

FollowUp Form

Pinellas CARES Nonprofit Partnership Fund

Project Name*

Feeding Pinellas COVID-19 Response

Amount Awarded for Future Programming

\$1,559,771.90

Amount Spent - October 25 to 31, 2020*

How much grant funding was spent between **October 25 and 31, 2020**?

\$11,672.99

Amount Spent - October 2020*

How much grant funding was spent during the **entire month of October 2020**?

\$119,623.40

Amount Spent as of October 31, 2020*

How much of the awarded funding was spent from project inception to October 31, 2020?

\$119,623.40

Brief Spending Narrative*

Please briefly explain the spending activities from **October 25 to October 31, 2020**. If you have not expended any funds, please explain why.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

Feeding Tampa Bay expended \$11,673 from October 25 to October 30 including personnel expenses and supplies. Payroll is paid on a biweekly basis and employees in operations had two pay periods in the month of October (October 16 and 30). Only one week of payroll was included for administrative employees (October 30 pay period), based on when the grant was awarded. Supplies were also purchased for the Meals on the Go program. Meals on the Go invoices were allocated using a calculation of the percentage of meals served to Pinellas County. Local travel was not included in this report, but we expect to submit for mileage reimbursement in the following reporting periods.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

“I was fortunate in that I applied for SNAP benefits and they came through, so I was able to purchase food, but I still go to the food bank to collect food for others and deliver it to their door. There is no shame in this, we are all in this together. If you’re struggling going to a food bank because of pride, this is the time to move past it, just move past it, because you’ll see your neighbor there, your friends there, your family there. Please don’t be ashamed, just do it.” -Bonnie, St. Petersburg

Food Metrics

October 25 to 31, 2020 - Individuals Served - Food*

Please specify the number of individuals that were served food between October 25 and 31, 2020 through this grant funding.

3306

October 2020 Projections - Food

This is the number of individuals your organization projected it would serve in **October 2020** through this grant funding.

11000

October 2020 - Actual Total # Served - Food*

Please specify how many individuals were served food in **October 2020** through this grant funding.

14906

October 25 to 31 - ZIP Codes of Individuals Served - Food*

Please **SUCCINCTLY** describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the week of October 25 to 31, 2020.**

FOLLOW THE EXAMPLE FORMAT EXACTLY.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8

Mega Pantries (Program Service ZIP Code)
33705: 1120

Mobile Drops (Program Service ZIP Code)

33711: 281
33713: 189
33756: 379
33770: 281

Meals on the Go (Program Service Zip Code)

33705: 35
33701: 118
34684: 23
33755: 50
33756: 98
33764: 79
33781: 56
33761: 160
33776: 105
33709: 260
33778: 72

Advanced Funds - Justification of Expenditures

Monthly Expense Reporting*

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and **upload as a PDF** here.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

Pinellas-CARES-Advanced-Funds-Monthly-Expense-Reporting-October SIGNED.pdf

Feeding Tampa Bay is measuring households served, rather than individuals served, due to COVID safety precautions. This metric is different than the estimates in our original application. However, our new reporting methodology will allow us to record households served more safely and accurately on a weekly and monthly basis.