

FollowUp Form

Pinellas CARES Nonprofit Partnership Fund

Project Name*

Creative Counseling During COVID 19

Priority Funding Areas

Behavioral Health

Award Type

Reimbursement for Future Programming

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$50,452.66

Amount Spent - September 27 to 30, 2020*

How much grant funding was spent between **September 27 to 30, 2020?**

\$1,402.91

Amount Spent - September 2020*

How much grant funding was spent during the **entire month of September 2020?**

\$9,463.74

Amount Spent - October 1 to 3, 2020*

How much grant funding was spent between **October 1 to 3, 2020?**

\$836.25

Amount Spent as of October 3, 2020*

How much of the awarded funding was spent **from project inception to October 3, 2020?**

\$10,299.99

Brief Spending Narrative*

Please briefly explain the spending activities from **September 27 to October 3, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

Funds expended for contents stress relief bags for teachers principals and guidance counselors. Projected bags in grant 150 but to date delivered 194 bags to 8 schools in north county. The schools included preschool, public and private schools. Delivery to two more schools upcoming. Flyers included information about the CARES act grant and opportunities for counseling students, parents and staff affected by COVID.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

HOME received a call from a single parent Mom with limited finances and no insurance. She was very concerned about her high school daughter who was experiencing extremely high anxiety regarding COVID 19 and returning to school. The teen was presenting both physical and emotional symptoms of anxiety. She desperately wanted to attend school in person because she is a very talented artist. Her curriculum would consist of 2 art classes with her favorite teacher. Yet, fear was consuming her! Due to the CARES act grant she is learning to express her emotions through art during counseling sessions. She is also learning to implement relaxation and stress relief strategies. Mother is so thankful for the free counseling services for her child. Her daughter is beginning to show great improvement!

Behavioral Health Metrics

September 27 to 30, 2020 - Individuals Served - Behavioral Health*

Please specify the number of individuals that were given behavioral health services between September 27 and 30, 2020 through this grant funding.

11

October 1 to 3, 2020 - Individuals Served - Behavioral Health*

Please specify the number of individuals that were given behavioral health services between October 1 and 3, 2020 through this grant funding.

3

September Projections - Number Served - Behavioral Health

This was the number of individuals your organization projected it would serve in September 2020 through this grant funding.

10

September 2020 - Actual Total # Served - Behavioral Health*

Please specify how many individuals were given behavioral health services in September 2020 through this grant funding.

15

Measurement - Behavioral Health

This is the measurement that your organization specified it would use to measure progress through this grant.

A likert-type scale

September Projections - Progress Rate - Behavioral Health

This was the estimated progress rate from your application **for September 2020**. This was the projected improvement based on the Measurement from your application, viewable above.

90

September 2020 - Actual Progress Rate - Behavioral Health*

Please specify the ACTUAL progress rate **for September 2020 (in a percentage)** based on the measurement indicated in your original application.

35

September 27 to 30, 2020 - ZIP Codes of Individuals Served - Behavioral Health*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Group Therapy (Program Service ZIP Code)
33705: 15

Telehealth Counseling (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Group Therapy (Program Service ZIP Code)
33756: 1
33759: 1
33760: 1
34698: 2

Telehealth Counseling (Participant ZIP Codes)
33761: 1
33765: 1
33770: 1
34684: 1
34698: 2

October 1 to 3, 2020 - ZIP Codes of Individuals Served - Behavioral Health*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Group Therapy (Program Service ZIP Code)
33705: 15

Telehealth Counseling (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Telehealth Counseling (Participant ZIP Codes)

33755: 1

33762: 1

34698: 1

Cost Reimbursement Basis - Justification of Expenditures

Monthly Reimbursement Request*

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and upload as a PDF here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

HOME Upload 10-8-2020.pdf

Expenditures for supplies are listed but the documentation was not included at this time. The credit card statement required to verify the expenses will be available October 10th and the bank statement showing the payment to the credit card will not be available until November 1. With the understanding that reimbursement is contingent upon these documents we are postponing asking for these reimbursements until we have all the documentation required. We are now using a different credit card so as to avoid this conflict when submitting the October report.

File Attachment Summary

Applicant File Uploads

- HOME Upload 10-8-2020.pdf

Pinellas Community Foundation

Pinellas CARES Nonprofit Partnership Fund Grant Reimbursement Request

Organization Name: House of Mercy and Encouragement

Month: September

| Budget Category/Line Item | Program Budget - Total | Cumulative expenses as of end of Prior Month | Current Month Reimbursement Request | Total Expended to Date |
|---|------------------------|--|-------------------------------------|------------------------|
| Personnel <i>(provide payroll registers, should include hours worked (i.e. timesheet) and rate per hour, and documentation to allocate payroll between CARES Act pay and regular pay)</i> | | \$ - | \$ 6,930 | \$ 6,930 |
| Equipment <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i> | | - | 500 | \$ 500 |
| Supplies <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i> | | | 1,984 | \$ 1,984 |
| Occupancy <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i> | | | - | \$ - |
| Local Travel <i>(for mileage use Mileage Reimbursement tab for other local travel expenses provide receipts and check stubs/credit card statements)</i> | | | 50 | \$ 50 |
| Training <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i> | | | - | \$ - |
| Design, Printing, Marketing & Postage <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i> | | | - | \$ - |
| Capital <i>(provide invoices/receipts and check stubs/credit card statement showing payment - for purchased over \$10,000 provide documentation of 3 quotes)</i> | | | - | \$ - |
| Purchased Services <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i> | | | - | \$ - |
| TOTAL | | \$ - | \$ 9,464 | \$ 9,464 |

By signing the reimbursement request you affirm that expenses were to create new programs or expand programs that are necessary to address the COVID-19 pandemic.

Prepared By: Allen Mortimer

Date: 10-8-20

Reviewed By: Dolores Mortimer

Date: 10-8-20

①

Personnel Expenses

| Employee | Payroll period | Salary | Hours Worked | Rate per Hour | Total |
|------------------|----------------|--------|-----------------|------------------|-------|
| Allen Mortimer | Sep 6-19,20 | | 20 | 50 | 1000 |
| Allen Mortimer | Sep 20-30,20 | | 16 | 50 | 800 |
| Dolores Mortimer | Sep 6-19,20 | | 20 | 50 | 1000 |
| Dolores Mortimer | Sep 20-30,20 | | 16 | 50 | 800 |
| Dolores Mortimer | Sep 20-30,20 | | 3 | 40 | 120 |
| Ana Gutierrez | Sep 6-19,20 | | 4 | 40 | 160 |
| Ana Gutierrez | Sep 20-30,20 | | 7 | 40 | 280 |
| Kenneth Mortimer | Sep 6-19,20 | | 30 | 25 | 750 |
| Kenneth Mortimer | Sep 20-30,20 | | 25 | 25 | 625 |
| Susan O'Neil | Sep 6-19,20 | | 2 | 40 | 80 |
| Susan O'Neil | Sep 20-30,20 | | 3 | 40 | 120 |
| Stacy Dennison | Sep 6-19,20 | | 20 | 15 | 300 |
| Stacy Dennison | Sep 20-30,20 | | 28 | 15 | 420 |
| M'risa Rosenthal | Sep 6-19,20 | | 10 | 25 | 250 |
| M'risa Rosenthal | Sep 20-30,20 | | 9 | 25 | 225 |

6930

2

Equipment Expenses

| Date | Invoice # | Vendor | Amount |
|--------|-----------|------------|--------------------|
| 21-Aug | | EcoloxTech | \$269.98 Santizier |
| 24-Aug | | Amazon | \$229.99 Fogger |

