

Application Form

Introduction

Submission of an application is not a guarantee or commitment of funding. This application will be made public, in its entirety, including any attachments or uploads.

To see the rubric by which your organization's application will be scored, [click here](#).

Please answer these questions FIRST, as the application will show you the required sections and fields to complete based on your answers.

Priority Funding Areas*

Please select the priority area(s) most relevant to your request (see the PCF website for examples).

Food

Reimbursement*

The Pinellas CARES Nonprofit Partnership Fund allows requests to ask for reimbursement of expenditures related to COVID-19 programming within the Priority Funding Areas that took place between March 1, 2020 and the time of application.

Will your organization be applying for this cost reimbursement?

No

Future Programming*

Will your organization be applying for funding for services to be delivered between the grant award decision and December 30, 2020?

Yes

Project Name*

The Gathering of Women Food Pantry

EIN*

27-1689089

DUNS Number

Please provide your organization's DUNS number. This is the Data Universal Numbering System.

You can search for your DUNS number here: <https://www.dnb.com/duns-number/lookup.html>

If you do not have a DUNS number, you can apply for one here (it is free and may take 3-4 days for approval):

<https://www.dnb.com/duns-number/get-a-duns.html>

This field is optional as to not stop a qualifying organization from applying. HOWEVER, a DUNS number *will* be required if your organization is approved for a grant. Your organization should apply for a DUNS number now if it does not yet have one.

Mission Statement*

Founded in 2005, The Gathering of Women Inc.(GOW) provides a voice for women and a force for change. We are a cross-cultural alliance of women catalyzing partnerships and developing solutions to achieve sustained economic security and opportunities for members of the community. Our mission is to alleviate hunger by providing access to food and grocery products to children, and families in need, and by mobilizing community leaders to understand the importance of tackling food insecurity.

Total Operating Expenditure*

What are your total annual operating expenses?

\$149,600.00

Amount Requested*

Please review the entire application and its fiscal requirements before determining the total amount your organization will be requesting. This amount should include any reimbursements your organization is seeking for past COVID-19 programming.

Typical funding requests will range between \$25,000 and \$250,000. Amounts above and below are accepted, provided the request can be justified by community need.

Requests at the higher end, or above this range must have a significant and sustained impact on the vulnerable community being served. Your organization's capacity for spending a large amount of funds must also be justified.

\$63,958.00

If you are requesting more than \$250,000 or a large capital expenditure, please speak with PCF program staff to discuss the feasibility of your request **PRIOR TO submission**.

Priority Populations*

Please select the priority populations your programming will serve:

Note: Examples of "high-risk pandemic response jobs" include front-line workers, nurses, medical housekeeping staff, nonprofit employees, law-enforcement and medical first responders.

- Communities of color
- Children and/or the elderly
- People experiencing homelessness
- Residents with language barriers
- Persons with disabilities
- Low-income families

Guiding Principles*

One of the guiding principles of this fund is that it will apply a lens of equity to ensure the needs of specified priority populations are met.

From the priority populations you have indicated above, please explain to what extent one or more these populations are involved in the creation, design, and impact of your organization (or this specific project).

GOW serves communities of color to include women and their families living in Pinellas County who are either black or brown and/or immigrants who have English as their second language. Each demographic served is represented and involved in the creation, design, and impact of our organization. Our impressive list of board members, volunteers, and supporters also demonstrates our diversity.

Despite hunger affecting Americans of all ages, races, and ethnicity, it disproportionately affects communities of color. The truth is communities of color experience food insecurity more than their white counterparts. Covid-19 has triggered massive job loss and hunger across all communities, Latinos and African Americans have suffered increased economic loss, making recovery even harder than before. In Low-income communities the consequences are clear, decreased access to healthy food means people from low-income communities suffer more from a diet-related disease like obesity and diabetes.

Length of time operating program/project*

Please briefly explain how long you have been operating the program or project for which you are requesting funds. **This funding is for expansion of existing programming or sustaining an existing expansion to meet community needs.**

In response to the urgent need for meal distribution for the communities the GOW serves, we began operating a food pantry in May 2020. Foodservice delivery will be an expansion of our existing service since seniors we serve are homebound.

