

FollowUp Form

Pinellas CARES Nonprofit Partnership Fund

Project Name*

The Gathering of Women Food Pantry

Priority Funding Areas

Food

Award Type

Reimbursement for Future Programming

Unit of Service

This will only be visible to Administrators and will enable question branching in the case that an organization has specified a unit-of-service cost.

Amount Awarded for Future Programming

\$63,958.00

Amount Spent - September 27 to 30, 2020*

How much grant funding was spent between **September 27 to 30, 2020?**

\$8,513.80

Amount Spent - September 2020*

How much grant funding was spent during the **entire month of September 2020?**

\$12,111.00

Amount Spent - October 1 to 3, 2020*

How much grant funding was spent between **October 1 to 3, 2020?**

\$0.00

Amount Spent as of October 3, 2020*

How much of the awarded funding was spent **from project inception to October 3, 2020?**

\$12,111.00

Brief Spending Narrative*

Please briefly explain the spending activities from **September 27 to October 3, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

The Gathering of Women food pantry spent \$1428.52 on food cost, Account preparation and services \$1,000, Communications services \$875.00, Delivery Coordinator \$2400, equipment for home bound facilities \$2,489.65

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

One of the clients in her late 70's cried with joy as she shared the story of her grandson who was struggling to pay his way to school was buying food for her each week. When we made contact with her and told her we would be delivering food to her weekly she couldn't believe it. She considered it to be a blessing from God. She prayed that God would some way help her make ends meet. When ever we see her she has the biggest smile on her face.

Food Metrics

Please read this section's instructions carefully.

For easy reference, below are the reported numbers of individuals served from your previous weekly reports during the month of September. Please sum these numbers together with the reported number of individuals served between September 27 and 30, 2020.

September 1 to 5, 2020 - Individuals Served - Food

71

September 6 to 12, 2020 - Individuals Served - Food

79

September 13 to 19, 2020 - Individuals Served - Food

94

September 20 to 26, 2020 - Individuals Served - Food

125

September 27 to 30, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food between September 27 and 30, 2020 through this grant funding.

179

September 2020 - Actual Total # Served - Food*

Please verify the numbers above for correctness. Then please sum the numbers above from your previous reports, and add the individuals served **food** through this funding for the dates of September 27 to 30, 2020. This is your total for how many individuals were served food in **September 2020** through this grant funding.

477

September 2020 Projections - Food

This was the number of individuals your organization projected it would serve in **September 2020** through this grant funding.

1100

October 1 to 3, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food between October 1 and 3, 2020 through this grant funding. **Do NOT include this number in your sum total above of the number of individuals served for September.**

180

September 27 to 30 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Home delivered Meals at recipients homes(Participant zip codes)
33701: 9
33703: 4
33705: 14
33711: 1
33712: 8
33781: 114
33789: 30

October 1 to 3 - ZIP Codes of Individuals Served - Food*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Home delivery Meals at Participants Homes (participant Zip codes)
33701: 3
33704: 2
33705: 30
33708: 1
33709: 4
33710: 5
33711: 14
33712: 53

33714: 13
33781: 21
33789: 30

Cost Reimbursement Basis - Justification of Expenditures

Monthly Reimbursement Request*

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and upload as a PDF here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

Pinellas-CARES-Reimbursement-Request-Form.FINAL_SRH.pdf

File Attachment Summary

Applicant File Uploads

- Pinellas-CARES-Reimbursement-Request-Form.FINAL_SRH.pdf

The Gathering of Women Inc.

Financial policy

Purpose

The policy and procedural guidelines contained in this policy are designed to:

- Protect the assets of the Gathering of Women Inc.
- Ensure the maintenance of accurate records of the Gathering of Women's financial activities.
- Provide a framework of operating standards and behavioral expectations; and
- Ensure compliance with federal, state, and local legal reporting requirements

Exceptions to written policies may only be made with the prior approval of the Finance Committee of the board of directors. Changes or amendments to these policies may be approved by the board of Directors. Changes or amendments to these policies may be approved by the board of Directors at any time. A complete review of the policies shall be conducted every two years by the finance Committee or other board designee.

All personnel with financial responsibilities are expected to be familiar with and operate within the parameters of these policies and procedures.

2. Roles

Treasurer and Finance Committee

The board treasurer chairs the Finance Committee, which is comprised of members designated by the board of directors. The finance Committee has whatever authority as may be designated by the Board of Directors. Including:

- Choosing the auditor
- Performing regular, in-depth reviews of the organization's financial activity
- Overseeing the development of the annual budget
- Determining the allocation of investment deposits
-

Executive Director

The Executive Director has the responsibility for administering these policies and ensuring compliance with procedures that have been approved by the Board of Directors. The Executive Director has whatever authority as may be designated by the Board of Directors, including:

- Making spending decisions within the parameters of the approved budget
- Employing and terminating personnel
- Determining wage levels
- Creating and amending operating procedures and controls
- Making decisions regarding the duties and accountabilities of personnel and the delegation of decision-making authority

- Entering into contractual agreements within designated parameters

The Executive Director will work together with the treasurer and board directors to ensure that the annual budget is an accurate reflection of programmatic and infrastructure goals for the coming year

Revenue & Accounts Receivable

Policy: All grants and projects are invoiced each month to capture all billable time and expenses and ensure a regular healthy cash flow for the organization. All final invoices for the prior month are completed by the 15th of the following month.

Procedure: The treasurer or finance manager gathers relevant expense documentation, prepares all invoices, and submits to the Executive Director for approval by the 10th of each month. • Following approval, the treasurer or Finance Manager makes two copies of the invoice. One copy is mailed to the client/customer no later than the 15th of the month and one copy is filed in the client folder.

As part of the monthly close process the Treasurer or Finance Manager reviews an Accounts Receivable Aging report and alerts the Executive Director of invoices more than 60 days overdue.

- The Executive Director determines appropriate collection efforts for long outstanding invoices.

Expense & Accounts Payable

Policy: All employees, exempt and non-exempt, are required to record time worked, holidays, leave taken for payroll, benefits tracking, and cost allocation purposes

Procedures:

- Employees complete time sheets and submit them to their supervisors on the due date, based on the schedule produced at the beginning of the year.
- Supervisors review correct if necessary, sign and submit timesheets to the treasurer or Finance Manager within three (3) working days from the time sheet due date.
- The treasurer or Finance Manager is responsible for entering time sheet information into the payroll and accounting systems as needed. All paid time off balances are maintained within the payroll system, based on the information provided on approved timesheets

Food Delivery Coordinator for

Gathering of Women

Updated September 2020

Job Description

The Food Delivery Coordinator position is typically a volunteer position, however, to expand and serve the numbers needed because of COVID, this will be a paid position for four (4) months. Due to the around-the-clock service necessary to meet all the needs, this position will become a paid position during the COVID expansion. This position oversees coordinating, training, and mobilizing all the organizational volunteers to serve the increase in program participants.

The rate of pay is: \$40/hour X 16 weeks of service X 30 hours/week = \$19,200

The responsibilities include:

- Provide support in pick-up and delivery of products according to customer orders.
- Plan and coordinate product delivery activities to ensure accurate and timely deliveries to customers.
- Contact customers to confirm delivery date and address.
- Respond to delivery related inquiries and concerns from customers.
- Make last-minute order adjustments as requested by customers
- Notify customers about any delivery delays in advance.
- Schedule deliveries and prepare delivery documentations
- Process driver payrolls and review driver paperwork for routes
- Provide outstanding services and ensure customer satisfaction.
- Track the status of product deliveries and resolve any issues promptly.
- Ensure that products are properly packed, stored and transported to avoid any accidents and damages

Education and Experience:

- Bachelor's Degree in a human service-related field or 5 years of nonprofit or Food service community experience

Monthly Time Sheet

September 3-16, 2020

Name: Samantha Richardson-Hardey

Food Delivery Coordinator

Reviewed by: *Sandra F. Wilson*

9/3/20 9/16/20

Total Work Week Hours: 30.00
Total Hours Worked: 60.00

Regular Hours: 60.00
Overtime Hours: 0.00

Rate: \$ 40.00	Total Due: \$ 2,400.00
----------------	------------------------

	Date(s)	Time in	Lunch Start	Lunch End	Time Out	Hours Worked
Tuesday	9/1/20		Lunch Start	Lunch End		0.00
Wednesday	9/2/20		Lunch Start	Lunch End		0.00
Thursday	9/3/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Friday	9/4/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Saturday	9/5/20					0.00
Sunday	9/6/20					0.00
Monday	9/7/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Tuesday	9/8/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Wednesday	9/9/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Thursday	9/10/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Friday	9/11/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Saturday	9/12/20					0.00
Sunday	9/13/20					0.00
Monday	9/14/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Tuesday	9/15/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Wednesday	9/16/20		9:30 AM Lunch Start	Lunch End	3:30 PM	6.00
Thursday	9/17/20		Lunch Start	Lunch End		0.00
Friday	9/18/20		Lunch Start	Lunch End		0.00
Saturday	9/19/20					0.00
Sunday	9/20/20					0.00
Monday	9/21/20		Lunch Start	Lunch End		0.00
Tuesday	9/22/20		Lunch Start	Lunch End		0.00
Wednesday	9/23/20		Lunch Start	Lunch End		0.00
Thursday	9/24/20		Lunch Start	Lunch End		0.00
Friday	9/25/20		Lunch Start	Lunch End		0.00
Saturday	9/26/20					0.00
Sunday	9/27/20					0.00
Monday	9/28/20		Lunch Start	Lunch End		0.00
Tuesday	9/29/20		Lunch Start	Lunch End		0.00
Wednesday	9/30/20		Lunch Start	Lunch End		0.00

Compensation withheld pending reimbursement dollars.