499.97

3

Supplies Expenses

| Invoice Date | Invoice # | Vendor | Amount | |
|--------------|-----------|----------|----------|------------------------|
| 7-Sep | | Staples | \$16.76 | storage containers |
| 9-Sep | | Staples | \$5.35 | folders |
| 11-Sep | | Plastics | \$80.00 | sneeze guard |
| 11-Sep | | Amazon | \$10.99 | labels |
| 11-Sep | | Amazon | \$13.99 | face masks |
| 12-Sep | | Amazon | \$62.50 | APC UPS |
| 12-Sep | | Amazon | \$141.48 | GERM-X |
| 12-Sep | | BJs | \$125.79 | items for bags |
| 13-Sep | | Amazon | \$62.46 | books |
| 16-Sep | | Amazon | \$40.74 | Art supplies |
| 16-Sep | | Amazon | \$93.57 | Art supplies |
| 16-Sep | | Joann | \$26.98 | Art supplies |
| 17-Sep | | Amazon | \$120.04 | santzier |
| 17-Sep | | Amazon | \$30.37 | items for bags |
| 17-Sep | | Amazon | \$18.82 | Art supplies |
| 17-Sep | | Amazon | \$14.99 | books |
| 17-Sep | | APT | \$13.00 | brochures |
| 17-Sep | | Walmart | \$13.12 | items for bags |
| 18-Sep | | Sams | \$40.37 | items for bags |
| 19-Sep | | Staples | 56.97 | artist paper |
| 19-Sep | | Staples | 19.90 | crayola |
| 20-Sep | | Amazon | \$25.59 | book for art |
| 20-Sep | | Amazon | \$72.33 | books |
| 20-Sep | | Amazon | \$16.36 | books |
| 23-Sep | | Staples | \$5.00 | crayola |
| 22-Sep | | Amazon | \$26.16 | labels |
| 22-Sep | | Amazon | \$89.25 | bubble bottle sets |
| 22-Sep | | Amazon | \$144.73 | items for bags |
| 22-Sep | | Amazon | \$23.59 | shipping labels |
| 23-Sep | | Amazon | \$82.09 | art supplies |
| 24-Sep | | Amazon | \$17.14 | wood cutouts |
| 24-Sep | | Amazon | \$213.40 | books and art supplies |
| 24-Sep | | Amazon | \$16.00 | books |
| 24-Sep | | Amazon | \$25.98 | books |
| 24-Sep | | Amazon | \$11.95 | wood cutouts |
| 24-Sep | | OTC | \$65.61 | stress bag items |
| 27-Sep | | Amazon | \$56.03 | books and face masks |
| 27-Sep | | Amazon | \$50.26 | Germ-X |
| 28-Sep | | Amazon | \$8.48 | paper |
| 28-Sep | | Amazon | \$11.94 | wood cutouts |
| 28-Sep | | Amazon | \$13.90 | books |

1983.98

4

Occupancy Expenses

| Invoice Date | Invoice # | Vendor | Amount |
|--------------|-----------|--------|--------|
| | | | 0 |

| | | | |
|--|--|--|---|
| | | | 0 |
|--|--|--|---|

Local Travel Expenses

Mileage reimbursement - from next tab 49.7605

Other local travel expenses:

| <u>Invoice Date</u> | <u>Invoice #</u> | <u>Vendor</u> | <u>Amount</u> |
|---------------------|------------------|---------------|---------------|
|---------------------|------------------|---------------|---------------|

49.7605

Training Expenses

| <u>Invoice Date</u> | <u>Invoice #</u> | <u>Vendor</u> | <u>Amount</u> |
|---------------------|------------------|---------------|---------------|
|---------------------|------------------|---------------|---------------|

0

| | | | |
|--|--|--|---|
| | | | 0 |
|--|--|--|---|

Design, Printing and Postage Expenses

| <u>Invoice Date</u> | <u>Invoice #</u> | <u>Vendor</u> | <u>Amount</u> |
|---------------------|------------------|---------------|---------------|
| | | | 0 |

| | | | |
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| | | | 0 |
|--|--|--|---|

Capital Expenses

| Invoice Date | Invoice # | Vendor | Amount |
|--------------|-----------|--------|--------|
| | | | 0 |

0

Purchased Services Expenses

| Invoice Date | Invoice # | Vendor | Amount |
|--------------|-----------|--------|--------|
| | | | 0 |

0

4:51 PM
10/03/20

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 6 - 19, 2020

| Allen L Mortimer | | | |
|---|-------|-------|----------------|
| | Hours | Rate | Sep 6 - 19, 20 |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CARES Grant Coordinator | 20.00 | 46.45 | 929.00 |
| CARES Grant Outreach | | | 0.00 |
| CARES Grant Technology | | | 0.00 |
| CARES Grant Therapist | | | 0.00 |
| Non-Grant Hourly | | | 0.00 |
| Overtime (x1.5) hourly | | | 0.00 |
| Total Gross Pay | 20.00 | | 929.00 |
| Adjusted Gross Pay | 20.00 | | 929.00 |
| Taxes Withheld | | | |
| Federal Withholding | | | -47.00 |
| Medicare Employee | | | -13.47 |
| Social Security Employee | | | -57.60 |
| Medicare Employee Addl Tax | | | 0.00 |
| Total Taxes Withheld | | | -118.07 |
| Net Pay | 20.00 | | 810.93 |
| Employer Taxes and Contributions | | | |
| Non Grant Medicare Company | | | |
| CARES Grant Medicare Company | | | 13.47 |
| Non Grant Social Security Company | | | |
| CARES Grant Social Security Company | | | 57.60 |
| FL - Unemployment | | | 25.08 |
| Workers Compensation | | | 3.53 |
| Total Employer Taxes and Contributions | | | 99.68 |
| SEPTEMBER 06 TO 19 | | | |
| TOTAL CARES Grant Payment | 20 | 50 | \$1,000 |

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House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: Allen Mortimer Pay Period From: 9/06/20 To: 9/12/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|---|--------------------------|-----------------|
| 9-8 | 10:00 | 12:00 | Participate in CARES staff training | | 2 |
| 9-9 | 12:00 | 4:00 | Organize CARES documentation and procedures | | 4 |
| 9-10 | 12:00 | 4:00 | Plan with outreach coordinators and therapist regarding CARES program | | 4 |
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| | | | | | |
| | | | | | |
| Total | | | | | 10 |

* Include ZIP Code for CARES Act Client

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 20 through October 3, 2020

| Allen L Mortimer | | | | | |
|---|--------------|-------------|---------------------------|------------------------|----------------------|
| | <u>Hours</u> | <u>Rate</u> | <u>Sep 20 - Oct 3, 20</u> | <u>Sep 20 - 30, 20</u> | <u>Oct 1 - 3, 20</u> |
| Employee Wages, Taxes and Adjustments | | | | | |
| Gross Pay | | | | | |
| CARES Grant Coordinator | 20.00 | 46.45 | 929.00 | 743.2 | 185.8 |
| CARES Grant Outreach | | | 0.00 | | |
| CARES Grant Technology | | | 0.00 | | |
| CARES Grant Therapist | | | 0.00 | | |
| Non-Grant Hourly | | | 0.00 | | |
| Total Gross Pay | <u>20.00</u> | | <u>929.00</u> | | |
| Adjusted Gross Pay | 20.00 | | 929.00 | | |
| Taxes Withheld | | | | | |
| Federal Withholding | | | -47.00 | | |
| Medicare Employee | | | -13.47 | | |
| Social Security Employee | | | -57.60 | | |
| Medicare Employee Addl Tax | | | 0.00 | | |
| Total Taxes Withheld | | | <u>-118.07</u> | | |
| Net Pay | <u>20.00</u> | | <u>810.93</u> | | |
| Employer Taxes and Contributions | | | | | |
| Non Grant Medicare Company | | | | | |
| CARES Grant Medicare Company | | | 13.47 | 10.78 | 2.69 |
| Non Grant Social Security Company | | | | | |
| CARES Grant Social Security Company | | | 57.60 | 46.08 | 11.52 |
| FL - Unemployment | | | 25.09 | | |
| Workers Compensation | | | 3.53 | | |
| Total Employer Taxes and Contributions | | | <u>99.69</u> | | |
| TOTAL CARES Grant Payment | | | 1,000 | \$800 | \$200 |
| SEPTEMBER 20 TO 30 | | | | | |
| CARES Grant Coordinator | 16 | 50 | | 800 | |
| CARES Grant Outreach | | | | | |
| CARES Grant Technology | | | | | |
| CARES Grant Therapist | | | | | |
| TOTAL CARES Grant Payment | | | | <u>800</u> | |

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House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: Allen Mortimer Pay Period From: 9/20/20 To: 9/26/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|--|--------------------------|-----------------|
| 9-22 | 10:00 | 12:00 | ASSIST in purchasing CARES supplies and planning use | | 2 |
| 9-23 | 1:00 | 5:00 | Review CARES procedures and documentation meet with staff | | 4 |
| 9-24 | 1:00 | 5:00 | Direct COVID Safety for CARES implementation meet with staff | | 4 |
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| | | | | | |
| Total | | | | | 10 |

* Include ZIP Code for CARES Act Client

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 6 - 19, 2020

| Dolores A Mortimer | | | |
|--|-----------|-----------|----------------|
| | Hours | Rate | Sep 6 - 19, 20 |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CARES Grant Coordinator | 20.00 | 46.45 | 929.00 |
| CARES Grant Outreach | | | 0.00 |
| CARES Grant Technology | | | 0.00 |
| CARES Grant Therapist | | | 0.00 |
| Non-Grant Hourly | | | 0.00 |
| Overtime (x1.5) hourly | | | 0.00 |
| Total Gross Pay | 20.00 | | 929.00 |
| Adjusted Gross Pay | 20.00 | | 929.00 |
| Taxes Withheld | | | |
| Federal Withholding | | | -47.00 |
| Medicare Employee | | | -13.47 |
| Social Security Employee | | | -57.60 |
| Medicare Employee Addl Tax | | | 0.00 |
| Total Taxes Withheld | | | -118.07 |
| Net Pay | 20.00 | | 810.93 |
| Employer Taxes and Contributions | | | |
| Non Grant Medicare Company | | | |
| CARES Grant Medicare Company | | | 13.47 |
| Non Grant Social Security Company | | | |
| CARES Grant Social Security Company | | | 57.60 |
| FL - Unemployment | | | 25.08 |
| Workers Compensation | | | 3.53 |
| Total Employer Taxes and Contributions | | | 99.68 |
| SEPTEMBER 06 TO 19 | | | |
| TOTAL CARES Grant Payment | 20 | 50 | \$1,000 |