Service Area*

In which areas of the county do you physically provide services?

Mid-County (locations such as Clearwater, Largo, Safety Harbor)

South County (locations such as St. Petersburg, Lealman, Kenneth City)

Impact on Organization*

What has been the impact of the coronavirus/COVID-19 on the services of your organization? (Example: inability to provide enough food, unable to provide behavioral health sessions, lack of volunteerism, etc.)

Serving the economically challenged region of South St. Petersburg, especially families in the 33712, 33711, and 33705 zip codes, The GOW mobilized quickly to assess challenges and to make sure the people we serve were provided the supports they needed. The coronavirus pandemic has brought many changes to the services of our organization and unexpected variables. GOW canceled or postponed many of our fundraisers. This sadly resulted in a reduction in donations for our programs. The pandemic inspired us to be more agile, to pivot and approach issues more innovatively and challenged us to look at our work differently. For some of our programs, we transitioned to virtual or online experiences. We learned to shift how we deliver services and ensure we can provide much-needed support. We surveyed our audience of clients served, opened a food pantry, and implemented social distancing. One of our biggest challenges was how to transition and sustain volunteers. We had to find ways to recruit and deploy volunteers in ways that were safe, efficient, and effectual and that meant implementing strict guidelines distributed by the CDC.

It is important to note that until May of 2020, GOW was 100% run by volunteers and did not have a payroll. Because of the immense coordination needed to distribute food and services during COVID, the board has agreed to bring on paid staff to manage and implement food service delivery. Every day we get requests from our LPOs to serve more people and that projection is represented in the numbers we expect to serve if this proposal is funded.

Fiscal Accountability

Federal Fund Disclosure*

If your organization is awarded this grant, you may be considered a subrecipient of federal funding. THEREFORE, if you are deemed a subrecipient and your organization reaches a threshold of having spent more than \$750,000 in federal funding this fiscal year (this INCLUDES other federally funded programs), it will be subject to requirements of the Federal Single Audit Act. This will require your organization to comply with Federal Compliance Requirements and may necessitate additional expenses for your organization and you should prepare for this.

It is advisable that you contact a certified public accountant (CPA) or other professional for guidance.

Yes, my organization understands and assumes all liabilities/costs in regards to federal funding.

Audited Financial Statements*

Does your organization routinely contract to have an audit conducted of its financial statements?

No

Most Recently Filed IRS Form 990*

Please upload a copy of the organization's most recently filed IRS Form 990. **This is absolutely required.**

GOW e-Postcard Filing Confirmation from IRS.pdf

Board-Approved Budget*

Please upload your most recently board-approved budget for this fiscal year in PDF format.

GOW Annual Org Budget 2020.pdf

No Audited Financial Statements

Explanation for Lack of Audit*

Please briefly explain why your organization does not annually have an independent audit conducted. If you have any documentation, such as financials statements, or a letter from a CPA explaining the lack of an audit, you may upload it here in PDF format.

As a small organization, we have not been funded by an entity that requires an audit.

Expansion or Sustaining of Exact Programming Funded by Another Source

Existing Contract

If you are applying for funding to expand and/or sustain COVID-19 response programming that has already been funded by another source, please upload that contract here and provide a brief description of the funding source and relationship with the funder. Please note that any costs funded by another source are not allowed to be included in this application. Only the costs that are required to expand or sustain programs in excess of that funding will be considered for the purposes of this application.

GOW_TBResiliency Agreement.pdf

GOW was funded with a \$15,000 grant from the Tampa Bay Resiliency Fund. The agreement is attached. This grant supported food service delivery for the summer months of 2020 and funding will be expended by August 31, 2020.