Personnel Expenses

Employee	Payroll period	Salary	Hours Worked	Rate per Hour	Total	
Samantha R Hardy	9/3-9/16		2400	60	40	2400

Transaction category: 2 Cash, Checks & Misc: Other Expenses [Edit](#)

THE GATHERING OF WOMEN, INC.
180 3RD ST S
 SAINT PETERSBURG, FL 33710-1006

1134
MEMO
 DATE

DATE 9/29/2010

PAY TO THE ORDER OF Samantha Richardson-Hardy \$ 2400.00
two thousand four hundred DOLLARS

BANK OF AMERICA

FOR 2 weeks payrol Leatrice Richardson

001134 [REDACTED] 5635*



Equipment Expense

Best Buy	Refrigerator & freezer	\$1380.27
Home Depot	Freezer, 6 Tables, Dolly, 3 Rack	<u>\$1109.38</u>
	Total	\$2489.65

10/9/2020

PayPal Credit - EBill

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Expenses - Project - \$2489.65

September 1, 2020 - October 1, 2020 Statement

[Download full statement](#)

Payment due date

October 27, 2020

Last statement balance \$0.00

Minimum payment due

Payments and credits \$0.00

Purchases and adjustments \$2,810.28

10/9/2020

PayPal Credit - EBill

by April 27, 2021

Home Depot
No Interest if paid in full
by April 27, 2021

Home Depot
No Interest if paid in full
by April 27, 2021

\$974.65
Remaining balance

\$134.73
Remaining balance

Transactions

Sort by: **Date** **Amount**

Sep 26	HOME DEPOT NO INTEREST IF PAID IN FULL	\$134.73
Sep 25	HOME DEPOT NO INTEREST IF PAID IN FULL	\$974.65
Sep 24	BESTBUY COM NO INTEREST IF PAID IN FULL	\$1,380.27
Sep 05	[REDACTED] NO INTEREST IF PAID IN FULL	[REDACTED]
Sep 05	[REDACTED] NO INTEREST IF PAID IN FULL	[REDACTED]
Sep 04	[REDACTED] NO INTEREST IF PAID IN FULL	[REDACTED]
Sep 04	[REDACTED] NO INTEREST IF PAID IN FULL	[REDACTED]

10/9/2020

Part of your order WJ18452676 is ready for pickup at your St Pete store!

2. Go to the store's designated Curbside Pickup location.
3. Check-in using the orange button below to let us know you've arrived!

I'm at the store

PICK UP POLICY CHANGE: Orders must now be picked up within 7 days of receiving initial Ready for Pickup notification.

Part of your order will be held through **October 2**. After this date, the order will be canceled. If you need more time, please contact your store.

Your Pickup Store

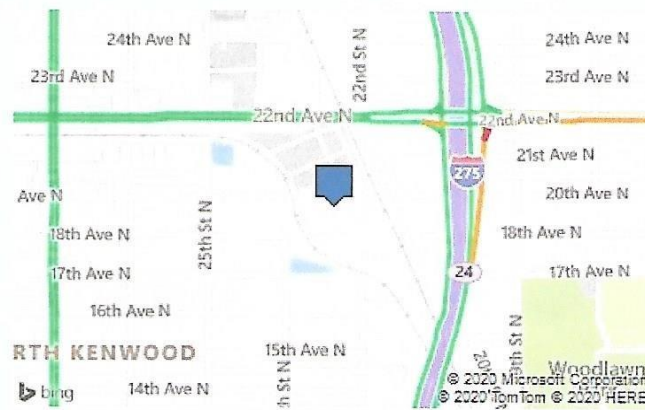
St Pete #0257
 2300 22nd Ave North
 Saint Petersburg, FL 33713
 727-898-1100

Hours:
Mon - Sat: 6 am - 9 pm
Sun: 8 am - 8 pm
 Hours may have changed.


[Check current hours](#)

[Get Directions](#)

[In-Store Layout](#)



Ready for pickup

Item	Unit Price	Qty	Item Total
 Milwaukee 1,000 lbs. Capacity 4-in-1 Hand Truck Store SKU # 1000000836 Internet # 203875537 Pickup by: Beatrice Richardson	\$164.00	1	\$164.00
7.2 cu. ft. Manual Defrost Chest Freezer in White	\$229.00	1	\$229.00

Store SKU # 1005548708

Internet # 313777613

Pickup by: **Beatrice Richardson**



HDX Chrome 6-Tier Heavy Duty Metal Wire Shelving Unit (48 in. W x 72 in. H x 18 in. D)

\$109.00 2 \$218.00

Store SKU # 525441

Internet # 203846551

Pickup by: **Beatrice Richardson**



6 ft. Fold-in-Half Table: Almond


\$49.98 6 \$299.88

Store SKU # 1001257947

Internet # 302724390

Pickup by: **Beatrice Richardson**

On its way

Item	Unit Price	Qty	Item Total
 TRINITY Black 4-Tier Steel Wire Shelving Unit (48 in. W x 72 in. H x 24 in. D)	\$125.91	1	\$125.91

Store SKU # 1001286017

Internet # 205912215

Status: **On its way to store**

Check Order Status

Subtotal	\$1036.79
Shipping	\$0.00
Sales Tax	\$72.59

Supplies Expense

Food **Numerous Food purchases** **Total \$3286.46**

Invoice Date	Vendor	Amount
9/3/2020	Save a lot	269.83
9/10/2020	Save a lot	299.64
9/16/2020	Save a lot	178.14
9/17/2020	Walmart	104.70
9/23/2020	Save a lot	468.24
9/23/2020	Sam's Club	537.39
9/28/2020	Save a lot	71.1
9/28/2020	Restaurant depot	409.36
9/30/2020	Save a lot	237.69
9/28/2020	Sam's club	618.45
9/30/2020	Save a lot	91.92
		\$ 3,286.46

Merchant name: [?](#)

[Check](#) [Edit](#)

Transaction category: [?](#)

[Cash, Checks & Misc:](#) [Other Expenses](#) [Edit](#)

THE GATHERING OF WOMEN, INC.
902 51ST ST S
SAINT PETERSBURG, FL 33712-0908

1113
SERIAL
7004

DATE 9-3-2008

PAY TO THE ORDER OF Clawtha Harris \$ 269.33

Two hundred sixty nine dollars ³³/₁₀₀ DOLLARS

BANK OF AMERICA

FOR Reimbursement Leatrice Richardson

001113 [REDACTED] 5635*



GATHERING OF WOMEN
REQUEST FOR REIMBURSEMENT FOR FOOD PANTRY ITEMS
September 3, 2020

Date	Vendor	Receipt #	Item Description	Quantity	Unit Price	Amount	Total
9/2/2020	Save A Lot	130805	Black beans 15 oz can	36	0.69	24.84	
		130805	Dark red kidney beans 15 oz can	72	0.69	49.68	
		130805	Green beans 14 oz can	24	0.49	11.76	
		130805	Mantia spaghetti	80	0.99	79.20	
		130805	Huntz pasta sauce	72	2.99	215.28	
		130805	Ziplock sandwich bags 50 c	2	2.49	4.98	
		130805	4 light bulbs	1	4.99	4.99	
		130805	tax	10.00	0.07	0.70	
							<u>247.43</u>
9/2/2020	Save A Lot	133000	50 lbs bag of rice	1	18.42	18.42	18.42
9/2/20	ATD's	794427	Liquid bleach	1	2.49	2.49	
			Sandwich bags	1	1.49	1.49	
							3.98
							<u>269.93</u>

Submitted by:

Christina Healy
9/3/20

Date:

check # 1113

09/02/2020 13:08:05
 Visa Credit Entry Method: Chip
 CARD #: XXXXXXXXXXXXX9306
 PURCHASE - APPROVED

AUTH CODE: 04776D
 Mode: **SAVE A LOT** Issuer
 AID: A8000000031010
 TVR: 8000008000
 IAD: 06010A03A08000
 TSI: 6800
 ARC: 00
 TC: 0D15AE3DD2DDEB23
 MID: 000000 TID: 001 SEQ: 010765
 Total: USD\$ 247.43

BLCK BEANS 15Z WYLW W			
36 @ \$0.69 EA	\$24.84	F	
DK KIDNEY BNS 15Z WY W			
72 @ \$0.69 EA	\$49.68	F	
GRN BNS 14.5Z WYLWD W			
24 @ \$0.49 EA	\$11.76	F	
OSI HALOGEN 43WT SYL	\$4.99	A	
PASTA SAUC 24Z HUNTS			
72 @ \$0.99 EA	\$71.28	F	
SPAGHTTI 16Z MANTIA			
80 @ \$0.99 EA	\$79.20	F	
ZP STRG QT BG 50C WW			
2 @ \$2.49 EA	\$4.98	A	
287 BALANCE DUE	\$247.43		
VISA	\$247.43		
Auth Code = 04776D			
CHANGE	\$0.00		
TAX-CODE TAXABLE-VAL TAX-VALUE			
TAX 7.000% \$9.97	\$0.70		
CASHIER NAME: Taylor			
C0066 #0009 13:08:08 2SEP2020			
S00118 R001			

ALDI
 Store #70
 2900 34th Street S.
 St. Petersburg, FL

www.ALDI.us
 Your cashier today was Zayra

Liquid Bleach ✓ 2.49 NB
~~3.69~~ NA
 Sandwich Bags ✓ 1.49 NB
~~1.49~~ FA
 VISA 10.40

*****9306 ONLINE
 09/02/20 18:13 Ref/Seq # 790427
 Auth # 08442D
 AID A0000000031010
 TVR 8080001000
 IAD 06010A03610000
 TSI 6800 ARC 000 EntryMode 05
 APPROVED

GoW \$3.98

SUBTOTAL 10.12
 3.98 B-Taxable @7.000% 0.28
 6.14 A-Taxable @0.00% 0.00
 AMOUNT DUE 10.40
TOTAL \$ 10.40
 4 ITEMS
 Credit Card \$ 10.40

:3229 474/070/004/029 09/02/20 06:12PM

Like ALDI? Tell ALDI!
 Tell us how we did at
 www.tellaldi.us
 Enter the drawing for a chance
 to win a \$100 ALDI gift card.
 Must be 18 years old to enter.
 No purchase necessary.

Sign up for ALDI emails and save!
 www.aldi.us/signup

GATHERING OF Receipts for 9/3/20

\$ 247.43
18.42
3.98

\$ 269.83

SAN'S CLUB Self Checkout

CLUB MANAGER AUBREY ROSSICOE
 (727) 369 - 0511
 (727) 369 - 0511

09/02/20 13:50 8717 04861 092 9092

CLARETHA

E	514890 ZEPHYRHILLSF	4.98 N
E	514890 ZEPHYRHILLSF	4.98 N
E	980195140 NH NH RICESF	✓ 18.42 N
E	784785 ECKRICH SSGF	5.64 N
	SUBTOTAL	35.02

TOTAL 35.02
 VISA TEND 35.02
 Visa Credit **** * 9306 1 1
 APPROVAL # 029230

AID A0000000031010
 TC 060A175ACDAFD904
 TERMINAL # SC610356
 *NO SIGNATURE REQUIRED
 CHANGE DUE 0.00

GoW \$18.42

GATHERING OF WOMEN
REQUEST FOR REIMBURSEMENT FOR FOOD PANTRY ITEMS
September 10, 2020

Date	Vendor	Receipt #	Item Description	Quantity	Unit Price	Amount	Total
9/10/2020	Save A Lot	131800	Black beans 15 oz can	48	0.69	33.12	
		131800	Lt red kidney beans 15 oz can	72	0.69	49.68	
		131800	Green beans 14 oz can	24	0.49	11.76	
		131800	Mantia spaghetti	80	0.99	79.20	
		131800	Hunts traditional pasta sauce	72	0.99	71.28	
		131800	Zip lock qt storage bags 50 c	1	2.49	2.49	
		131800	Sandwich bags 100 c	1	1.99	1.99	
		131800	tax	4.5	0.07	0.32	
							249.84
9/8/2020	Sam's Club	135000	50 lb bag of white rice	1	18.42	18.42	
				1	13.98	13.98	
							32.40
9/8/2020	Walmart	175610	22 pk instant Grits	2	3.48	6.96	
			22 pk instant Grits original	3	3.48	10.44	
							17.40
TOTAL REIMBURSEMENT REQUESTED							\$ 299.64

Submitted by:

Claretha N. Harris



Date:

9/10/2020

ck# 1114

09/16/2020

Check 1114



-299.64

[Edit Description](#)

Merchant name: [?](#)

[Check](#) [Edit](#)

Transaction category: [?](#)

Cash, Checks & Misc: Other Expenses [Edit](#)

THE GATHERING OF WOMEN, INC.
800 2107 075
SAINT PETERSBURG, FL 33712-1006

1114
SERIAL
100

DATE 9/10/2020

PAY TO THE ORDER OF Clavetha Harris \$ 299.64

Two hundred ninety nine 64/100 DOLLARS

BANK OF AMERICA

FOR Reimbursement Patricia Richardson

⑆001114⑆ [REDACTED] 5635⑆

09/09/2020 13:18:00
 Visa Credit Entry Method: Chip
 CARD #: XXXXXXXXXXXX9899
 PURCHASE - APPROVED
 AUTH CODE: 03669D
 Mode: *SAVE A LOT* Issuer
 AID: A0000000031010
 TVR: 800008000
 IAD: 06010A03A0A000
 TSI: 6800
 ARC: 00
 TC: 793E9FDAC6BC6299
 MID: 000000 TID: 001 SEQ: 011859
 Total: USD\$ 249.84

BLCK BEANS 15Z WYLW W		
48 @ \$0.69 EA	\$33.12	F
GRN BNS 14.5Z WYLWD W		
24 @ \$0.49 EA	\$11.76	F
LT KIDNEY BNS 15Z WY W		
72 @ \$0.69 EA	\$49.68	F
PASTA SAUC 24Z HUNTS		
72 @ \$0.99 EA	\$71.28	F
SNDWCH BAG 100CT WRW	\$1.99	A
SPAGHETTI 16Z MANTIA		
80 @ \$0.99 EA	\$79.20	F
ZP STRG BG GL 40C WW	\$2.49	A
298 BALANCE DUE	\$249.84	
VISA	\$249.84	
Auth Code - 03669D		
CHANGE	\$0.00	
TAX-CODE TAXABLE-VAL TAX-VALUE		
TAX 7.000% \$4.48 \$0.32		
Supervisor #102		
Supervisor #102		
Supervisor #102		
Supervisor #102		

CASHIER NAME: Taylor
 C0066 #0025 13:18:05 9SEP2020
 S00118 R001

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Give us feedback @ survey.walmart.com
 Thank you! ID #: 7P9TPK1MSLCK



727-803-4961 Mer: BREJAN
 201 34TH ST N
 SAINT PETERSBURG FL 33713
 ST# 04690 OP# 001136 TE# 10 TR# 08690
 QKR GRIT BTR 003000031930 F 3.48 0
 QKR INGRV VP 003000031929 F 3.48 0
 QKR GRIT BTR 003000031930 F 3.48 0
 QKR INGRV VP 003000031929 F 3.48 0
 QKR INGRV VP 003000031929 F 3.48 0

SUBTOTAL 17.40
 TOTAL 17.40
 VISA TEND 17.40

Visa Credit **** * 9306 I 1
 APPROVAL # 02998D
 REF # 1042000314
 TRANS ID - 460252789630350
 VALIDATION - LVXN
 PAYMENT SERVICE - E
 AID A0000000031010
 TC 073EE8D8394337DB
 TERMINAL # SC012201
 *NO SIGNATURE REQUIRED