House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: DOLORES MORTIMER Pay Period From: 9/06/20 To: 9/12/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|--|--------------------------|-----------------|
| 9-8 | 10AM | 2PM | staff training on safety and CARES Grant program | | 4 |
| 9-9 | 10AM | 2PM | meet with therapist to discuss CARES program Research appropriate materials for Art Zoom | | 4 |
| 9-10 | 10AM | noon | Direct outreach program Organize materials for distribution | | 2 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | | 10 |

* Include ZIP Code for CARES Act Client

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House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: DOLOREE MORTIMER Pay Period From: 9/13/20 To: 9/19/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|--|--------------------------|-----------------|
| 9-16 | 10 AM | 2 PM | Review home packet supplies for CARES in home Zoom sessions | | 4 |
| 9-17 | 10 AM | 2 PM | Work on CARES school guidance program Meet with staff on CARES progress | | 4 |
| 9-18 | 5 PM | 7 PM | Participate in Art CARES Zoom class | | 2 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | | 10 |

* Include ZIP Code for CARES Act Client

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 20 through October 3, 2020

Dolores A Mortimer

| | <u>Hours</u> | <u>Rate</u> | <u>Sep 20 - Oct 3, 20</u> | <u>Sep 20 - 30, 20</u> | <u>Oct 1 - 3, 20</u> |
|---|--------------|-------------|---------------------------|------------------------|----------------------|
| Employee Wages, Taxes and Adjustments | | | | | |
| Gross Pay | | | | | |
| CARES Grant Coordinator | 20.00 | 46.45 | 929.00 | 743.2 | 185.8 |
| CARES Grant Outreach | | | 0.00 | | |
| CARES Grant Technology | | | 0.00 | | |
| CARES Grant Therapist | 3.00 | 37.16 | 111.48 | 111.48 | |
| Non-Grant Hourly | | | 0.00 | | |
| Total Gross Pay | <u>23.00</u> | | <u>1,040.48</u> | | |
| Adjusted Gross Pay | 23.00 | | 1,040.48 | | |
| Taxes Withheld | | | | | |
| Federal Withholding | | | -58.00 | | |
| Medicare Employee | | | -15.09 | | |
| Social Security Employee | | | -64.51 | | |
| Medicare Employee Addl Tax | | | 0.00 | | |
| Total Taxes Withheld | | | <u>-137.60</u> | | |
| Net Pay | <u>23.00</u> | | <u>902.88</u> | | |
| Employer Taxes and Contributions | | | | | |
| Non Grant Medicare Company | | | | | |
| CARES Grant Medicare Company | | | 15.09 | 10.78 | 2.69 |
| Non Grant Social Security Company | | | | | |
| CARES Grant Social Security Company | | | 64.51 | 46.08 | 11.52 |
| FL - Unemployment | | | 28.10 | | |
| Workers Compensation | | | 3.95 | | |
| Total Employer Taxes and Contributions | | | <u>111.65</u> | | |
| TOTAL CARES Grant Payment | | | \$1,120 | | |
| SEPTEMBER 20 TO 30 | | | | | |
| CARES Grant Coordinator | 16 | 50 | | 800 | 200 |
| CARES Grant Outreach | | | | | |
| CARES Grant Technology | | | | | |
| CARES Grant Therapist | 3 | 40 | | <u>120</u> | |
| TOTAL CARES Grant Payment | | | | <u>920</u> | |

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House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: DOLores MORTIMER Pay Period From: 9/27/20 To: 10/3/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|---|--------------------------|-----------------|
| 9-29 | 1pm | 4pm | Therapy session meet with therapist Notes | 1 | 3 |
| 9-30 | 1pm | 4pm | 2 Therapy Sessions Notes | 2 | 3 |
| 10-1 | 10am | NOON | PCF press conference | | 2 |
| 10-2 | 1pm | 3pm | CARES Zoom PCF meeting | | 2 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | 3 | 10 |

* Include ZIP Code for CARES Act Client

4:51 PM
10/03/20

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 6 - 19, 2020

| Ana D Gutierrez | | | |
|--|----------|-----------|----------------|
| | Hours | Rate | Sep 6 - 19, 20 |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CARES Grant Coordinator | | | 0.00 |
| CARES Grant Outreach | | | 0.00 |
| CARES Grant Technology | | | 0.00 |
| CARES Grant Therapist | 4.00 | 37.16 | 148.64 |
| Non-Grant Hourly | 45.25 | 18.00 | 814.50 |
| Overtime (x1.5) hourly | | | 0.00 |
| Total Gross Pay | 49.25 | | 963.14 |
| Adjusted Gross Pay | 49.25 | | 963.14 |
| Taxes Withheld | | | |
| Federal Withholding | | | -71.00 |
| Medicare Employee | | | -13.97 |
| Social Security Employee | | | -59.71 |
| Medicare Employee Addl Tax | | | 0.00 |
| Total Taxes Withheld | | | -144.68 |
| Net Pay | 49.25 | | 818.46 |
| Employer Taxes and Contributions | | | |
| Non Grant Medicare Company | | | 11.81 |
| CARES Grant Medicare Company | | | 2.16 |
| Non Grant Social Security Company | | | 50.50 |
| CARES Grant Social Security Company | | | 9.22 |
| FL - Unemployment | | | 0.00 |
| Workers Compensation | | | 3.66 |
| Total Employer Taxes and Contributions | | | 77.34 |
| SEPTEMBER 06 TO 19 | | | |
| TOTAL CARES Grant Payment | 4 | 40 | \$160 |

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House of Mercy and Encouragement

Employee Sign-In Sheet (THERAPIST)

Employee Name: Ana Gutierrez Pay Period From: 9/4/20 To: 9/17/20

| Date | Time In | Time Out | Activity | Total Hours | CARES Act Therapy Hours | CARES Act Hours |
|--------------|--------------------|--------------------|---|--------------|-------------------------|-----------------|
| 9/4/20 | 12:00 pm | 1:30 pm | session planning, session, notes | 1.5 | | |
| 9/4/20 | 2:30 pm | 6:00 pm | session planning, sessions, notes, organization, packets | 3.5 | | |
| 9/8/20 | 1:30 pm | 4:30 pm | staff meeting, fogger training, packets | 3 | | |
| 9/9/20 | 12:00 pm | 1:00 pm | session planning, session | 1 | | |
| 9/9/20 | 2:00 pm | 7:00 pm | session planning, sessions, notes, guidance plan, parent consult | 4 | 1 | |
| 9/10/20 | 11:00 am | 6:00 pm | staff meeting, therapist meeting, session planning, session packets | 7 | | |
| 9/14/20 | 6:00 pm | 7:00 pm | session CARES Act | | 1 | |
| 9/14/20 | 7:00 pm | 7:30 pm | notes, goal setting | 0.5 | | |
| 9/15/20 | 12:00 pm | 6:15 pm | session planning, sessions, notes, guidance planning | 6.25 | | |
| 9/15/20 | 12:00 pm | 5:15 pm | consultation, guidance planning, notes | 5.25 | | |
| 9/16/20 | 8:15 am | 9:15 am | parent/teacher/therapist meeting | 1 | | |
| 9/16/20 | 12:00 pm | 2:00 pm | session planning, session, notes | 2 | | |
| 9/16/20 | 3:00 pm | 7:15 pm | session planning, sessions, notes | 4.25 | | |
| 9/17/20 | 11:00 am | 4:00 pm | staff meeting, notes, session planning, guidance lesson typing | 5 | | |
| 9/17/20 | 5:00 pm | 6:00 pm | session, notes | 1 | | |
| 9/17/20 | 4:00 pm 6:00 pm | 5:00 pm 7:00 pm | session CARES Act session CARES Act | | 2 | |
| Total | | | | 45.25 | 4 | |