Funding and Usage

Client Service Delivery*

Briefly describe the services to be delivered under the programming for which you are requesting funding. Please include when and where the services will occur, how the target population will access the services, and the length of time the services will be provided. **Please specify the zip codes of participants. If not available, specify the zip codes of service delivery points.**

The specific zip codes of our participants and the service delivery points are: 33701, 33705, 33709, 33710, 33711, 33712, 33713, 33714, 33771, 33781, 33782. Funding from the Pinellas Cares program would make it possible for the GOW to continue providing much-needed food to the Pinellas County community, a vital service. GOW provides direct services in economically challenged areas of high need. Since opening a full-service and delivery service food pantry in May, we have served more than 3600 participants. In addition to our food pantry, we will expand food services to homebound senior citizens in South Saint Petersburg.

The Covid-19 pandemic has left the elderly population especially vulnerable and they are encouraged to stay home, we will provide boxes of food directly to 100 homes. During this time of crisis, we are committed to our mission that no one should go hungry, as well as ensuring that each family in our community has the nutritious food, they need to stay healthy.

Due to school closures, job disruptions, lack of paid leave, businesses closing, and the disproportionate impact on adults 60 and older, low incomes families and people who are homeless are our priority because they are the most vulnerable.

Providing safe protocols and following the CDC guidelines, we will provide assistance to our target population to access the services with bags of food to participants in their vehicle or deliver bags of food to their doorstep. GOWs food pantry will operate every Wednesday thru Friday from 11-1:30 PM and is located at 2580 12th Ave South. We will follow the most up-to-date CDC guidelines making sure everyone has a mask and gloves to protect themselves, and will take the temperatures of all volunteers before they begin their shift.

Communication/Outreach and Community Engagement Efforts*

In what ways is your organization marketing and communicating its available programming to the community it serves? How will you ensure that your target population is aware of your services and utilizes them?

Between our service and the community, our aim for the community is to keep everyone informed of the service activities, which reduces misunderstandings and enhances support. The community is also able to explain its own needs, which can then be incorporated into our service plan. Food shelves assist a wide variety of people, but the people they serve all have one thing in common—they need help. It is important to create the right kind of environment to make clients and program participants feel welcome. This all results in strong long-term relationships, which is vital if the service is to thrive. As we promote food security in our community, the pantry will strengthen existing relationships or uncover partnership opportunities, volunteers, and donors along the way. Involving our clients in food pantry operations and connecting them to community resources will support the pantry and the families we serve. We will communicate our services through word of mouth, social media, and with our partnering agencies.

Hurricane Preparedness*

If a hurricane-related emergency were to strike Pinellas County this year and cause an interruption in your organization's normal programming, how would you return to offering the programming, and continue to spend awarded funds from this grant?

There is an expectation that your programming will be able to continue in the event of a hurricane-related emergency.

If your organization has a COOP (Continuity of Operations Plan), you may upload it here instead of providing a text answer. You may redact sensitive information from your organization's COOP.

In the aftermath of a major hurricane, basic necessities are often hard to come by, we have an emergency plan that will foster collaboration and cooperation as well as focusing on how to adapt our practice to ensure accountability and meet unique needs and circumstance that occur after a hurricane. We know that each participant will still have the same needs as before the storm, and most likely significantly greater needs after the storm. The GOW emergency plan includes a list of items needed. The hurricane preparedness guide will allow us to build a nutritious food supply full of energizing foods such as canned beans, legumes, vegetables, fish, and boxed oatmeal. The funds from this grant will be used to help stock the food pantry with perishable and nonperishable items and we will continue serving all GOW participants before, during, and after a hurricane as long as it is safe to continue food service delivery and operate the pantry.

Evidence of Insurance Coverage*

Grantees of the Pinellas CARES Nonprofit Partnership Fund will be required to maintain appropriate insurance to cover the services proposed in this application. PCF will determine whether this coverage is appropriate.

Please upload evidence of insurance policies that cover the programming for which your organization is requesting funds.

If there is no insurance coverage for this programming, please provide an explanation as to why.