09/08/20 17:56:10
 CHANGE DUE 0.00
 # ITEMS SOLD 5
 TC# 4640 7134 9688 8708 053



09/08/20 17:56:10
 CUSTOMER COPY

Order Details

Sep 8, 2020 5092323064 \$38.36

Pickup Picked up

Pick up at

1725 34th St N
St Petersburg, FL 33713
(727) 369-0511

Item ~~Original Price~~ **Total**



Member's Mark Long Grain
White Rice (50 lb.)
Item 980195140

~~\$16.42~~ \$18.42
up



Return Item



Member's Mark T-Shirt
Carry-Out Bags (1,000 ct.)
Item 29434

~~\$14.98~~ \$13.98
up



Return Item



Zephyrhills 100% Natural
Spring Water (16.9oz /
40pk)
Item 514890

~~\$4.98~~ \$4.98
up

Return Item

Bill To
Claretha Harris
2420 GRANADA
CIR E
SAINT
PETERSBURG,
FL 33712
(727) 866-3293

Payment
method
*9306

60W
\$32.40

Order Summary

Subtotal \$37.38

**GATHERING OF WOMEN
REQUEST FOR REIMBURSEMENT FOR FOOD PANTRY ITEMS
September 17, 2020**

Date	Vendor	Receipt #	Item Description	Quantity	Unit Price	Amount	Total
9/16/2020	Save A Lot	125749	Black beans 15 oz can	24	0.69	16.56	
		125749	Green beans 14 oz can	48	0.49	23.52	
		125749	Mixed veggies 14 oz can	24	0.69	16.56	
		125749	Mantia spaghetti	40	0.99	39.60	
		125749	Hunts traditional pasta sauce	36	0.99	35.64	
		125749	Zip lock qt storage bags 50 c	0	2.49	0	
		125749	Sandwich bags 100 c	0	1.99	0	
							131.88
9/8/2020	Sam's Club	135000	50 lb bag of white rice	1	18.42	18.42	
							18.42
9/15/2020	Walmart	154815	22 pk instant Grits	8	3.48	27.84	
							27.84

TOTAL REIMBURSEMENT REQUESTED

\$ 178.14

Submitted by:

Claretha N. Harris



~~Claretha~~

MLG

Date:

9/17/2020

178.14
104.70
252.84

09/18/2020

[Check 1119](#)



C

-178.14

[Edit Description](#)

Merchant name: [?](#)

Check Edit

Transaction category: [?](#)

Cash, Checks & Misc: Other Expenses Edit



Save a lot

food stores

#118
4350 6TH STREET SOUTH
COQUINA KEY, FL. 33705
727-898-5589

MON - SUN 8AM TO 10PM

BLK BEANS 15Z WYLW W
24 @ \$0.69 EA \$16.56
COMMUNITY PARTNER \$0.12
GRN BNS 14.5Z WYLWD W
48 @ \$0.49 EA \$23.52 F
GROCERY W
36 @ \$0.99 \$35.64 F
WRONG ITEM
GROCERY W
MID VEG 15Z WYLWOOD
24 @ \$0.69 EA \$16.56 F
SPAGHTTI 16Z MANTIA
40 @ \$0.99 EA \$39.60 F

173 BALANCE DUE \$131.88
CASH \$140.00
CHANGE \$8.12
TOTAL TAX \$0.00

CASHIER NAME: bernice
00002 #0113 12:57:49 16SEP2020
S00118 R004

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Self Checkout

CLUB MANAGER AUBREY ROSSICOE

(727) 369 - 0511

(727) 369 - 0511

09/13/20 14:44 9775 04861 096 9096

CLARETHA

E 980195140 MM WH RICESP 18.42 N
E ~~323779 COUNTRY RIBF 8.83 N~~
~~66846 CHICKEN 4.98 T~~
E ~~988097157 AHI TUNA F 21.28 N~~
E ~~591661 PLUMS F 4.73 N~~
SUBTOTAL 58.24

TAX 1 7.000 % 0.35

TOTAL 58.59

VISA TEND 58.59

Visa Credit **** * 9306 I 1

APPROVAL # 02195D

AID A0000000031010

AAC 7A7E1B56730A5D1F

TERMINAL # SC010469

CHANGE DUE 0.00

Visit samsclub.com to see your savings

ITEMS SOLD 5

TC# 7674 3676 3221 0287 8944



*** MEMBER COPY ***

Give us feedback @ survey.walmart.com
Thank you! ID #: P9WFY1THMB

727-906-4647 Mgr: JOSE

3501 34TH ST S

SAINT PETERSBURG FL 33711

ST# 05218 OP# 009035 TEM 35 TR# 03953
ANGEL PLANT 002253213629 2.94 X
SUCCALENT 002253250787 3.74 X
SS LHS 5OF 003500098568 3.97 X
MS LEMONADE 068113117706 3.50 T
STRAIGHT PIN 007287928493 3.97 X
SAFETY PINS 007287927586 1.00 X
OKR IG VAR 003000056491 3.48 T
OKR IG VAR 003000056491 3.48 T
OKR IG VAR 003000056491 3.48 F
OKR IG VAR 003000056491 3.48 F
OKR IG VAR 003000056491 3.48 F
OKR IG VAR 003000056491 3.48 F
OKR IG VAR 003000056491 3.48 F
OKR IG VAR 003000056491 3.48 F
OKR IG VAR 003000056491 3.48 F
SUBTOTAL 44.96
TAX 1 7.000 % 1.20
TOTAL 46.16
VISA TEND 46.16

Visa Credit **** * 9306 I 1

APPROVAL # 080230

REF # 1042000314

TRANS ID - 460259748855123

VALIDATION - N261

PAYMENT SERVICE - E

AID A0000000031010

AAC UM8F44DECA861206

TERMINAL # SC010236

09/15/20 16:48:15

CHANGE DUE 0.00

ITEMS SOLD 14

TC# 7186 9661 9770 3455 6649



Low Prices You Can Trust. Every Day.

09/15/20 16:48:15

CUSTOMER COPY

GATHERING OF WOMEN
REQUEST FOR REIMBURSEMENT FOR FOOD PANTRY ITEMS
September 24, 2020

Date	Vendor	Receipt #	Item Description	Quantity	Unit Price	Amount	Total
9/23/2020	Save A Lot	122009	Black beans 15 oz can	36	0.69	24.84	
		122009	Lt red kidney beans 15 oz can	48	0.69	33.12	
		122009	Green beans 14 oz can	48	0.49	23.52	
		122009	Mixed veggies 15 oz can	48	0.69	33.12	
		122009	Green peas 14 oz can	24	0.59	14.16	
		122009	Mantia spaghetti	100	0.99	99.00	
		122009	Hunts traditional pasta sauce	84	0.99	83.16	
		122009	Instant mashed potatoes	90	1.49	134.10	
		122009	Zip lock qt storage bags 50 c	1	2.49	2.49	
		122009	Sandwich bags 100 c	1	1.99	1.99	
		122009	tax	4.5	0.07	0.32	
							449.82
9/21/2020	Sam's Club	135000	50 lb bag of white rice	1	18.42	18.42	
							18.42

TOTAL REIMBURSEMENT REQUESTED

\$ 468.24

Submitted by:

Claretha N. Harris



Date:

9/24/2020

CK# 1120

Inv 9/17/2020 → 104.70

Inv 9/23/2020 — 468.24

CK# 1120 572.94

THE GATHERING OF WOMEN, INC.
 800 WEST ST B
 SAINT PETERSBURG, FL 33706-0001

DATE 9/25/2024

PAY TO THE ORDER OF Claretha Harris \$ 572.94
five hundred seventy two 94/100

BANK OF AMERICA

FOR Food Reimbursement Leatrice Richardson

#001120#

CLARETHA HARRIS
 800 WEST ST B
 SAINT PETERSBURG, FL 33706-0001

RECEIVED
 SEP 25 2024
 LEATRICE RICHARDSON

CLARETHA HARRIS
 800 WEST ST B
 SAINT PETERSBURG, FL 33706-0001

09/23/2020 12:20:09

Visa Credit Entry Method: Chip

CARD #: XXXXXXXXXXXXXXX9306

PURCHASE - APPROVED

AUTH CODE:03293D

Mode: Issuer

AID: A0000000031010

TVR: 8000008000

IAD: 06010A03A08000

TSI: 6800

ARC: 00

TC: AA31F170023EFOED

MID: 000000 TID: 001 SEQ: 013418

Total: USD\$ 449.82

BLCK BEANS 15Z WYLW W		
36 @ \$0.69 EA	\$24.84	F
DK KIDNEY BNS 15Z WY W		
48 @ \$0.69 EA	\$33.12	F
GRN BNS 14.5Z WYLWD W		
48 @ \$0.49 EA	\$23.52	F
MXD VEG 15Z WYLWOOD		
48 @ \$0.69 EA	\$33.12	F
PASTA SAUC 24Z HUNTS		
84 @ \$0.99 EA	\$83.16	F
SBY INSTNT MSHD POTA		
90 @ \$1.49 EA	\$134.10	F
SNDWCH BAG 100CT WRW	\$1.99	A
SPAGHTTI 16Z MANTIA		
100 @ \$0.99 EA	\$99.00	F
SWT PEAS 15Z WYLWD		
24 @ \$0.59 EA	\$14.16	F
EP STRG QT BG 50C WW	\$2.49	A
480 BALANCE DUE	\$449.82	