9-6 to 9-12

1.0 hrs

9-13 to 9-19

3.0 hrs

* Denotes CARES Act Client

30

✓ Check Image Viewer

HOUSE OF MERCY AND ENCOURAGEMENT
FOUNDATION INC
125 GLENN MOOR CIRCLE
DUNEDIN, FL 33508

2123
63-1463621
176

9-18-2020 Date

Pay to the Order of Ana Gutierrez \$ 818.46

Eight hundred eighteen and 46/100 Dollars

CenterState

For Allan Mortimer

⑆063114030⑆ 11000262421# 2123

ENDORSE HERE

FOR DEPOSIT ONLY
NO OTHER ENDORSEMENTS

11/18/2020 11:18 AM

11/18/2020 11:18 AM

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 20 through October 3, 2020

Ana D Gutierrez

| | Hours | Rate | Sep 20 - Oct 3, 20 | Sep 20 - 30, 20 | Oct 1 - 3, 20 |
|---|--------------|-------|--------------------|-----------------|---------------|
| Employee Wages, Taxes and Adjustments | | | | | |
| Gross Pay | | | | | |
| CARES Grant Coordinator | | | 0.00 | | |
| CARES Grant Outreach | | | 0.00 | | |
| CARES Grant Technology | | | 0.00 | | |
| CARES Grant Therapist | 7.00 | 37.16 | 260.12 | \$260.12 | |
| Non-Grant Hourly | 26.25 | 18.00 | 472.50 | | |
| Total Gross Pay | <u>33.25</u> | | <u>732.62</u> | | |
| Adjusted Gross Pay | 33.25 | | 732.62 | | |
| Taxes Withheld | | | | | |
| Federal Withholding | | | -43.00 | | |
| Medicare Employee | | | -10.62 | | |
| Social Security Employee | | | -45.42 | | |
| Medicare Employee Addl Tax | | | 0.00 | | |
| Total Taxes Withheld | | | <u>-99.04</u> | | |
| Net Pay | <u>33.25</u> | | <u>633.58</u> | | |
| Employer Taxes and Contributions | | | | | |
| Non Grant Medicare Company | | | 6.85 | | |
| CARES Grant Medicare Company | | | 3.77 | 3.77 | 0.00 |
| Non Grant Social Security Company | | | 29.30 | | |
| CARES Grant Social Security Company | | | 16.13 | 16.13 | 0.00 |
| FL - Unemployment | | | 0.00 | | |
| Workers Compensation | | | 2.79 | | |
| Total Employer Taxes and Contributions | | | <u>58.84</u> | | |
| TOTAL CARES Grant Payment | | | \$280 | \$280 | \$0 |
| SEPTEMBER 20 TO 30 | | | | | |
| CARES Grant Coordinator | | | | | |
| CARES Grant Outreach | | | | | |
| CARES Grant Technology | | | | | |
| CARES Grant Therapist | 7 | 40 | | <u>280</u> | |
| TOTAL CARES Grant Payment | | | | <u>280</u> | |

32

House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: Ana Gutierrez Pay Period From: 09/18/20 To: 9/30/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|----------|----------|--|--------------------------|-----------------|
| | | | | | |
| 9/22 | 6p | 7p | session w/ CARES act client (33782-1) | 1 | |
| 9/23 | 1p 3p | 2p 4p | sessions w/ CARES act clients (34648-1) | 2 | |
| 9/24 | 4p | 5p | session w/ CARES act clients (34683-1) | 1 | |
| 9/25 | 4p | 5p | session w/ CARES act clients (33755-1) | 1 | |
| 9/30 | 1p 4p | 2p 5p | Session w/ CARES act client (34698-1) (33770-1) | 2 | |
| | | | | | |
| | | | | | |
| Total | | | | 7 | |

9-20
to
9-26

5 hrs
9-27
to
9-30
2 hrs

* Include ZIP Code for CARES Act Client

33

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 6 - 19, 2020

| Kenneth R Mortimer | | | |
|--|-----------|-----------|----------------|
| | Hours | Rate | Sep 6 - 19, 20 |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CARES Grant Coordinator | | | 0.00 |
| CARES Grant Outreach | | | 0.00 |
| CARES Grant Technology | 30.00 | 23.22 | 696.60 |
| CARES Grant Therapist | | | 0.00 |
| Non-Grant Hourly | 20.00 | 23.22 | 464.40 |
| Overtime (x1.5) hourly | | | 0.00 |
| Total Gross Pay | 50.00 | | 1,161.00 |
| Adjusted Gross Pay | 50.00 | | 1,161.00 |
| Taxes Withheld | | | |
| Federal Withholding | | | -94.00 |
| Medicare Employee | | | -16.84 |
| Social Security Employee | | | -71.98 |
| Medicare Employee Addl Tax | | | 0.00 |
| Total Taxes Withheld | | | -182.82 |
| Net Pay | 50.00 | | 978.18 |
| Employer Taxes and Contributions | | | |
| Non Grant Medicare Company | | | 6.73 |
| CARES Grant Medicare Company | | | 10.10 |
| Non Grant Social Security Company | | | 28.79 |
| CARES Grant Social Security Company | | | 43.19 |
| FL - Unemployment | | | 31.34 |
| Workers Compensation | | | 4.41 |
| Total Employer Taxes and Contributions | | | 124.57 |
| SEPTEMBER 06 TO 19 | | | |
| TOTAL CARES Grant Payment | 30 | 25 | \$750 |

34

House of Mercy and Encouragement

Employee Sign-In Sheet (NON-THERAPIST)

Employee Name: KENNETH R. MORTIMER Pay Period From: 9/7/20 To: 9/18/20

| Date | Time In | Time Out | Activity | Total Hours | CARES Act Hours |
|--------------|---------|----------|---|-------------|-----------------|
| 9/8 | 10:00 | 17:00 | CARES Planning Meeting Technology Troubleshooting | 3 | 4 |
| 9/9 | 10:00 | 17:00 | Consultation w/ coordinator re: Technology Applications | 3 | 4 |
| 9/10 | 10:00 | 16:00 | Teaching How to Use Simple Practice Typing Documents | 2 | 4 |
| 9/11 | 10:00 | 15:00 | Taking Inventory of Supplies Technology Troubleshooting | 2 | 3 |
| 9/15 | 10:00 | 17:00 | Technology Troubleshooting | 3 | 4 |
| 9/16 | 10:00 | 17:00 | CARES Flyer, Welcome Back Poem Consultation w/Art Teacher | 3 | 4 |
| 9/17 | 10:00 | 16:00 | Tech. Troubleshooting Recording Guidance Lesson | 2 | 4 |
| 9/18 | 10:00 | 15:00 | Ordering Supplies Technology Troubleshooting Working on Art Class Preparation | 2 | 3 |
| Total | | | | 20 | 30 |

10 15 / week

13.22

9-6
to
9-12

15 hrs

9-13
to

9-19
15 hrs

* Denotes CARES Act Client

35

✓ Check Image Viewer

| | | |
|--|------------------|---|
| HOUSE OF MERCY AND ENCOURAGEMENT FOUNDATION INC 125 GLENN MOOR CIRCLE DUNEDIN, FL 34698 | | 2054 LE 146131 135 Date <u>9-18-2020</u> |
| Pay to the Order of <u>Kenneth Mortimer</u> | \$ <u>978.18</u> | Dollars <input checked="" type="checkbox"/> |
| For <u>Allen L. Mortimer</u> | | Dollars <input checked="" type="checkbox"/> |
| CenterState <small>Member FDIC</small> | | |
| MICR: ⑆053144030⑆ ⑆100026242⑆ 2054 | | |

2054
 125 GLENN MOOR CIRCLE
 DUNEDIN, FL 34698
 Security Features: Exceed industry standards and include
 - Image Match - Machine error check as other
 - Microprint - Machine error check as other
 - Security Features: Exceed industry standards and include
 - Image Match - Machine error check as other
 - Microprint - Machine error check as other
 - Security Features: Exceed industry standards and include
 - Image Match - Machine error check as other
 - Microprint - Machine error check as other

Achieva CU
 (Dunedin, FL)
 1659 Virginia St
 09/17/20-11:46:10
 026152306
 CREDITED TO THE
 ACCOUNT OF WITHIN
 NAMED PAYEE
 <<<<263182312>>>>

CHECK BOX FOR MOBILE/REMOTE DEPOSIT
 WHEN NOT DEPOSITED AT A FINANCIAL INSTITUTION OR THE CHECK
 DEPOSIT BOX
Kenneth Mortimer

