

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Pinellas CARES Nonprofit Partnership Fund

Please do not submit your final December report until all supporting fiscal documentation has been collected and can be compiled for submission.

Project Name

Harbor Dish to the Rescue

Priority Funding Areas

Food

Award Type

Reimbursement for Future Programming

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$56,525.00

Amount Spent - December 27 to 30, 2020*

How much grant funding was spent between **December 27 and 30, 2020?**

\$1,377.54

Amount Spent - December 2020*

How much grant funding was spent during the **entire month of December 2020**?

\$21,241.00

Amount Spent as of December 30, 2020*

How much of the awarded funding was spent from project inception to December 30, 2020?

\$54,122.00

Brief Spending Narrative*

Please briefly explain the spending activities from **December 27 to December 30, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

The Harbor Dish spent \$1377.54 this week on payroll and gas as the CARES grant ended. We continued our regular food distributions and gave away complete turkey dinners as well. We served breakfast at a food safety training for volunteers and donated food to a group of unemployed young adults. We began our post-grant transition by discussing goals for 2021 and extending outreach.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Teresa, Dan and their son, Mark, run a small business in Safety Harbor. When the pandemic began, their shop was shut down for a while. Now it is open, but business has declined. Before the pandemic, Mark was in college in another state, and the family signed a lease for an apartment for him. They have had to continue to pay his rent in spite of his school being closed and no way to find roommates to help with the cost. They are now working seven days a week and barely making ends meet. The Harbor Dish gives them a box of food a couple of times a week to help them get by. And they insist on donating to the Harbor Dish whenever they can. They are just one example of the working poor the Harbor Dish seeks to assist with a hand up and friendly, dignified support.

Food Metrics

December 27 to 30, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food between **December 27 and 30, 2020** through this grant funding.

993

December Projections - Food

This is the number of individuals your organization projected it would serve in **December 2020** through this grant funding.

4200

December 2020 - Actual Total # Served - Food*

Please specify how many individuals were served food through this funded programming in **December 2020**.

6506

October 25 to 31 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the week of October 25 to 31, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Food Distribution Site at First Presbyterian Church

34695: 203

Cooking at Bayside Church

34695: 20

Cooking for the Florida Sheriffs Youth Ranch

34695: 110

Cooking for CASA

33705: 220

Home Delivered Meals to Recipients' Homes

34695: 150
33756: 20
33759: 25
33755: 15
34690: 60
Food Distribution Through 360 Eats
34695 and 33701: 170

Cost Reimbursement Basis - Justification of Expenditures

Monthly Reimbursement Request*

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

HPSCAN_20210120165006455_2021-01-20_165457028-merged-compressed.pdf

If a receipt went over the grant allowance, we included the entire amount in the spreadsheet but only requested the allowable amount on the reimbursement request.

Does the documentation above contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.

Final Survey

We would like your feedback on the CARES experience. Please complete the following anonymous survey:

<https://www.surveymonkey.com/r/DCF7R7RN>

*

I have completed this survey