VISA \$449.82

Auth Code - 03293D

CHANGE \$0.00

TAX-CODE TAXABLE-VAL TAX-VALUE

TAX 7.000% \$4.48 \$0.32

CASHIER NAME: Taylor

C0066 #0002 12:20:12 23SEP2020

S00118 R001

XX

Items purchased (5)

Items	Qty	Orig. price	Subtotal	
MM WH RICES Item: 980195140	1	\$18.42	\$18.42	N
ECKRICH SSG Item: 784785	1	\$6.64	\$6.64	N
GATORADE LL Item: 385312	1	\$12.98	\$12.98	T
VANITY FAIR Item: 172023	1	\$9.68	\$9.68	T
CANDY HEART Item: 980136214	1	\$6.14	\$6.14	N

✓ *6.00*

GATHERING OF WOMEN
REQUEST FOR REIMBURSEMENT FOR FOOD PANTRY ITEMS
September 18, 2020

Date	Vendor	Receipt #	Item Description	Quantity	Unit Price	Amount	Total
9/17/2020	Walmart	142415	22 pk instant Grits	6	3.48	20.88	
		142415	Red beans 14 oz can	12	0.68	8.16	
		142415	Green Beans 14 oz can	12	0.50	6.00	
		142415	Great Val elbow macaroni	5	0.82	4.10	
		142415	Great Val egg noodles wide	6	1.12	6.72	
		142415	Hunts traditional pasta sauce	12	0.92	11.04	
							56.90
9/17/2020	Walmart	150822	22 pk instant Grits	2	3.48	6.96	
		150822	Pinto beans 14 oz can	12	0.68	8.16	
		150822	Sweet Green peas 14 oz can	12	0.50	6.00	
		150822	Great Val elbow macaroni	6	0.82	4.92	
		150822	Great Val egg noodles wide	6	1.12	6.72	
		150822	Great Val instant mashed potato	4	1.00	4.00	
		150822	Hunts traditional pasta sauce	12	0.92	11.04	
							47.80
TOTAL REIMBURSEMENT REQUESTED							<u><u>\$ 104.70</u></u>

Submitted by:

Claretha N. Harris



Date:

9/18/2020

ck # 1120

SAM'S CLUB
 CLUB MANAGER AUBREY ROSSICOE
 (727) 369 - 0511
 (727)-369 - 0511
 09/23/20 10:56 5684 005 21

BEATRICE

10 @ 5.52

E	241786	DMTURKEYBACF	55.20	N
E	980203343	MM WHL CHCKF	71.02	N
E	980203343	MM WHL CHCKF	66.73	N
E	980203343	MM WHL CHCKF	67.39	N
E	870568	CHKNVRETSOUF	9.88	N
E	870568	CHKNVRETSOUF	9.88	N
E	870568	CHKNVRETSOUF	9.88	N
E	870568	CHKNVRETSOUF	9.88	N
E	980130268	MHCORN12PK F	6.78	N
E	980130268	MHCORN12PK F	6.78	N
E	980130268	MHCORN12PK F	6.78	N
E	71607	LIB VIENNA F	7.92	N
E	71607	LIB VIENNA F	7.92	N
E	980249007	KNR BROC CHF	6.78	N
E	870568	CHKNVRETSOUF	9.88	N
E	870568	CHKNVRETSOUF	9.88	N
E	23585	DCORGCHAPLEF	9.93	N
E	980249007	KNR BROC CHF	6.78	N
E	980249007	KNR BROC CHF	6.78	N
E	980249007	KNR BROC CHF	6.78	N
E	826860	TROPICANA 1F	13.98	N
E	826853	TROPICANA AF	13.98	N
E	826860	TROPICANA 1F	13.98	N
E	591661	PLUMS F	4.76	N
E	591661	PLUMS F	4.76	N
E	591661	PLUMS F	4.76	N
EH	72773	NUTRIGRAIN3F	8.92	N
EH	72773	NUTRIGRAIN3F	8.92	N
E	980054062	MM GREENBEAF	6.78	N
E	980054062	MM GREENBEAF	6.78	N
E	980054062	MM GREENBEAF	6.78	N
E	980054062	MM GREENBEAF	6.78	N
E	980054062	MM GREENBEAF	6.78	N
E	340772	LANCETDASTCF	5.88	N
E	699816	SWEET ONIONF	4.52	N
E	699816	SWEET ONIONF	4.52	N
E	699816	SWEET ONIONF	4.52	N
E	340855	LANCETDASTYF	5.88	N
E	398016	UNSALT PNJTF	5.48	N
		SUBTOTAL	537.39	
		TOTAL	537.39	
		DEBIT TEND	537.39	
		CHANGE DUE	0.00	

EFT DEBIT PAY FROM PRIMARY
 537.39 TOTAL PURCHASE
 US DEBIT **** * 5460 I 0
 NETWORK ID. 0076 APPR CODE 155142

US DEBIT
 AID A0000000980840
 ARC BF4E56FB0844C044
 TERMINAL # SC010221

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ITEMS SOLD 49

TEN 5372 1089 9054 2469 1537 8



Save a lot

food stores

#321
 2800 34th St. North
 St. Petersburg, FL 33713
 727-525-3694
 MON-SUN 8:00 AM to 10:00 PM

9/28/20

[REDACTED]
 Purchase Amount \$ 71.10
 [REDACTED]
 [REDACTED]

Auth # 708783 Exp
 Lane # 04 Cas
 09/28/20 15:13 Re
 Mch=000006 m=001 I
 EPS Sequence 700

BACON 12Z FARMINGTON
 60 @ \$3.79 EA \$227.40 F
 ITEM SUBTRACTED
 BACON 12Z FARMINGTON
 60 @ -\$3.79 EA -\$227.40 F
 EGGS LRG A 12CT C F W
 90 @ \$0.79 EA \$71.10 F

90 BALANCE DUE
 [REDACTED] \$71.10
 [REDACTED]
 CHANGE \$0.00
 TOTAL TAX \$0.00
 [REDACTED] **\$71.10**

CASHIER NAME: Adan
 C0107 W0028 15:13:21 28SEP2020
 S00321 R004

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9/28/20

SUBTOTAL 17 \$389.64
 EGG REF HRDCK PAIL 10LB
 746025621058 \$19.72

UNITS 1

UNITS ENTERED 1
 CASES ENTERED 0
 ITEMS RUNG UP 1

TOTAL RW ITEMS 0
 UNITS COUNT 1

TOTAL UNITS ENTERED 18
 TOTAL CASES ENTERED 0
 TOTAL ITEMS RUNG UP 18
 TOTAL WEIGHED GOODS (LBS) 0

TOTAL UNITS COUNT 18

SUBTOTAL 18 \$409.36
 TOTAL TAX \$0.00
 TOTAL TAXABLE \$0.00
 TOTAL \$409.36
 VISA \$409.36

APPROVAL # 111888
 REFERENCE# 8195
 VISA DEBIT
 Chip Read
 Mode: Issuer
 AID: A0000000031010
 TVR: 8080008000
 IAD: 06010A03A08000
 TSI: 6800
 ARC: 00

CHANGE \$0.00
 TOTAL ON ACCOUNT \$0.00
 BALANCE \$0.00
 TOTAL PROMOTION SAVINGS \$0.00
 COUPONS SAVINGS \$0.00

CART # _____ COUNT _____

SUPERVISOR SIGN _____

GATHERING OF WOMEN
REQUEST FOR REIMBURSEMENT FOR FOOD PANTRY ITEMS
September 30, 2020

Date	Vendor	Receipt #	Item Description	Quantity	Unit Price	Amount	Total
9/30/2020	Save A Lot	130452	Black beans 15 oz can	36	0.69	24.84	
		130452	Red beans 15 oz can	48	0.69	33.12	
		130452	Mixed veggies 14 oz can	60	0.69	41.40	
		130452	Mantia spaghetti	60	0.99	59.40	
		130452	Hunts traditional pasta sauce	60	0.99	59.40	
		130452	Sandwich bags 100 c	1	1.99	1.99	
		130452	sales tax			0.14	
							220.29
9/26/2020	Walmart	161843	22 pk instant Grits	5	3.48	17.4	
							17.40

TOTAL REIMBURSEMENT REQUESTED

\$ 237.69

Submitted by:

Claretha N. Harris



Date:

9/30/2020

ck # 1122

10/13/2020

Check 1122



-237.69

Edit Description

Merchant name: ?