The Budget Summary and Budget Narrative sections are absolutely critical to a successful application. Improperly completed forms will be returned to you to fix, and will delay a funding decision being made on your application. Please see the examples in each section. To avoid rejection of your organization's application, PCF HIGHLY recommends you watch this short, instructional video as well: Budget Narrative/Summary Instructions

If you would like to use a unit of service cost as a basis for your budget, you MUST contact Pinellas Community Foundation program staff FIRST to discuss this possibility.

Budget Summary*

Please download the budget summary template [HERE](#) and complete it. **If you have selected multiple Priority Fund Areas, you should include ALL costs in this summary.**

Capital includes buildings, vehicles, equipment at \$3,000 or more per item. The purchase of capital must represent the lower cost option for the period during which the purchased asset would be used for COVID-response activities. Outright purchase must be less than the cost of renting or leasing OR if renting or leasing is not available.

[CLICK HERE TO SEE AN EXAMPLE OF A PROPERLY COMPLETED BUDGET SUMMARY.](#)

Please export as a PDF and upload it.

GOW_CARES-Partnership-Fund-Budget-Summary.pdf

Budget Narrative*

Please download the budget narrative template [HERE](#) and complete it.

The budget narrative needs to do more than define the expenses. It should clearly state what is going to be paid using CARES funds and then justify the expenses as a program expansion (or sustaining an already expanded program) as a result of COVID-19. Do not bold, underline, or italicize. Use dollar amounts that match your Budget Summary.

If you have selected multiple Priority Fund Areas, you should include ALL costs in this narrative.

[CLICK HERE TO SEE AN EXAMPLE OF A PROPERLY COMPLETED BUDGET NARRATIVE.](#)

Capital includes buildings, vehicles, equipment at \$3,000 or more per item. The purchase of capital must represent the lower cost option for the period during which the purchased asset would be used for COVID-response activities. Outright purchase must be less than the cost of renting or leasing OR if renting or leasing is not available.

Please export as a PDF and upload it.

GOW_CARES_AUGUST-Partnership-Fund-Budget-Narrative.pdf

Capital Requests

If you are requesting funding for capital expenses, please upload bids/estimates/rental agreements to match the expenses described in your budget summary and narrative.

Please upload in PDF format.

Logistical partner organizations (LPOs) are considered to be a critical part of service delivery strategy for this grant program, and using them is highly encouraged. Typical LPOs are:

- Grassroots organizations with small annual operating budgets (under \$50,000)
- Churches and other faith-based organizations
- Neighborhood associations
- Social organizations/collaboratives
- Resident councils in low-income house communities
- Neighborhood family centers
- Senior centers

Their essential role is to serve as outreach, information, referral and service delivery sites for food distribution, legal aid counseling to prevent evictions and behavioral health services, consistent with the three priority need areas in the grant specifications.

Are you going to use LPOs in this programming?*

Yes

Logistical Partner Organizations (LPOs)

LPO List*

Please upload a list with entity names and primary contact information for each LPO. If there is additional information to provide, do so in the text box below.

GOW_List of Partner organizations.pdf
GOWs LPO list is attached.

Role in Programming*

Please describe the role(s) of specified LPOs in the programming proposed in this application.

- 1.) MayMay & Kates's Rescue Angels - coordination and collaboration of food services to low-income families
- 2.) Dabs Community Service -train volunteers on the understanding of their primary functions and motivation
- 3.) Golden Generations-Elder share opportunites
- 4.) UF/IFAS Ext. Family Nutrition program-provides a focus on health & wellness for the families and seniors
- 5.) Lunch Pals -mentoring children to reach their full potential
- 6.) Dos Crescent Foundation-providing scholarship opportunities to youth in Pinellas county
- 7.) Bartlett Park Community Gardens -providing residents a chance to grow their own food

- 8.) St. Joseph Catholic Church-connecting youth & families to grow & cook their food
- 9.) Top Ladies of Distinction-inclusive working together to assist students to succeed
- 10.) North Community Library-collaborative literacy program
- 11.) Adoption Advocate -team approach supportive services to advocate for families
- 12.) CRA Counseling & Consulting Agency- committed to providing care in crisis
- 13.) First Baptist Inst. Church-creating influential youth programs that involve strategy and planning
- 14.) The City of St. Petersburg- My Brother's Keeper -engaging youth in performance arts program

Food

This grant will require weekly reporting on the following measures:

- **Number of Pinellas County residents** accepting food by zip code of participant or distribution point (participant zip code is preferred)

Affirmation of Reporting*

I affirm that my organization is capable of providing weekly reports on the above measures.