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 20 through October 3, 2020

Kenneth R Mortimer

| | <u>Hours</u> | <u>Rate</u> | <u>Sep 20 - Oct 3, 20</u> | <u>Sep 20 - 30, 20</u> | <u>Oct 1 - 3, 20</u> |
|--|--------------|-------------|---------------------------|------------------------|----------------------|
| Employee Wages, Taxes and Adjustments | | | | | |
| Gross Pay | | | | | |
| CARES Grant Coordinator | | | 0.00 | | |
| CARES Grant Outreach | | | 0.00 | | |
| CARES Grant Technology | 30.00 | 23.22 | 696.60 | \$580.50 | \$116.10 |
| CARES Grant Therapist | | | 0.00 | | |
| Non-Grant Hourly | 20.00 | 23.22 | 464.40 | | |
| Total Gross Pay | <u>50.00</u> | | <u>1,161.00</u> | | |
| Adjusted Gross Pay | 50.00 | | 1,161.00 | | |
| Taxes Withheld | | | | | |
| Federal Withholding | | | -94.00 | | |
| Medicare Employee | | | -16.83 | | |
| Social Security Employee | | | -71.98 | | |
| Medicare Employee Addl Tax | | | 0.00 | | |
| Total Taxes Withheld | | | <u>-182.81</u> | | |
| Net Pay | <u>50.00</u> | | <u>978.19</u> | | |
| Employer Taxes and Contributions | | | | | |
| Non Grant Medicare Company | | | 6.73 | | |
| CARES Grant Medicare Company | | | 10.10 | 8.42 | 1.68 |
| Non Grant Social Security Company | | | 28.79 | | |
| CARES Grant Social Security Company | | | 43.19 | 35.99 | 7.20 |
| FL - Unemployment | | | 22.71 | | |
| Workers Compensation | | | 4.41 | | |
| Total Employer Taxes and Contributions | | | <u>115.94</u> | | |
| TOTAL CARES Grant Payment | | | | \$625 | \$125 |
| SEPTEMBER 20 TO 30 | | | | | |
| CARES Grant Coordinator | | | | | |
| CARES Grant Outreach | | | | | |
| CARES Grant Technology | 25 | 25 | | 625 | |
| CARES Grant Therapist | | | | | |
| TOTAL CARES Grant Payment | | | | <u><u>625</u></u> | |

37

House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: KENNETH R. MARTINEK Pay Period From: 9/27/20 To: 10/3/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|---|-----------------------------|-----------------|
| Tu 9/29 | 14:30 | 18:30 | Recording Guidance Lesson Tech Troubleshooting | | 5 |
| W 9/30 | 11:00 | 15:00 | Tech Troubleshooting Printing for Stress Bags | | 5 |
| Th 10/1 | 11:00 | 15:00 | Website Updates Team Meeting | Consultation w/ Director | 2 |
| Fr 10/2 | 13:00 | 16:00 | Tech Troubleshooting | | 3 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | 0 | 15.0 |

9-27
to
9-30
10 hrs

* Include ZIP Code for CARES Act Client

39

Check Image Viewer

HOUSE OF MERCY AND ENCOURAGEMENT
FOUNDATION INC
125 GLENN MOOR CIRCLE
DUNEDIN, FL 34608

2140
63-1403731
135

10/2/2020 Date

Pay to the Order of Kenneth Mortimer \$ 978.19
Nine Hundred Seventy eight and 19/100 Dollars

CenterState
Florida's Choice

For Alles P. Mortimer

⑆063⑆14030⑆⑆00026242⑆ 2140

812518229 18822628 >263182312< Acct # 13254630550

Handwritten notes and stamps on the right side of the check, including a signature and account information.

4:51 PM
10/03/20

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 6 - 19, 2020

| Susan J O'Neil | | | |
|--|----------|-----------|----------------|
| | Hours | Rate | Sep 6 - 19, 20 |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CARES Grant Coordinator | | | 0.00 |
| CARES Grant Outreach | | | 0.00 |
| CARES Grant Technology | | | 0.00 |
| CARES Grant Therapist | 2.00 | 37.16 | 74.32 |
| Non-Grant Hourly | 35.25 | 30.00 | 1,057.50 |
| Overtime (x1.5) hourly | | | 0.00 |
| Total Gross Pay | 37.25 | | 1,131.82 |
| Adjusted Gross Pay | 37.25 | | 1,131.82 |
| Taxes Withheld | | | |
| Federal Withholding | | | -91.00 |
| Medicare Employee | | | -16.42 |
| Social Security Employee | | | -70.17 |
| Medicare Employee Addl Tax | | | 0.00 |
| Total Taxes Withheld | | | -177.59 |
| Net Pay | 37.25 | | 954.23 |
| Employer Taxes and Contributions | | | |
| Non Grant Medicare Company | | | 15.33 |
| CARES Grant Medicare Company | | | 1.08 |
| Non Grant Social Security Company | | | 65.57 |
| CARES Grant Social Security Company | | | 4.61 |
| FL - Unemployment | | | 0.00 |
| Workers Compensation | | | 4.30 |
| Total Employer Taxes and Contributions | | | 90.88 |
| SEPTEMBER 06 TO 19 | | | |
| TOTAL CARES Grant Payment | 2 | 40 | \$80 |

41

House of Mercy and Encouragement

Employee Sign-In Sheet (THERAPIST)

Therapy Sessions 9-6 to 9-12

Employee Name: Susan O'Neil Pay Period From: 09/04/20 To: 09/17/20

| Date | Time In | Time Out | Activity | Total Hours | CARES Act Therapy Hours | CARES Act Hours |
|--------------|-----------------|-------------------|---|--------------|-------------------------|-----------------|
| 9/7 | 12p 1p 2p | 1p 2p 4:15p | Sessions Cares act session sessions/notes | 1 2.25 | 1 | |
| 9/8 | 1:30p | 5:30p | Staff meeting, meeting w/ Dolores, client prep | 4 | | |
| 9/9 | 11:45a | 7p | Sessions, prep, notes | 7.25 | | |
| 9/10 | 10a 11a | 11a 6:15p | Cares Act session Staff meeting, therapist meeting, sessions w/clients | 7.25 | 1 | |
| 9/11 | 11:45a | 6:15p | client sessions, Cares act packets prep | 6.5 | | |
| 9/15 | 11:30a | 6:30p | Sessions, notes & prep | 7 | | |
| | | | | | | |
| | | | | | | |
| Total | | | | 35.25 | 2 | |

9-6
to
9-12
2 hrs

* Denotes CARES Act Client

42

Check Image Viewer

HOUSE OF MERCY AND ENCOURAGEMENT
FOUNDATION INC
125 GLENN MOOR CIRCLE
DUNEDIN, FL 34608

2125
9-18-2020
Date

Pay to the Order of Susan O'Neil \$ 954.23

Nine Hundred fifty four and 23/100 Dollars

CenterState
Florida's Choice

For Allen L Mortimer

⑆063114030⑆ ⑆00026242⑆ 2125

812510005 89222828 >263182312< Achieve

14323810
Susan O'Neil

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 20 through October 3, 2020

Susan J O'Neil

| | <u>Hours</u> | <u>Rate</u> | <u>Sep 20 - Oct 3, 20</u> | <u>Sep 20 - 30, 20</u> | <u>Oct 1 - 3, 20</u> |
|---|--------------|-------------|---------------------------|------------------------|----------------------|
| Employee Wages, Taxes and Adjustments | | | | | |
| Gross Pay | | | | | |
| CARES Grant Coordinator | | | 0.00 | | |
| CARES Grant Outreach | | | 0.00 | | |
| CARES Grant Technology | | | 0.00 | | |
| CARES Grant Therapist | 6.00 | 37.16 | 222.96 | \$111.48 | \$111.48 |
| Non-Grant Hourly | 48.00 | 30.00 | 1,440.00 | | |
| Total Gross Pay | <u>54.00</u> | | <u>1,662.96</u> | | |
| Adjusted Gross Pay | 54.00 | | 1,662.96 | | |
| Taxes Withheld | | | | | |
| Federal Withholding | | | -155.00 | | |
| Medicare Employee | | | -24.11 | | |
| Social Security Employee | | | -103.10 | | |
| Medicare Employee Addl Tax | | | 0.00 | | |
| Total Taxes Withheld | | | <u>-282.21</u> | | |
| Net Pay | <u>54.00</u> | | <u>1,380.75</u> | | |
| Employer Taxes and Contributions | | | | | |
| Non Grant Medicare Company | | | 24.11 | | |
| CARES Grant Medicare Company | | | | 1.62 | 0.00 |
| Non Grant Social Security Company | | | 103.10 | | |
| CARES Grant Social Security Company | | | | 6.91 | 0.00 |
| FL - Unemployment | | | 0.00 | | |
| Workers Compensation | | | 6.32 | | |
| Total Employer Taxes and Contributions | | | <u>133.53</u> | | |
| TOTAL CARES Grant Payment | | | | \$120 | \$111 |
| SEPTEMBER 20 TO 30 | | | | | |
| CARES Grant Coordinator | | | | | |
| CARES Grant Outreach | | | | | |
| CARES Grant Technology | | | | | |
| CARES Grant Therapist | 3 | 40 | | <u>120</u> | |
| TOTAL CARES Grant Payment | | | | <u>120</u> | |

