

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Introductory Questions

Have you completed the anonymous survey about your experience with this CARES grant process?*

Yes

Do you have expenses to report for 12/31/20 to 1/31/21 under your CARES grant?*

Yes

Pinellas CARES Nonprofit Partnership Fund

Project Name

Harbor Dish to the Rescue

Priority Funding Areas

Food

Award Type

Reimbursement for Future Programming

Amount Awarded for Future Programming

\$56,525.00

Amount Spent - December 31, 2020 to January 31, 2021*

How much grant funding was spent **between December 31, 2020 and January 31, 2021?**

\$1,123.80

Amount Spent as of January 31, 2021*

How much of the awarded funding was spent from project inception to January 31, 2021?

\$55,245.80

Brief Spending Narrative*

Please briefly explain the spending activities from **December 31, 2020 to January 31, 2021**. If you have not expended any funds, please return to the top of this report and indicate so.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

The Harbor Dish spent \$1123.80 (plus a \$200 deposit) to rent a smaller cargo van this month. We also spent \$1,383.17 on payroll and payroll tax (which was previously reimbursed.) Our food distributions continued as in previous months. On Jan. 27, we began a new program, cooking and providing breakfasts and lunches for 15 GED students in Tampa Bay YouthBuild. This is a Labor Department-funded program that teaches construction and job-seeking skills to lower-income students. The Federal funding covers classes, tools, counseling and clothing but cannot be used for food. This program will expand to 25 students in the fall.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Charles began stopping by the Harbor Dish on his bike last summer offering to help unload vehicles. Later he sat outside the back of the office on a bench. I asked him if he'd like some food, and he said, yes please. We began giving him sandwiches, fruit and drinks a couple of times a week, whenever he came by. We thought he might be homeless, but it gradually became clear that he lived in transitional housing. Our executive director gave him some button-down shirts and he seemed pleased. Charles was always polite and very private. But this winter he confided that he was looking for a job. He said he had worked in business in the past and had a breakdown. Most recently, Charles told us he had found an entry-level job stocking shelves in a store. We see him riding his bike to work, and he seems healthy and happy. We still give him food, when he has time to stop in.

Food Metrics

December 31, 2020 to January 31, 2021 - Individuals Served - Food*

Please specify the number of individuals that were served food between **December 31, 2020 to January 31, 2021** through this grant funding.

5055

December 31, 2020 to January 31, 2021 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the time between December 31, 2020 to January 31, 2021.**

FOLLOW THE EXAMPLE FORMAT EXACTLY, INCLUDING THE COLON.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Food Distribution Site at First Presbyterian Church 34695: 2156 Food Distribution Site at Bayside Church 34695: 105 Cooking for the Florida Sheriffs' Youth Ranch 34695: 150 Cooking and other food for CASA 33705: 970 Cooking and other food for Tampa Bay YouthBuild 33714: 225 Home-Delivered Meals at Recipients' Homes 34695: 350 33756: 50 34690: 41 33759: 100 33755: 50 33709: 28 Food Distribution by Feeding the Fosters 33761: 180 Food Distribution by 360 Eats 34695 and 33701: 650

Cost Reimbursement Basis - Justification of Expenditures

Monthly Reimbursement Request*

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

HPSCAN_20210304164512376_2021-03-04_164646115.pdf

Does the documentation above contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.