Check Edit

Transaction category: ?

Cash, Checks & Misc: Other Expenses Edit



Save a lot

food stores

#118
4350 6TH STREET SOUTH
COQUINA KEY, FL. 33705
727-898-5589
MON - SUN 8AM TO 10PM

09/30/2020 13:04:52
Visa Credit Entry Method: Chip
CARD #: XXXXXXXXXXXX9899
PURCHASE - APPROVED
AUTH CODE: 081480

Mode: Issuer
AID: A0000000031010
TVR: 800008000
IAD: 06010A03A0A000
TSI: 6800
ARC: 00
TC: 9505061CDBEAB80
MID: 000000 TID: 001 SEQ: 014342

Total: USD\$ 220.29

BLCK BEANS 15Z WYLW W		
36 @ \$0.69 EA	\$24.84	F
DK KIDNEY BNS 15Z WY W		
48 @ \$0.69 EA	\$33.12	F
GROCERY W		
60 @ \$0.99	\$59.40	F
MXD VEG 15Z WYLWOOD		
60 @ \$0.69 EA	\$41.40	F
SNDWCH BAG 10OCT WRW	\$1.99	A
SPAGHTTI 16Z MANTIA		
60 @ \$0.99 EA	\$59.40	F

265 BALANCE DUE \$220.29
VISA \$220.29
Auth Code = 081480

CHANGE \$0.00

TAX-CODE	TAXABLE-VAL	TAX-VALUE
TAX 7.000%	\$1.99	\$0.14

CASHIER NAME: Taylor
C0066 #0015 13:04:55 30SEP2020
S00118 R001

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Apply by texting: RECRUITME to 97211

Give us feedback @ survey.walmart.com
Thank you! ID #: 19UKJ1THQHT

Walmart

727-906-4647 Mgr: JOSE
3501 34TH ST S

SAINT PETERSBURG FL 33711

STW 05218 OPH 006817 TEN 07 TRN 05673
QKR INGRY VP 003000031929 F 3.48 0
QKR IG VAR 003000056491 F 3.48 0
QKR IG VAR 003000056491 F 3.48 0
QKR INGRY VP 003000031929 F 3.48 0
QKR INGRY VP 003000031929 F 3.48 0
ZESF BAR 081655901074 N

SUBTOTAL 20.38

TOTAL 20.38

VISA TEND 20.38

Visa Credit **** * 9306 I 1

APPROVAL # 007840

REF # 1342000314

TRANS ID - 300270731246594

VALIDATION - CHFC

PAYMENT SERVICE - E

AID A0000000031010

ARC 35061F076DBC5224

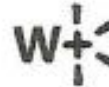
TERMINAL # SC010549

09/26/20 16:18:43

CHANGE DUE 0.00

ITEMS SOLD 6

TCH 0621 2995 2367 6740 9362



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09/26/20 16:18:44
CUSTOMER COPY

S A N ' S C L U B
 CLUB MANAGER ROBERT GLEGHORN
 (727) 547 - 8955
 PINELLAS PARK, FL

09/28/20 14:14 5938 06387 006 4386

BEATRICE

980205326	MM THIGHS F	5.05	N
980205326	MM THIGHS F	5.26	N
980204424	MM DRUMSTICF	5.72	N
980204424	MM DRUMSTICF	5.14	N
980204424	MM DRUMSTICF	5.40	N
980205326	MM THIGHS F	5.17	N
980205326	MM THIGHS F	5.19	N
980205326	MM THIGHS F	5.26	N
980204424	MM DRUMSTICF	5.46	N
980204424	MM DRUMSTICF	5.29	N
980204424	MM DRUMSTICF	5.27	N
980204424	MM DRUMSTICF	5.39	N
980204424	MM DRUMSTICF	5.31	N
980204424	MM DRUMSTICF	5.36	N
980204424	MM DRUMSTICF	5.01	N
980204424	MM DRUMSTICF	5.28	N
980204424	MM DRUMSTICF	5.06	N
980204424	MM DRUMSTICF	5.42	N
980204424	MM DRUMSTICF	5.83	N
980204424	MM DRUMSTICF	5.14	N
980204424	MM DRUMSTICF	5.55	N
685625	LT TUNA OILF	7.98	N
685625	LT TUNA OILF	7.98	N
685625	LT TUNA OILF	7.98	N
71607	LIB VIENNA F	7.92	N
71607	LIB VIENNA F	7.92	N
71607	LIB VIENNA F	7.92	N
71607	LIB VIENNA F	7.92	N
980130268	HMCORN12PK F	6.78	N
980130268	HMCORN12PK F	6.78	N
980130268	HMCORN12PK F	6.78	N
980054062	MM GREENBEAF	6.78	N
980054062	MM GREENBEAF	6.78	N
980054062	MM GREENBEAF	6.78	N
980054062	MM GREENBEAF	6.78	N
980054062	MM GREENBEAF	6.78	N
980054062	MM GREENBEAF	6.78	N
404021	EASY MAC CUF	8.98	N
404021	EASY MAC CUF	8.98	N
404021	EASY MAC CUF	8.98	N
877999	CH TERIYAKIF	7.58	N
877999	CH TERIYAKIF	7.58	N
877999	CH TERIYAKIF	7.58	N
877999	CH TERIYAKIF	7.58	N
980054062	MM GREENBEAF	6.78	N
980054062	MM GREENBEAF	6.78	N
877999	CH TERIYAKIF	7.58	N
867447	SNACK PACK F	6.88	N
867447	SNACK PACK F	6.88	N
867447	SNACK PACK F	6.88	N
980198898	CLASSIC VP F	12.98	N
980198898	CLASSIC VP F	12.98	N
	SUBTOTAL	618.45	
	TOTAL	618.45	
	DEBIT TEND	618.45	
	CHANGE DUE	0.00	

Save a lot

food stores

#321
 2800 34th St. North
 St. Petersburg, FL 33713
 727-525-3694
 MON-SUN 8:00 AM to 10:00 PM

[REDACTED]

Purchase Amount \$ 91.92

[REDACTED]

Auth # 000435 Exp Date **/**
 Lane # 04 Cashier # 712
 09/30/20 08:28 Ref/Seq #045992
 Mch=000000
 EPS Sequence # 045992

BLCK BEANS 15Z WYLM W	
48 @ \$0.69 EA	\$33.12 F
GRN BNS 14.5Z WYLM W	
60 @ \$0.49 EA	\$29.40 F
MAC/CHS 7.25Z SO CHS	
60 @ \$0.49 EA	\$29.40 F

168 BALANCE DUE \$91.92
 [REDACTED] \$91.92

CHANGE \$0.00
 TOTAL TAX \$0.00

\$91.92

CASHIER NAME: ROBIN
 C0712 #0007 8:28:44 30SEP2020
 S00321 R004

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Apply by texting: RECRUITME to 97211

EFT DEBIT PAY FROM PRIMARY
 618.45 TOTAL PURCHASE
 US DEBIT **** * 8195 I 0
 NETWORK ID. 0076 APPR CODE 000266

US DEBIT
 AID A0000000980840
 AAC 5AF07A51478BB41D
 TERMINAL # SC010611

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ITEMS SOLD 82

TC# 7613 0138 4192 8296 5776 3



09/28/2020

[WAL SAM'S Club 09/28 PURCHASE PINELLAS PARK
FL DEBIT CARD *8195](#)



-618.45

[Edit Description](#)

Type:	Debit card
Purchaser:	BEATRICE RICHARDSON
Description:	WAL SAM'S Club 09/28 PURCHASE PINELLAS PARK FL DEBIT CARD *8195
Merchant category:	Wholesale Clubs
Merchant category code:	5300
Merchant name:	SAMS CLUB Edit
Transaction category:	Business Expenses: Business Miscellaneous Edit

Occupancy Expense

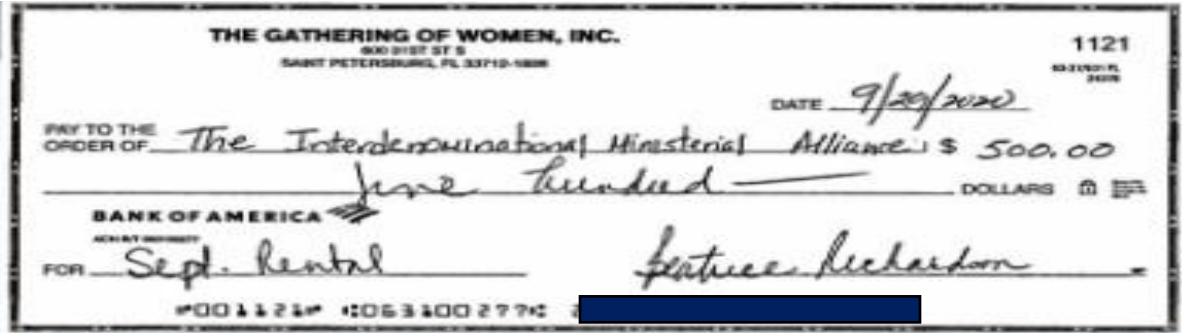
Rent	I.M.A.	\$500.00
Facilities Support		<u>\$250.00</u>
	Total	\$750.00



