

# FollowUp Form

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## *Pinellas CARES Nonprofit Partnership Fund*

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### Project Name\*

Harbor Dish to the Rescue

### Amount Awarded for Future Programming

\$56,525.00

### Amount Spent - October 25 to 31, 2020\*

How much grant funding was spent between **October 25 and 31, 2020**?

\$1,079.00

### Amount Spent - October 2020\*

How much grant funding was spent during the **entire month of October 2020**?

\$11,357.00

### Amount Spent as of October 31, 2020\*

How much of the awarded funding was spent from project inception to October 31, 2020?

\$11,610.00

### Brief Spending Narrative\*

Please briefly explain the spending activities from **October 25 to October 31, 2020**. If you have not expended any funds, please explain why.

**Example:** ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

The Harbor Dish has not spent anything this week, except \$1079 in payroll taxes. We continue to receive supplies and equipment ordered in previous weeks. We continued our regular food distributions, liaised with LPOs and reached out to potential new LPOs. On Friday, we received more food than usual from Nature's Food Patch, so we gave that and several bags from Panera to Church of God International in Tarpon Springs.

### Client Story\*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Sean and his family have had a tragedy-filled year. Their 3-year-old son drowned in a swimming pool at a sitter's house, devastating the family. Sean's wife, Mary, has been unable to work due to PTSD, followed by a broken ankle. Sean, too, had difficulty working, and the family of four subsisted on his odd carpentry jobs.

They lost their home and lived with relatives. The Harbor Dish provides two large boxes of healthy food every Sunday. One of our donors asked if she could give us her stimulus checks because she didn't need them. We had her give them to Sean's family, and the money enabled them to rent an apartment. Our volunteers also recommended Sean for local carpentry work, and he has been getting back on his feet. The family is still struggling emotionally, but they are on the road to recovery. The Harbor Dish treats all clients like family.

## *Food Metrics*

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### **October 25 to 31, 2020 - Individuals Served - Food\***

Please specify the number of individuals that were served food between October 25 and 31, 2020 through this grant funding.

1112

### **October 2020 Projections - Food**

This is the number of individuals your organization projected it would serve in **October 2020** through this grant funding.

3300

### **October 2020 - Actual Total # Served - Food\***

Please specify how many individuals were served food in **October 2020** through this grant funding.

4845

### **October 25 to 31 - ZIP Codes of Individuals Served - Food\***

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the week of October 25 to 31, 2020.**

**FOLLOW THE EXAMPLE FORMAT EXACTLY.**

**ZIP CODE: Number served**

#### **Example**

Food Distribution Site at Tropicana Field (Program Service ZIP Code)  
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)  
33782: 5  
33764: 3  
33760: 8

Food Distribution Site at First Presbyterian Church  
34695: 322  
Food Distribution Site at Cypress Meadows Church

33759: 48  
Home-Delivered Meals at Recipients' Homes  
34695: 70  
33759: 20  
34698: 10  
33755: 10  
Home-Delivered Meals by a Volunteer  
33761: 30  
34677: 25  
33701: 12  
34691: 10  
Cooking for CASA  
33705: 150  
Cooking for Florida Sheriffs' Youth Ranch  
34695: 100  
Food Distribution by Church of God International  
34689: 105  
Food Distribution by Feeding the Fosters  
33761: 75  
Food Distribution by 360 Eats  
34695 and 33701: 125

## *Cost Reimbursement Basis - Justification of Expenditures*

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### **Monthly Reimbursement Request\***

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and upload as a PDF here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

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