

Award Type

Reimbursement for Future Programming

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$2,500.00

Amount Spent - December 27 to 30, 2020*

How much grant funding was spent between **December 27 and 30, 2020?**

\$0.00

Amount Spent - December 2020*

How much grant funding was spent during the **entire month of December 2020**?

\$1,455.43

Amount Spent as of December 30, 2020*

How much of the awarded funding was spent from project inception to December 30, 2020?

\$1,455.43

Brief Spending Narrative*

Please briefly explain the spending activities from **December 27 to December 30, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

No additional funding was spent during this time period due to timing of the holiday and the committee being unaware that funding was awarded until mid-December, but an additional \$746.16 of the remaining \$1044.57 was spent the first week of January. JLSP will be submitting an extension request upon approval of final December report to report the \$746.16 January expenditure, as well as request the remaining \$299 be put towards ongoing program expenses.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Annually the Boys & Girls Club of the Suncoast (BGC) serves over 8,000 school age children. Success of the program is measured in how many members are motivated to positively develop and graduate from High School on time with a plan for their future. Of the 8,000+ children served, 97% of members graduate high school, with 73% earning a B average or higher. Proper nutrition is the foundation for advancement, and the Pack-a-Snack Program, with the help of the Pinellas County CARES Grant, has played an integral role in member success by providing nearly 8,500 snack packs since the implementation of the program. See below for member testimony to the benefits provided by the BGC.

"My Boys & Girls Club has taught me that if you have anything at all, you have something to give." - Marguerite Andrich

"The Boys & Girls Clubs of the Suncoast gave me a way off the streets." - Jakeidra, High School Senior

"I feel like I'm at home when I'm at the Boys & Girls Clubs." - Parker, High School Junior

Food Metrics

December 27 to 30, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food between **December 27 and 30, 2020** through this grant funding.

0

December Projections - Food

This is the number of individuals your organization projected it would serve in **December 2020** through this grant funding.

720

December 2020 - Actual Total # Served - Food*

Please specify how many individuals were served food through this funded programming in **December 2020**.

720

December 27 to 30 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the week of December 27 to 30, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Food dropped off to HQ for distribution to the other locations
33764: 720 (entire month of December)

Cost Reimbursement Basis - Justification of Expenditures

Monthly Reimbursement Request*

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

JLSP CARES Grant Budget Form - December.pdf

Please note that the invoice date and invoice number included on the attached budget worksheet are the check number and check date which are highlighted at the bottom of each reimbursement request form. For each purchase, I've included the member reimbursement request provided to the League, an itemized purchase receipt, and a copy of the check written by the League towards the purchase. Please let me know if you have any questions.

Does the documentation above contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.

Final Survey

We would like your feedback on the CARES experience. Please complete the following anonymous survey:

<https://www.surveymonkey.com/r/DCFW7RN>

*

I have completed this survey