Interdenominational Ministries Alliance

Date 9/14/2020
Terms Due upon Receipt

Description			
1	Space Rental September 2020	\$ 500.00	\$ 500.00
Sub-Total		\$	500.00
Adjustment		\$	-
Total Due		\$	500.00



Mileage Expense

4 Transporters

Total

\$280.00

Monthly Mileage Reimbursement Report

Period: **September 3-19, 2020**

Manager: **Samantha Richardson**
Project: **Home Bound Food Box Deliveries**

Business Purpose

Transporter's Mileage

Names

Route	Transporter Name	Mileage	Disbursement Amount	Check#
Tarpon/Clw	Ava Deveaux	316	Mileage 180.12	
Saint Petersburg	Dannie Williams	80	Mileage 45.60	
Pinellas park.St	J Johnson	48	Mileage 27.36	
Saint Pete	William Graveley	48	27.36	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

Total Miles 492 \$ 280.44
Adjustment
TOTAL REIMBURSEMENT \$ 280.44

Note: Mileage reimbursement for personal car =
Rate 0.57

Don't forget to attach mileage log!

Donatha F Watson

9/30/2020

Reviewed By Signature

Date

Samantha R Hardy

9/30/2020

Approval By Signature

Date

Comments

10/13/2020

Check 1135



-45.60

Edit Description

Merchant name: ?

Check Edit

Transaction category: ?

Cash, Checks & Misc: Checks Edit

THE GATHERING OF WOMEN, INC.
800 3157 87 5
SAINT PETERSBURG, FL 33713-1008

DATE 9/27/20 1135
STATED FL 2019

PAY TO THE ORDER OF Dannie Williams \$ 45.60
forty five 60/100 DOLLARS

BANK OF AMERICA
FOR St. Pete transporter-maintenance Leatrice Richardson

#001135# [REDACTED] 5635#

10/15/2020

Check 1128



-27.36

3,077.9

Edit Description

Merchant name: ?

Check Edit

Transaction category: ?

Uncategorized: Pending Edit

THE GATHERING OF WOMEN, INC.
800 3157 87 5
SAINT PETERSBURG, FL 33713-1008

DATE 9/25/20 1128
STATED FL 2019

PAY TO THE ORDER OF William Goveley \$ 27.36
twenty seven 36/100 DOLLARS

BANK OF AMERICA
FOR Transporter fees Leatrice Richardson

#001128# [REDACTED] 5635#

200 on hand

THE GATHERING OF WOMEN, INC.
900 21ST ST S
SAINT PETERSBURG, FL 33710-1900

1130

MEMO
FORM

DATE 9/27/20

PAY TO THE
ORDER OF

Ava Deveau

\$ 180.12

one hundred eighty 12/100

DOLLARS

BANK OF AMERICA

FOR Tarpon Springs transporter release *Estelle Richardson*

⑈001130⑈

5635⑈

3188295628

Ava Deveau

Training Expense

09/14/2020	Covid-19 The "WASH" Project	\$140.00
09/23/2020	Staying Safe During Coronavirus	<u>\$140.00</u>
	Total	\$280.00

9/30/2020

Invoice 0000002 Mary Footman

Mary Footman
3612 Sea Robin Dr. SE
St. Petersburg, FL 33705

INVOICE

The Gathering of Women, Inc.
Mrs. Samantha Richardson-Hardy
600 31st St. So.
St. Petersburg, FL 33712

Invoice # 0000002
Invoice Date 09/14/2020
Due Date 09/30/2020

Item	Description	Unit Price	Quantity	Amount
Service	Training for COVID-19 - The "WASH" Project	140.00	1.00	140.00
<u>NOTES:</u> Video with questions.				
Subtotal				140.00
Total				140.00
Amount Paid				0.00
Balance Due				\$140.00

~~\$140~~
~~\$140~~

 \$280

ck 1125

Mary Footman
3612 Sea Robin Dr. SE
St. Petersburg, FL 33705

INVOICE

The Gathering of Women, Inc.
Mrs. Samantha Richardson-Hardy
600 31st St. So.
St. Petersburg, FL 33712

Invoice # 0000003
Invoice Date 09/23/2020
Due Date 09/30/2020

Item	Description	Unit Price	Quantity	Amount
Service	Training for COVID-19 - "Staying Safe during Coronavirus"	140.00	1.00	140.00
Subtotal				140.00
Total				140.00
Amount Paid				0.00
Balance Due				\$140.00

NOTES: Watch Webinar and answer questions.

CK#1125

Merchant name: ?

Check Edit

Transaction category: ?

Cash, Checks & Misc: Checks Edit

THE GATHERING OF WOMEN, INC.
800 21ST ST S
SAINT PETERSBURG, FL 33712-1806

1125
REGIONS
3118

DATE 9-27-2020

PAY TO THE ORDER OF Mary Fortman \$ 280.00
two hundred eighty DOLLARS

BANK OF AMERICA

ACCOUNT NUMBER for Covid-19 Workshops (2) Beatrice Richardson

⑆0001125⑆ [REDACTED] 5635⑆

Achieva CI
(Tampa, FL)
1833 Virginia St.
09/11/20-07:18:25
02894025
CREDITED TO THE
ACCOUNT OF WITHIN
NAME, PAPER
⑆⑆⑆⑆24112⑆⑆⑆⑆⑆⑆⑆⑆⑆

Mary Fortman

Purchased Services Expense

Invoice Date		
09/21/2020	Arts In Action	\$ 875.00
09/30/2020	Doretha Watson, Accounting	\$1000.00
09/25/2020	Up Empowerment Training, Inc	<u>\$ 750.00</u>
	Total	\$2625.00

MEMORANDUM OF AGREEMENT

BETWEEN

Consultant, Grace-Anne Alfiero, MFA
President & CEO, Arts In Action Consulting Firm
Pipersville, PA

AND

Sponsor, Samantha Richardson-Hardy
Executive Director of The Gathering of Women
St. Petersburg, FL

September 2020

Dear Samantha,

Per our discussion on August 27, 2020, in reference to my consultant services for communications support for *the Gathering of Women*, I propose we work together to administer the communications and messaging needs of *Gathering of Women* in accordance with the PCF CARES grant.

The communication tasks are estimated to take a total of 32 to 56 hours total for four months. Consultant will charge for 8 to 14 hours of work monthly at the typical hourly rate of \$62.50/hour, (\$500 to \$875) for work completed beginning September 1, 2020 through December 31, 2020 (4 months).

Sponsor, agrees to make payment on the invoice monthly within 10 days of an online invoice submission. Signing below indicates each party's understanding of the terms of this agreement.

Sincerely,



Grace-Anne Alfiero, MFA, Consultant
Arts In Action Consulting, LLC
Date: 9/8/20



Samantha Richardson-Hardy, Executive Director
The Gathering of Women
Date: 09/08/2020



Arts In Action Consultant Invoice

Name: Grace-Anne Alfiero, MFA
Date submitted for payment: 9/21/20

Please submit payment to:
Arts in Action Consulting LLC.,
5044 Kratz Carriage Road
Pipersville, PA 18947

INVOICE FOR COMMUNICATIONS SUPPORT

Date:	Description of Project:	Hours:
September 2020	Communications support in relation to the PCF CARES grant, attend meetings, assist with narrative.	14
	TOTAL HOURS WORKED = 14	
	TOTAL Hours worked = 14 Hours billed: 14 14 X \$62.50/hour = \$875 Total Due=\$875	Total Due= \$875

chk# 1123

Please submit for payment with the receipt of this invoice and mail out payment within a 10-day timeframe. THANK YOU SO MUCH!

Grace-Anne Alfiero, MFA

Merchant name: [?](#)

ARTS IN ACTION CONSULTING LLC [Edit](#)

Transaction category: [?](#)

Cash, Checks & Misc: Other Expenses [Edit](#)

THE GATHERING OF WOMEN, INC.
400 31ST ST S
SAINT PETERSBURG, FL 33713-1896

1123
SERIAL #
3108

DATE Sept 29, 2020

PAY TO THE ORDER OF Arts in Action Consulting LLC \$ 875.00
eight hundred seventy five DOLLARS

BANK OF AMERICA

FOR Communication Service Stephen Richardson

⑆001123⑆ [REDACTED] 5635⑆

RECEIVED
COMMUNICATIONS
SEP 30 2020
ST. PETERSBURG, FL

Original of this document is kept in the file of the donor.