44

House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: Susan O'Neil Pay Period From: 9/20/20 To: 9/26/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|--------------|---------|----------|--------------|--------------------------|-----------------|
| 9/22/20 | 4:00 | 5:00 | M.L - 34698 | 1 hr. | |
| 9/25 | 2p | 3p | K.L. - 33755 | 1 hr | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | 2 hr | |

9-20
to
9-26
2 hrs

* Include ZIP Code for CARES Act Client

45

Check Image Viewer

HOUSE OF MERCY AND ENCOURAGEMENT
FOUNDATION INC
125 GLENN MOOR CIRCLE
DUNEDIN, FL 34698

2143
63-1402731
135

10/2/2020
Date

Pay to the Order of Susan O'Neil \$ 1,380.75
One thousand three hundred eighty and 75/100 Dollars

CenterState
Member FDIC

For Walter Mortimer

⑆063⑆⑆4030⑆⑆00026242⑆ 2⑆43

815128831 18032828 >263182312< Achieve

ENDORSE HERE
14323
Susan O'Neil

4:51 PM
10/03/20

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 6 - 19, 2020

| Stacy E Dennison | | | |
|---|--------------|-----------|----------------|
| | Hours | Rate | Sep 6 - 19, 20 |
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CARES Grant Coordinator | | | 0.00 |
| CARES Grant Outreach | 20.00 | 15.00 | 300.00 |
| CARES Grant Technology | | | 0.00 |
| CARES Grant Therapist | | | 0.00 |
| Non-Grant Hourly | 15.75 | 15.00 | 236.25 |
| Overtime (x1.5) hourly | | | 0.00 |
| Total Gross Pay | 35.75 | | 536.25 |
| Adjusted Gross Pay | 35.75 | | 536.25 |
| Taxes Withheld | | | |
| Federal Withholding | | | -8.00 |
| Medicare Employee | | | -7.77 |
| Social Security Employee | | | -33.25 |
| Medicare Employee Addl Tax | | | 0.00 |
| Total Taxes Withheld | | | -49.02 |
| Net Pay | 35.75 | | 487.23 |
| Employer Taxes and Contributions | | | |
| Non Grant Medicare Company | | | 7.77 |
| CARES Grant Medicare Company | | | |
| Non Grant Social Security Company | | | 33.25 |
| CARES Grant Social Security Company | | | |
| FL - Unemployment | | | 1.70 |
| Workers Compensation | | | 2.04 |
| Total Employer Taxes and Contributions | | | 44.76 |
| SEPTEMBER 06 TO 19 | | | |
| TOTAL CARES Grant Payment | 20 | 15 | \$300 |

48

Out reach 9-6 to 9-12 and 9-13 to 9-19
House of Mercy and Encouragement

Employee Sign-In Sheet (NON-THERAPIST)

Employee Name: Stacy Dennison Pay Period From: 9/6/20 To: 9/19/20

| Date | Time In | Time Out | Activity | Total Hours | CARES Act Hours |
|------|---------|-----------------|--|-------------|-----------------|
| 9-6 | 10:00 | 2:00 | overview of CARES Act mtg | 7.25 | 3.0 |
| 9-7 | 10:00 | 5:15 | Office-admin work | | 1.0 |
| | 5:15 | 6:15 | CARES Grant - going thru stress bags for outreach | | 1.0 |
| 9-7 | 3:00 | 3:30 | social media | 0.5 | |
| 9-7 | 11:00 | 11:30 | creating graphics for social media | 0.5 | |
| 9-8 | 1:30 | 3:00 | COVID safety meeting + fogger tutorial | | 1.5 |
| 9-9 | 12:00 | 1:00 | ABC networking meeting | 1 | |
| | 1:30 | 2:00 | social media emails | 0.5 | |
| 9-10 | 10:00 | 1:30 | meeting about CARES grant making CARES grant filling folders for clients | | 3.5 |
| 9-11 | 10:00 | 1:00 | Office-admin work | 3 | |
| | 1:00 | 4:00 | CARES grant outreach - contacting schools, organizing for packages | | 1.0 |
| | 4:00 | 6:30 | Office-admin work | 2.5 | |
| 9-14 | 2:00 | 2:30 | social media | 0.5 | 2.0 |
| 9-14 | 2:30 | 5:00 | CARES grant - researching bags for stress kits, contacting vendors | | 2.5 |
| 9-15 | 4:00 | 5:15 | CARES grant - contacting vendors about kits for outreach | | 1.25 |
| 9-16 | 1:00 | 2:30 | CARES grant mtg w/ idolones, outreach phone calls to schools | | 1.5 |
| 9-17 | 10:45 | 1:30 | Total CARES grant - making care packages for schools, CARES CARES grant meeting | | 2.75 |

9-6 to 9-12
10 hrs

9-13 to 9-19

10 hrs

15.75 20
49

* Denotes CARES Act Client

House of Mercy and Encouragement
EIN 68-0634894
Payroll Summary
September 20 through October 3, 2020

Stacy E Dennison

| | <u>Hours</u> | <u>Rate</u> | <u>Sep 20 - Oct 3, 20</u> | <u>Sep 20 - 30, 20</u> | <u>Oct 1 - 3, 20</u> |
|---|--------------|-------------|---------------------------|------------------------|----------------------|
| Employee Wages, Taxes and Adjustments | | | | | |
| Gross Pay | | | | | |
| CARES Grant Coordinator | | | 0.00 | | |
| CARES Grant Outreach | 35.75 | 15.00 | 536.25 | \$420.00 | \$116.25 |
| CARES Grant Technology | | | 0.00 | | |
| CARES Grant Therapist | | | 0.00 | | |
| Non-Grant Hourly | 19.00 | 15.00 | 285.00 | | |
| Total Gross Pay | <u>54.75</u> | | <u>821.25</u> | | |
| Adjusted Gross Pay | 54.75 | | 821.25 | | |
| Taxes Withheld | | | | | |
| Federal Withholding | | | -36.00 | | |
| Medicare Employee | | | -11.91 | | |
| Social Security Employee | | | -50.92 | | |
| Medicare Employee Addl Tax | | | 0.00 | | |
| Total Taxes Withheld | | | <u>-98.83</u> | | |
| Net Pay | <u>54.75</u> | | <u>722.42</u> | | |
| Employer Taxes and Contributions | | | | | |
| Non Grant Medicare Company | | | 11.91 | | |
| CARES Grant Medicare Company | | | | 0.00 | 0.00 |
| Non Grant Social Security Company | | | 50.92 | | |
| CARES Grant Social Security Company | | | | 0.00 | 0.00 |
| FL - Unemployment | | | 0.00 | | |
| Workers Compensation | | | 3.12 | | |
| Total Employer Taxes and Contributions | | | <u>65.95</u> | | |
| TOTAL CARES Grant Payment | | | | \$420 | \$116 |
| SEPTEMBER 20 TO 30 | | | | | |
| CARES Grant Coordinator | | | | | |
| CARES Grant Outreach | 28 | 15 | | 420 | |
| CARES Grant Technology | | | | | |
| CARES Grant Therapist | | | | | |
| TOTAL CARES Grant Payment | | | | <u>420</u> | |

51

Outreach 9-20 to 9-26

House of Mercy and Encouragement

Employee Sign-In Sheet (NON-THERAPIST)

Employee Name: Stacy Dennis Pay Period From: 9/20/20 To: 9/26/20

| | Date | Time In | Time Out | Activity | Total Hours | CARES Act Hours |
|---|------|--------------------------|--------------------------|---|-------------|-----------------|
| | 9-20 | 10:00 1:00 | 1:00 6:30 | Office-admin work CARES grant- making outreach packages for schools, contacting schools, making CARES paperwork/client folders | 3 | 5.5 |
| M | 9-21 | 1:00 | 4:00 | CARES-delivering care packages to schools | | 3 |
| | 9-22 | 9:30 | 11:30 | CARES-outreach emails, social media posting | | 2 |
| | 9-23 | 11:30 8:45 | 12:00 9:30 | emails (regular) emails+redesigning bags for CARES outreach stress bags | 0.5 | 0.75 |
| | 9-23 | 12:00 1:15 | 1:15 2:15 | Proc networking group emails/phone calls re: stress bag for CARES outreach design order | 1.25 | 1.5 |
| | 9-24 | 7:30 10:45 | 8:45 2:00 | Kiwanis Club meeting COVID safety/grant meeting, delivering CARES packages to schools | 1.25 | 3.25 |
| F | 9-25 | 2:45 9:45 | 3:30 4:00 | CARES grant outreach to schools CARES outreach meeting, putting packets together, coordinating volunteers | | 0.75 0.25 |

9-20
to
9-26
22.5 hrs

52

Out reach 9-27 to 9-30 and 10-1 to 10-3

House of Mercy and Encouragement

Employee Sign-In Sheet (CARES Act Hours)