Yes

Number of Pinellas County Residents Served During Grant Period - Food*

This grant period ends on December 30, 2020. Please estimate the number of clients that will be served **food** by the end of the grant period.

4100

September 2020 Projections - Food*

Please estimate the number of individuals to be served **food** by this funding in **September 2020**.

1100

October Projections - Food*

Please estimate the number of individuals to be served **food** by this funding in **October 2020**.

1150

November Projections - Food*

Please estimate the number of individuals to be served **food** by this funding in **November 2020**.

1400

December Projections - Food*

Please estimate the number of individuals to be served **food** by this funding in **December 2020**.

1490

Funder Involvement

Which of the funders have provided a grant to your organization within the last three years?*

Allegany Franciscan Ministries
Tampa Bay Resiliency Fund

Other Funding Sources

If your organization has submitted applications to other funders or has received funding in response to coronavirus/COVID-19 from another funder, please briefly describe below:

N/A

Corrective Action*

Is your organization currently under a corrective action agreement with any funder (including but not limited to those listed above)? If yes, please explain in detail, including the status of the corrective action. If no, state **No**.

No

Confirmation

Signature and Affirmation*

By submitting this application, I hereby swear that executive leadership is aware of this request for funding, and if this funding is approved, my organization will be able to use these funds in the manner described in the application.

Please type your name as an electronic signature and the date on which you are submitting this application.

Samantha Richardson-Hardy 8/19/2020

File Attachment Summary

Applicant File Uploads

- GOW e-Postcard Filing Confirmation from IRS.pdf
- GOW Annual Org Budget 2020.pdf
- GOW_TBResiliency Agreement.pdf
- GOW_CARES-Partnership-Fund-Budget-Summary.pdf
- GOW_CARES_AUGUST-Partnership-Fund-Budget-Narrative.pdf
- GOW_List of Partner organizations.pdf

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Confirmation

- [Home](#)
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e-Postcard Profile

Select EIN

Organization Details

Contact Information

Confirmation

progress

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** GATHERING OF WOMEN
- **EIN:** 271689089
- **Tax Year:** 2018
- **Tax Year Start Date:** 12-01-2018
- **Tax Year End Date:** 11-30-2019
- **Submission ID:** 10065520200283439723
- **Filing Status Date:** 01-28-2020
- **Filing Status:** Accepted

MANAGE FORM 990-N SUBMISSIONS

- [Support](#)
- [Privacy Policy](#)
- [Links](#)
- [Requirements and Tips](#)
- [FAQ](#)

**The Gathering of Women Annual Organizational Budget
January through December 2020
(Updated and Approved by the Board on 8/18/20)**

REVENUE	AMOUNT
Membership Dues	2,670
Public Agency Funding	22,209
Grants from Foundations	50,000
Fundraisers and Events	4,325
Miscellaneous	675
Cash Donations	330
Total Cash Revenue	\$80,209
Total In-Kind Revenue	\$ 71,000
Total Revenue	\$151,209
EXPENSES	
Staff Salary and Benefits	55,600
Occupancy (rent and utilities)	3,000
Insurance	529
Professional, Legal & Accounting Services	5,700
Equipment	11,085
Supplies	40,695
Printing and Copying	630
Telecommunications	2,580
Transportation, Travel and Meetings	5,400
Communications & Graphic Design	1,106
Staff Training/development	1,515
Contract Services	15,900
Postage & mailing services	1,650
Marketing	4,210
Total Cash Expenses	\$149,600
Year End Balance	1,609

The Gathering of Women Inc.

Tampa Bay Resiliency Fund - COVID-19 Response

The Gathering of Women Inc.