[Handwritten Signature]

MEMORANDUM OF UNDERSTANDING

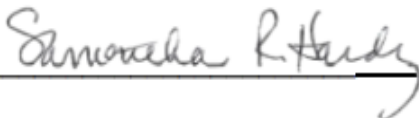
This Memorandum of UNDERSTANDING is entered into on September 3, 2020, by and between Doretha Watson and The Gathering of Women, Inc.

Accounting Services: The Gathering of Women request and Doretha Watson agrees to provide 20 hours of Bookkeeping and Accounting services in support of the program and to archive the purchases and coordinate the expansion grant program that newly surfaced needs due to Covid.

Compensation: The Parties agree Doretha Watson shall invoice The Gathering of Women on a monthly basis for the Services. Services will be performed at a rate of \$1000 per month/ 20 hours @ \$30. Invoices are due upon receipt.

Term: This Agreement shall commence upon the Effective Date of September 3, 2020 and continued until December 31, 2020.

Ownership of Work Product: As a result of this Agreement, Doretha Watson will create work product, including but not limited to documents, reports and the like, physical and/or electronic. All Work Product shall be owned by The Gathering of Women.



Samantha Richardson-Hardy, Executive Director
The Gathering of Women, Inc.

9/1/2020

Date



Doretha F. Watson, Accountant

9/1/2020

Date

Doretha Watson
2410 3rd Ave South
St. Petersburg, FL 33712



INVOICE

The Gathering of Women
600 31st Street South
St. Petersburg, FL 33712

Invoice # 20-0900
Invoice Date 09/30/2020
Due Date 09/30/2020

Item	Description	Unit Price	Quantity	Amount
Service	Accounting Services-Monthly Billing Period ending 09/30/2020	1000.00	1.00	1,000.00
		Subtotal		1,000.00
		Total		1,000.00
		Amount Paid		1,000.00
		Balance Due		\$0.00

10/13/2020

Check 1132



-1,000.00

[Edit Description](#)

Merchant name: [2](#)

Check [Edit](#)

Transaction category: [3](#)

Cash, Checks & Misc: Checks [Edit](#)





Memorandum of Understanding

BETWEEN

Up Empowerment and Training, Inc
St. Petersburg, FL

AND

Sponsor, Samantha Richardson-Hardy
Executive Director of The Gathering of Women
St Petersburg, FL 33712

September 3, 2020

Dear Samantha,

This memorandum of Understanding outlines technology consulting services which includes but is not limited to update and maintaining the food service delivery grid and ensuring all technology issues for program coordination are resolved and do not impede the program. Up Empowerment Training, Inc. shall provide technical support related to all communications software including but not limited to the Zoom platform. Provide training as needed to program management and support staff as well as make recommendations and or develop process procedures to maximize the efficiency of program.

Technical support agreement is in the amount of \$3,000 for the contract period beginning September 3, 2020 through December 31, 2020 (4 months).

Sponsor, agrees to make payment on the invoice monthly within 10 days of an online invoice submission. Signing below indicates each party's understanding of the terms of this agreement.

Sincerely,

A handwritten signature in black ink that reads "Brianna Cole".

Brianna Cole
Up Empowerment and Training, Inc.
Date: 9/3/20

A handwritten signature in black ink that reads "Samantha Richardson-Hardy".

Samantha Richardson-Hardy, Executive Director
The Gathering of Women
Date: 09/03/2020

INVOICE



UP EMPOWERMENT

833 22nd Street South
St. Petersburg, FL 33712
Faye@UpEmpowerment.com

DATE

Sept 25, 2020

INVOICE NO

Number

INVOICE TO

The Gathering of Women
600 31st Street South
St. Peterburg, FL 33712

SALESPERSON	PROGRAM	PAYMENT TERMS	DUE DATE
-------------	---------	---------------	----------

Due on Receipt

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
----------	-------------	------------	------------

1	Technical support and training Monthly Billing September 2020	\$750.00	\$750.00
---	--	----------	----------

PAID

Subtotal	750.00
Sales Tax	.00
Total	750.00

Note: All addresses must include zip code.
Must have 24 hours notice of additional addresses for inclusion in route mapping.

10/13/2020

Check 1133



-750.00

[Edit Description](#)

Merchant name: [?](#)

Check [Edit](#)

Transaction category: [?](#)

Cash, Checks & Misc: Checks [Edit](#)

THE GATHERING OF WOMEN, INC.
400 WEST ST S
SAINT PETERSBURG, FL 33710-1800

1133
10/13/2020

DATE 9/28/2020

PAY TO THE ORDER OF Up empowerment & Training \$ 750.00
Seven hundred fifty DOLLARS

BANK OF AMERICA

FOR IT Services Patricia Richardson

⑆001133⑆ [REDACTED] 55635⑆

Pinellas Community Foundation

Pinellas CARES Nonprofit Partnership Fund Grant Reimbursement Request

Organization Name: _____The Gathering of Women

Inc. _____

Month: _____September 2020 _____

Budget Category/Line Item	Program Budget - Total	Cumulative expenses as of end of Prior Month	Current Month Reimbursement Request	Total Expended to Date
Personnel <i>(provide payroll registers, should include hours worked (i.e. timesheet) and rate per hour, and documentation to allocate payroll between CARES Act pay and regular pay)</i>		\$ 2,400	\$ 2,400	\$ 4,800
Equipment <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i>		2,490	2,490	\$ 4,979
Supplies <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i>		3,286	3,286	\$ 6,573
Occupancy <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i>		750	750	\$ 1,500
Local Travel <i>(for mileage use Mileage Reimbursement tab for other local travel expenses provide receipts and check stubs/credit card statements)</i>		280	281	\$ 561
Training <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i>		280	280	\$ 560
Design, Printing, Marketing & Postage <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i>		-	-	\$ -
Capital <i>(provide invoices/receipts and check stubs/credit card statement showing payment - for purchased over \$10,000 provide documentation of 3 quotes)</i>		-	-	\$ -
Purchased Services <i>(provide invoices/receipts and check stubs/credit card statement showing payment)</i>		2,625	2,625	\$ 5,250
TOTAL	\$ -	\$ 12,111	\$ 12,112	\$ 24,223

By signing the reimbursement request you affirm that expenses were to create new programs or expand programs that are necessary to address the COVID-19 pandemic.

Prepared By: _____Samantha R Hardy _____ Date: _____10/15/2020_____

Reviewed By: _____Doretha Watson _____ Date: _____10/15/2020_____

Personnel Expenses

Employee	Payroll period	Salary	Hours Worked	Rate per Hour	Total
Samantha R Hardy	9/3-9/16	2400	60	40	2400

2400

Equipment Expenses

Date	Invoice #	Vendor	Amount
9/27/2020	7613	Home depot	1,109.38
9/24/2020	4865	Best Buy	1,380.27

2489.65

Supplies Expenses

Invoice Date	Invoice #	Vendor	Amount
9/3/2020		Sav a lot	269.83
9/10/2020		Sav a lot	299.64
9/17/2020		Walmart	104.7
9/16/2020		Sav a lot	178.14
9/23/2020		Sav a lot	468.24
9/23/2020		Sams club	537.39
9/28/2020		Sav a lot	71.1
9/28/2020		Restaurant depot	409.36
9/30/2020		Sav a lot	237.69
9/28/2020		Sams club	618.45
9/30/2020		Sav a lot	91.92

3286.46

Occupancy Expenses

Invoice Date	Invoice #	Vendor	Amount
9/14/2020	Sep-20	IMA	500
9/14/2020	20-Sep	IMA facilities support	250

750

Local Travel Expenses

Mileage reimbursement - from next tab 280.6

Other local travel expenses:

<u>Invoice Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
---------------------	------------------	---------------	---------------

280.6

Training Expenses

Invoice Date	Invoice #	Vendor	Amount
9/14/2020	2	Mary Footman	140
9/23/2020	3	Mary Footman	140

Design, Printing and Postage Expenses

Invoice Date	Invoice #	Vendor	Amount
			0

			0
--	--	--	---

Capital Expenses

Invoice Date	Invoice #	Vendor	Amount
			0

			0
--	--	--	---

Purchased Services Expenses

Invoice Date	Invoice #	Vendor	Amount
9/30/2020	20-0900	Dorotha Watson	1,000.00
9/25/2020	09-025	Upempowerment services	750
9/21/2020	21-Sep	Arts in Action	875

2625