Employee Name: Stacy Dennison Pay Period From: 9/27/20 To: 10/3/20

| Date | Time In | Time Out | Activity | CARES Act Therapy Hours* | CARES Act Hours |
|-------|---------|----------|---|--------------------------|-----------------|
| 9-28 | 11:45 | 3:15 | Outreach to schools, delivering packet packages to clients | | 3.5 |
| 9-29 | 5:00 | 7:00 | outreach to schools, media CARES client file organization | | 2 |
| 10-1 | 10:00 | 2:00 | COVID safety meeting, coordinating volunteers, making packets | | 4 |
| 10-2 | 7:45 | 8:30 | outreach at Our Lady of Lourdes | | 0.75 |
| | 10:15 | 1:15 | coordinating volunteers, preparing client packets, organizing CARES files | | 3 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | | 13.75 |

9-27
+
9-30
5.5 hrs

10-1
+
10-3
7.75

* Include ZIP Code for CARES Act Client

The Art teacher is a contract service worker who is paid \$25/hour.

| | | | | | |
|-------------------|-------------------|---------|------|------|-------|
| M'rissa Rosenthal | Sep 6- 19,20 | | 10 | 25 | 250 |
| | | Check # | 2128 | Paid | \$250 |
| M'rissa Rosenthal | Sep 20- 30,20 | | 9 | 25 | 225 |
| M'rissa Rosenthal | Oct 01 - 03,20 | | 3 | 25 | 75 |
| | | Check # | 2136 | Paid | \$300 |

55

House of Mercy and Encouragement

Employee Sign-In Sheet (NON-THERAPIST)

Art 9-6 to 9-12 / 9-13 to 9-19 / 9-20 to 9-26 / 9-27 to 9-30
10-1 to 10-3

Employee Name: MARISSA ROSENTHAL Pay Period From: / / To: / /

| Date | Time In | Time Out | Activity | Total Hours | CARES Act Hours | |
|-------|---------|----------|--------------------|-------------------|-----------------|-------------------------|
| 9/11 | 1:00 | 2:00 | PLANNING MTG | 1 | | 9-6 to 9-12 1.0 hrs |
| 9/15 | 3:00 | 4:00 | planning | 1 | | |
| 9/16 | 3:00 | 6:00 | STRESS RELIEF BAGS | 3 | | 9-13 to 9-19 9 hrs |
| 9/17 | 12:00 | 2:00 | ' , | 2 | | |
| 9/17 | 6:00 | 9:00 | ' , | 3 ¹⁰ ↑ | PAID 250 | |
| 9/21 | 12:00 | 2:30 | ' , | 2 1/2 | | 9-20 to 9-26 6.5 hrs |
| 9/22 | 3:30 | 5:00 | planning | 1 1/2 | | |
| 9/24 | 1:00 | 3:30 | Class prep | 2 1/2 | | 9-27 to 9-30 2.5 hrs |
| 9/29 | 4:30 | 7:00 | Art class | 2 1/2 | | |
| 10/1 | 12:30 | 2:30 | class prep | 2 | | 10-1 to 10-3 3 hrs |
| 10/2 | 1:00 | 2:00 | Class prep | 1 | | |
| | | | | (12) | \$300 | |
| Total | | | | | | |

* Denotes CARES Act Client

56


Check Image Viewer

HOUSE OF MERCY AND ENCOURAGEMENT
FOUNDATION INC
125 GLENN MOOR CIRCLE
DUNEDIN, FL 34698

2128
62-1402531
125

9/18/20 Date

Pay to the Order of Miss Rosethal \$ 250.⁰⁰
Two hundred and fifty ⁰⁰/₁₀₀ Dollars

 CenterState
Dunedin Office

For Contract Services Dolores Martinez

⑆05314030⑆ 1400026242⑈ 2128

ENDORSE HERE
*
Miss Rosethal

Check Image Viewer

HOUSE OF MERCY AND ENCOURAGEMENT
FOUNDATION INC
125 GLENN MOOR CIRCLE
DUNEDIN, FL 34898

2136
69-1452631
134

10/2/2020 Date

Pay to the Order of M'ryssa Rosenthal \$ 300.00
Three Hundred and 00/100 Dollars

CenterState
DUNEDIN, FL

For Art Mark Mortimer

⑆053⑆⑆4030⑆⑆100026242⑆ 2136

ENDORSE HERE
M'ryssa Rosenthal

DEPOSIT ONLY - FOR DEPOSIT ONLY - DEPOSIT ONLY
FOR DEPOSIT ONLY - DEPOSIT ONLY - DEPOSIT ONLY

58

EQUIPMENT



Allen Mortimer <allen.mortimer@gmail.com>

Your EcoloxTech Order Confirmation (#30613)

1 message

EcoloxTech <service@ecoloxtech.com>
Reply-To: service@ecoloxtech.com
To: allen.mortimer@gmail.com

Fri, Aug 21, 2020 at 2:40 PM

Thanks for Your Order

Your order ID is #30613. A summary of your order is shown below. To view the status of your order [click here](#).

Shipping Address

ALLEN MORTIMER
House of Mercy and Encouragement
125 Glenn Moor Cir
DUNEDIN, Florida 34698
United States
7277858163

Billing Address

ALLEN MORTIMER
House of Mercy and Encouragement
125 Glenn Moor Cir
DUNEDIN, Florida 34698
United States
7277858163

Your Order Contains...

| Sanitizers - SKU | Qty | Item Price | Item Total |
|---|-----|-----------------|-----------------|
| Eco One Electrolyzed Water System, Generate Hypochlorous Acid (HOCl) Cleaner & Disinfectant (Disinfectant Test Strips: Disinfectant Test Strips (for measuring concentration of hypochlorous acid in parts per million or ppm)) E-1 | 1 | US \$269.98 USD | US \$269.98 USD |

Subtotal: US \$269.98 USD

Shipping: US \$0.00 USD

FL Sales Tax (7%): US \$18.90 USD

Grand Total: US \$288.88 USD

Payment Method: Credit Card

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Final Details for Order #111-7442001-9089847

Order Placed: August 23, 2020
Amazon.com order number: 111-7442001-9089847
Order Total: \$229.99

| Shipped on August 24, 2020 | |
|---|--|
| Items Ordered | Price |
| 1 of: GESUNDHOME Portable 7L Electric Intelligent ULV Fogger/Sprayer/Atomizer - Ultra Low Capacity 110V Backpack Machine - Atomization Distance 6-8 Meters - Idea for Indoor Outdoor Garden Yard Sold by: G-Home US (seller profile) Condition: New | \$229.99 |
| Shipping Address: DOLORES MORTIMER 125 GLENN MOOR CIR DUNEDIN, FL 34698-6560 United States | Item(s) Subtotal: \$229.99 Shipping & Handling: \$0.00 ----- Total before tax: \$229.99 Sales Tax: \$0.00 ----- |
| Shipping Speed: One-Day Shipping | Total for This Shipment: \$229.99 ----- |

| Payment information | |
|---|---|
| Payment Method: MasterCard Last digits: 6089 | Item(s) Subtotal: \$229.99 Shipping & Handling: \$0.00 ----- |
| Billing address HOUSE OF MERCY AND ENCOURAGEMENT 125 GLENN MOOR CIR DUNEDIN, FL 34698-6560 United States | Total before tax: \$229.99 Estimated Tax: \$0.00 ----- Grand Total: \$229.99 |

To view the status of your order, return to [Order Summary](#) .

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ALLEN MORTIMER
HOUSE OF MERCY AND ENCOURAGEMENT
 Member Since 2020 Account number ending in: 6089
 Billing Period: 08/11/20-09/08/20

www.citicards.com
Customer Service 1-866-458-4216
 TTY-hearing-impaired services only 1-800-325-2865
 PO Box 790046 ST. LOUIS, MO 63179-0046

SEPTEMBER STATEMENT

Minimum payment due: \$42.00
New balance as of 09/08/20: ~~\$2,825.90~~
Payment due date: 10/06/20

Your next AutoPay payment of \$2,825.90 will be deducted from your bank account on 10/06/2020. Please note that the next AutoPay payment may be reduced if you have made additional payments or received any credits during the current billing cycle.

Account Summary

| | |
|--------------------|-------------------|
| Previous balance | \$1,815.08 |
| Payments | -\$1,815.08 |
| Credits | -\$18.89 |
| Purchases | +\$2,844.79 |
| Cash advances | +\$0.00 |
| Fees | +\$0.00 |
| Interest | +\$0.00 |
| New balance | \$2,825.90 |

Business Credit Limit

| | |
|---|-----------------|
| Credit Limit | \$18,300 |
| Includes \$1,900.00 cash advance limit | |
| Available Credit Limit | \$15,474 |
| Includes \$1,900 available for cash advance | |

For information about credit counseling services, call 1-877-337-8187.

Stay informed – please provide your mobile phone number

By providing your mobile number, you can receive important updates like **Fraud Early Warning** text messages to help keep your account secure.