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Saint Petersburg, FL 33712

thegatheringofwomen2@gmail.com
O: 727-433-1352
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Mrs. Samantha Richardson-Hardy

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FollowUp Form

Tampa Bay Resiliency Fund Grant Certification

Please complete this Certification Form for the Tampa Bay Resiliency Fund. Please note all questions require an answer. If you have any questions or need help, please contact us at 727-531-0058.

Organization Name*

The Gathering of Women Inc.

Amount Awarded

\$15,000.00

Restrictions/Committee Comments

The Tampa Bay Resiliency Fund committee placed the following restrictions on these grants funds:

(If the field below is blank, the funds may be spent in accordance with the programming set out in your organization's original proposal)

Acceptance of Restrictions*

N/A, no restrictions given

Senior Leadership*

Has senior leadership and the relevant program directors been made aware of this award?

Yes, they are aware of this award.

I agree to the following grant conditions:*

My organization will:

- Use grant funds in accordance with the budget included in our proposal
- Not use any grant funds for any political or lobbying purposes or to aid in the election of a public official.
- Not transfer its rights or delegate any of its obligations under this grant
- Furnish Pinellas Community Foundation with any information concerning a change in the proposal or a change in our tax-exempt status.
- Make Pinellas Community Foundation immediately aware of any misuse of funds, and agree to return funds not used for the purpose as set out in our original proposal
- Provide a final report within six months to one year describing the funds expended, number of clients served, client stories, and improved disaster preparedness

Yes, I agree to these conditions.

Electronic Signature (required)

I certify that information on this form is true and factual.

Please type your name, title and date on the line below.

*

Samantha Richardson-Hardy, President 4/27/2020

Comments

Do you have any comments, corrections or thoughts you'd like to share?

We sincerely appreciate the opportunity for allowing the Gathering of Women to provide a much needed service to our community. Thank you so much

Please note: Shortly after completing this agreement, you will receive an email from DocuSign asking to submit banking information. This will allow Pinellas Community Foundation to issue payment through ACH rather than check. If you are unable to submit banking information, please contact dbender@pinellascf.org to arrange an alternate payment method.

File Attachment Summary

Applicant File Uploads

No files were uploaded

Pinellas Community Foundation
Pinellas CARES Nonprofit Partnership Fund Grant Application

Organization Name: The Gathering of Women

Project Name: The Gathering of Women Food Pantry

FROM (date): Sept. 1, 2020 TO (date): Dec. 30, 2020

Budget Category/Line Item	Organizational Budget - Total	Pinellas CARES Grant
Personnel (<i>salaries, wages, benefits, payroll taxes, time allocation on the project for all personnel involved in program</i>)	55,600	19,200
Equipment (<i>computers, furniture, etc., less than \$3,000 per item</i>)	11,085	3,258
Supplies (<i>office materials, program related purchases, program necessities to deliver services, etc.</i>)	40,695	16,000
Occupancy (<i>property rent, mortgage, utilities, telephone, internet, etc. assigned as program expenses</i>)	5,580	3,000
Local Travel (<i>mileage, tolls, parking for regular local travel, rental/leasing cost of transportation</i>)	5,400	3,100
Training (<i>staff development, conferences, long distance travel</i>)	1,515	1,400
Design, Printing, Marketing & Postage (<i>for direct program related services only</i>)	1,106	1,700
Capital (<i>Buildings, vehicles, equipment \$3,000 or more per item. The purchase of capital must represent the lower cost option for the period during which the purchased asset would be used for COVID-response activities</i>)	0	0
Purchased Services (<i>consultants, legal, accounting services, logistical partner costs, technology enhancements, computer software licensing/agreements</i>)	20,600	10,000
De Minimis Cost (Administration Fee, Indirect Cost, etc.)	8,019	6,300
TOTAL	149,600	63,958

Pinellas Community Foundation
Pinellas CARES Nonprofit Partnership Fund Application
BUDGET NARRATIVE FORM

If you are applying under multiple funding areas, please indicate which funding area (food, behavioral health, and/or eviction mitigation through legal aid) each cost belongs to.

Organization Name: The Gathering of Women

Project Name: The Gathering of Women Food Pantry

FROM (month/year): Sept./2020

TO (month/year): Dec./2020

Personnel (salaries, wages, benefits, payroll taxes, time allocation, and a brief description of the responsibilities on the project for all personnel involved in program)

It is important to note that The Gathering of Women Food Pantry program in its entirety was established because of a demonstrated need of hunger and food insecurity issues that were occurring with the base of people served by The Gathering of Women when the COVID pandemic hit in March 2020.

1 Food Delivery Coordinator. This has typically been a volunteer position, however to expand and serve the numbers needed because of COVID, this will be a paid position for 4 months. Due to the needs and the around-the-clock service necessary to serve all the needs, we propose this position be a paid position during the COVID expansion. This position is also in charge of coordinating, training and mobilizing all of the organizational volunteers in order to serve the increase in program participants.

16 weeks of service X average of 30 hours/week X \$40/hour = \$19,200

Equipment (computers, phone, furniture, etc., less than \$3,000 per item)

The following equipment is needed and necessary in order to increase the amount of people who need to utilize the food pantry and food delivery services provided by GOW due to the COVID pandemic. The increase in numbers served coupled with the increase in need has resulted in an increase of equipment needed to serve these individuals and families. The following list is what the food pantry needs to process the boxed food requests from September through December 2020”

3 chest freezers @ \$599.00 each =\$1797

Double High can rack 2 @ \$50 each=\$125.00

Sliding pantry Organizer 2 @ 120 each = \$240

Dollie for heavy lifting = \$ 271

Folding platform cart = \$150

Tables 3 @ \$125 = \$375

Shelving 4 @ \$ 75.00 = \$300

Total Equipment= \$3,258

The cost to rent the same size freezers from Florida Portable Polar Storage is \$170/month = \$680 each. Purchasing the freezer is more economical and provides sustainability for future food pantry storage in addition to helping the COVID program expansion take place and provide both perishable and non-perishable food to the most amount of people possible, given the space available at our home office. The dollie rental is \$70 per month, making the dollie economically better to purchase. The tables and shelves are needed to accommodate the expansion of the program and the collating needed to box up food items each day.

Supplies (office materials, program related purchases, program necessities to deliver services, etc.)

Food cost for breakfast, lunch and dinner:

\$16 each x 1000 family packages over four months = \$ 16,000 to serve approximately 1100 to 1490 persons per month, depending on demand.

The \$16.00 family package contains perishable and non-perishable items to include milk, eggs, canned foods, chicken, tuna fish, peanut butter, jelly, bread, frozen meats and vegetables and raw fruits and vegetables when available. These items are necessary in order to accommodate the needs of the community due to the COVID pandemic, the increase in unemployment, the increase in homelessness and the fact that many of the program recipients are part of a vulnerable population because they are either elderly, disabled or both and it is not safe for them to go into public with their compromised immune systems.

Food is typically purchased at GFS Foods, Sav A Lot, Publix and Walmart. (Discounts with these businesses are arranged through our partnerships and GOW utilizes coupons whenever possible, in order to serve and provide for the most amount of people.)

Occupancy (property rent, mortgage, utilities, telephone, internet, etc. assigned as program expenses)

\$3,000 to include storage/office rent, phone and internet for four months of food and supplies storage and to accommodate the increase in space needed to serve the increase of program recipients. GOW's program expansion also includes the need for space to organize volunteers. GOW is seeking a program partner, which will likely be a local church where we can rent a storage/office space and where we can lock the facility in order to protect the supplies in the food pantry after hours. These needs have all surfaced due to the COVID pandemic.

Local Travel (mileage, tolls, parking for regular local travel, rental/leasing cost of transportation)

Rental/leasing cost of transportation = \$ 3,100

GOW must partner with several transportation providers in order to get the supplies and food delivered both to the pantry and to program recipients on a daily basis. It is cheaper to lease vans and transportation services than to purchase a vehicle to handle the deliveries and then have to pay a driver.