Visit your "Profile" page on the Citi Mobile® App or citi.com/contactinformation to add your mobile number

FGEN003819

AMERICAN AIRLINES
 AADVANTAGE® MILES



AAdvantage® Miles
 Earned this period:

2,840

» See page 3 for more information about your rewards



Your Account is enrolled in AutoPay.

P.O. Box 6004
 Sioux Falls, SD 57117-6004

Minimum payment due \$42.00
New balance \$2,825.90
Payment due date 10/06/20

Your Statement is Inside

Amount enclosed: \$

Account number ending in 6089

00003637 1 J2401885 DTF 00003637

ALLEN MORTIMER **N0003637
 HOUSE OF MERCY AND ENCOURAGEMENT
 125 GLENN MOOR CIR
 DUNEDIN FL 34698-6560

CITIBUSINESS CARD
 PO BOX 9001037
 Louisville, KY 40290-1037



91482530-003637-0001-0002

608901



ALLEN MORTIMER
HOUSE OF MERCY AND ENCOURAGEMENT

CARDHOLDER SUMMARY

| | |
|-------------------------|---------------------|
| ALLEN MORTIMER | Card ending in 6089 |
| New Charges | \$1,446.97 |
| DOLORES MORTIMER | Card ending in 6064 |
| New Charges | \$1,295.20 |
| KENNETH MORTIMER | Card ending in 3663 |
| New Charges | \$102.62 |

BUSINESS ACCOUNT SUMMARY

| Sale Date | Post Date | Description | Amount |
|--|-----------|----------------------------|-------------|
| Payments, Credits and Adjustments | | | |
| 09/03 | | ONLINE PAYMENT, THANK YOU | -\$1,815.08 |
| 08/26 | 08/26 | ECOLOXTECH 954-900-6070 FL | -\$18.89 |

ALLEN MORTIMER

Standard Purchases

| | | | |
|-------|-------|---|----------|
| 08/13 | 08/13 | OFFICE DEPOT #95 CLEARWATER FL | \$6.72 |
| 08/13 | 08/13 | WM SUPERCENTER #5876 DUNEDIN FL | \$12.12 |
| 08/14 | 08/14 | CPH INSURANCE 8008751911 IL | \$472.00 |
| 08/15 | 08/15 | Intuit *PayrollEE usag 833-830-9255 CA | \$8.00 |
| 08/19 | 08/19 | FIREMASTER 800-836-3473 FL | \$61.80 |
| 08/19 | 08/19 | WAL-MART #5876 DUNEDIN FL | \$33.70 |
| 08/21 | 08/21 | Amazon.com*MM47K2XZ2 Amzn.com/bill WA | \$20.35 |
| 08/22 | 08/22 | ECOLOXTECH 954-900-6070 FL | \$288.88 |
| 08/23 | 08/23 | STAPLES 00115444 CLEARWATER FL | \$34.85 |
| 08/24 | 08/24 | AMZN Mktp US*MMOH50UA1 Amzn.com/bill WA | \$229.99 |
| 08/27 | 08/27 | WM SUPERCENTER #5876 DUNEDIN FL | \$19.78 |
| 08/28 | 08/28 | Amazon.com*MM0782IU2 Amzn.com/bill WA | \$22.17 |
| 08/28 | 08/28 | AMAZON.COM*MUOC48T01 A AMZN.COM/BILL WA | \$14.88 |
| 08/28 | 08/28 | AMAZON.COM*MU5H983X1 A AMZN.COM/BILL WA | \$125.00 |
| 08/30 | 08/30 | Carrabba's - 855739276 185-573-9276 DE | \$90.00 |
| 09/06 | 09/06 | PANERA BREAD #204162 O 727-210-0620 FL | \$6.73 |

DOLORES MORTIMER

Standard Purchases

| | | | |
|-------|-------|---|----------|
| 08/12 | 08/12 | STAPLES DIRECT 800-3333330 MA | \$187.98 |
| 08/13 | 08/13 | AMZN Mktp US*MF12792ZO Amzn.com/bill WA | \$7.95 |
| 08/13 | 08/13 | WM SUPERCENTER #5876 DUNEDIN FL | \$18.12 |
| 08/13 | 08/13 | STAPLES DIRECT 800-3333330 MA | \$59.98 |
| 08/14 | 08/14 | AMZN Mktp US*MF6282RH2 Amzn.com/bill WA | \$10.69 |
| 08/14 | 08/14 | CKO*WWW.ISTOCKPHOTO.CO 866-4786251 WA | \$115.00 |
| 08/18 | 08/18 | FAMILY DOLLAR #8655 DUNEDIN FL | \$12.84 |
| 08/18 | 08/18 | DOLLAR GENERAL #14408 DUNEDIN FL | \$14.89 |
| 08/20 | 08/20 | BATH & BODY WORKS.COM 8007565005 OH | \$47.16 |
| 08/21 | 08/21 | OTC BRANDS INC 8002280475 NE | \$67.56 |
| 08/22 | 08/22 | DOLLAR TREE DUNEDIN FL | \$3.21 |
| 08/22 | 08/22 | Amazon.com*MM6XA5KT1 Amzn.com/bill WA | \$10.20 |
| 08/22 | 08/22 | DOLLAR GENERAL #14408 DUNEDIN FL | \$20.75 |
| 08/22 | 08/22 | Amazon.com*MMOXE9MR2 Amzn.com/bill WA | \$24.16 |
| 08/22 | 08/22 | SIMPLEPRACTICE 8339535902 CA | \$167.00 |
| 08/23 | 08/23 | AMAZON.COM*MM6J12KI1 A AMZN.COM/BILL WA | \$4.99 |



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2,840

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| Bonus | + 14 |
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HOUSE OF MERCY & ENCOURAGEMENT FOUNDATION INC
 125 GLENN MOOR CIRCLE
 DUNEDIN FL 34698

Account Balances at a Glance

Total Shares: \$4,055.65
 Total Certificates: \$0.00
 Total Loans: \$0.00

Annual Privacy Notice

Federal law requires us to tell you how we collect, share, and protect your personal information. Our privacy policy has not changed and you may review our policy and practices at achievacu.com/privacy or we will mail you a free copy upon request if you call us at 727.431.7680.

SHARES

0750 BUSINESS ESSENTIAL CHECKING

(JOINT OWNER: ALLEN L MORTIMER) (JOINT OWNER: DOLORES A MORTIMER)

Posted Eff

| Date | Date | Transaction Description | Withdrawals | Deposits | New Balance |
|-------|------|--|-------------|----------|-------------|
| Sep01 | | Previous Balance | | | \$8,131.95 |
| Sep02 | | Deposit Square Inc, 200902P2, L61658, House of Mercy & Encou /PPD | | \$255.80 | \$8,387.75 |
| Sep02 | | Deposit PAYPAL, TRANSFER, TRANSFER, HOUSE OF MERCY AND ENC /PPD | | \$365.55 | \$8,753.30 |
| Sep03 | | Deposit Square Inc, 200903P2, L61680, House of Mercy & Encou /PPD | | \$72.52 | \$8,825.82 |
| Sep04 | | Deposit Square Inc, 200904P2, L61704, House of Mercy & Encou /PPD | | \$220.94 | \$9,046.76 |
| Sep04 | | Withdrawal CITI CARD ONLINE, PAYMENT, ALLEN MORTIMER /WEB | \$1,815.08 | | \$7,231.68 |
| Sep08 | | Deposit Square Inc, 200907P2, L61740, House of Mercy & Encou /PPD | | \$77.08 | \$7,308.76 |
| Sep08 | | Deposit Square Inc, 200907P2, L61740, House of Mercy & Encou /PPD | | \$72.52 | \$7,381.28 |
| Sep08 | | Withdrawal IRS, USATAXPYMT, HOUSE OF MERCY AND ENC /CCD | \$1,771.84 | | \$5,609.44 |
| Sep10 | | Deposit Square Inc, 200910P2, L61808, House of Mercy & Encou /PPD | | \$159.30 | \$5,768.74 |
| Sep11 | | Withdrawal CITI CARD ONLINE, PAYMENT, ALLEN MORTIMER /WEB | \$2,825.90 | | \$2,942.84 |
| Sep12 | | Withdrawal Check #2149 | \$63.75 | | \$2,879.09 |
| Sep14 | | Deposit Square Inc, 200914P2, L61873, House of Mercy & Encou /PPD | | \$67.67 | \$2,946.76 |
| Sep14 | | Withdrawal APIntego, ACHTRANS, 8882892939, House of Mercy and Enc /CCD | \$20.64 | | \$2,926.12 |
| Sep15 | | Deposit Square Inc, 200915P2, L61897, House of Mercy & Encou /PPD | | \$46.31 | \$2,972.43 |

credit card payment

502892

Last Page

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