This cost reflects an average cost of \$25/day for pick-up and delivery of food in addition to the deliveries to be made by the Food Delivery Coordinator for the entire 4-month period. These

food deliveries are necessary in order to serve the vulnerable program recipients who are not able to pick up their food at the pantry due to COVID and need home delivery.

Each month between 1100 and 1490 persons will be served making the average cost for each individual served about .27 cents for transportation/mileage.

Training (staff development, conferences, long distance travel)

\$1,400 for volunteer training on all PPE and CDC COVID-related and safety protocols and for the Food Coordinator to attend webinars on service delivery methods, etc.

Design, Printing, Marketing & Postage (for direct program related services only)

\$1,700 for printed flyers and hang tags distributed to all LPOs over the four-month period. Flyers are the most effective way to get the word out to GOW recipients needed services due to the COVID pandemic and we are able to leave flyers and hang tags on apartment complex doors, at churches and community centers and with all of our program partners.

Capital (buildings, vehicles, equipment \$3,000 or more per item. The purchase of capital must represent the lower cost option for the period during which the purchased asset would be used for COVID-response activities) (0, no capital costs required)

NONE

Purchased Services (consultants, legal, accounting services, logistical partner costs, technology enhancements, computer software licensing/agreements)

Accounting (\$1,000/month for 20 hours per month in bookkeeping and accounting in order to archive the purchases and coordination of this expansion grant program and the newly surfaced needs due to COVID = \$ 4,000)

Technology Consultant contract –(\$3,000 to update the food service delivery grid due to new delivery routes because of COVID and to make sure all IT issues for program coordination are handled. The volunteers need to meet via ZOOM conferencing.)

Technology software –(\$1,000, \$400 for ZOOM annual contract + \$600 for software updates with Microsoft and Adobe in order to communicate with all LPOs through video conferencing and shared documents to diminish face to face collaborative meetings due to COVID.)

Communications, Weekly Reporting Support – (\$2,000 to pay a communications specialist about 5 hours per week in order to report on grant program activity and to update website and social media platforms to get the word out about the program.)

TOTAL= \$10,000

Administration (pre-approved federal indirect cost, de minimus rate of 10%, or none) This costs usually refers to administration, personnel not directly related to the project (i.e. small

percentage of Director of Finance time allocation cost), or overhead expenses. If your organization has a pre-established percentage rate from a Federal/State/Local grant you may use this rate. However, you must verify the rate via documentation from the funding source. If you do not have an established percentage rate for De Minimis Cost, please use 10% as the established percentage rate.

\$6,300 = 10% of grant proposal total

TOTAL REQUEST = \$63,958

The Gathering of Women Inc.
List of Partner Organizations for 2020

Name of Organization	Name of Primary Contact	Contact
MayMay & Kates's Rescue Angels	Eddie Jean Roberts	Eddiejeanroberts7@gmail.com
Dabs Community service	Faye Watson	faye@dabcservices.org
Golden Generations goldengenerations@gmail.com	Juanita Suber	
Uf/Ifas ext. family Nutrition program	Hillary Miller	hilmil@ifas.ufl.edu
Lunch Pals	Ron Diner	Rondiner@raymondjames.com
Dos Crescent Foundation	Chris Lampley	Clampley30@gmail.com
Bartlett Park Community Gardens St. Joseph Catholic Church	Ava Deveaux Father Stephan	goodhearty25@gmail.com frstephan@stjosephstpete.org
Top ladies of Distinction	Naomi Nesbit	nnes3434@aol.com
North Community library	Debbie Struk	struk.debbie@gmail.com
Adoption Advocate	Connie Going	connieadoptionadvocate@gmail.com
CRA Counseling & Consulting Agency	Dr.Candice Dickens	Candicerdickens@gmail.com
First Baptist Inst. Church	Rev. Wayne G. Thompson	Phone: (727)321-6503
City of St. Petersburg My	Carlos Daniels	carlos.daniels@stpete.org