

FollowUp Form

Website

Has this report been posted on the PCF website?

Yes

Introductory Questions

Have you completed the anonymous survey about your experience with this CARES grant process?*

Yes

Do you have expenses to report for 12/31/20 to 1/31/21 under your CARES grant?*

Yes

Pinellas CARES Nonprofit Partnership Fund

Project Name

Celebrate Outreach Kitchen Capital Improvements

Priority Funding Areas

Food

Award Type

Reimbursement for Future Programming

Amount Awarded for Future Programming

\$33,888.54

Amount Spent - December 31, 2020 to January 31, 2021*

How much grant funding was spent **between December 31, 2020 and January 31, 2021?**

\$16,089.00

Amount Spent as of January 31, 2021*

How much of the awarded funding was spent from project inception to January 31, 2021?

\$19,464.00

Brief Spending Narrative*

Please briefly explain the spending activities from **December 31, 2020 to January 31, 2021**. If you have not expended any funds, please return to the top of this report and indicate so.

Example: ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

From December 31, 2020 to January 31, 2021 the contractor prepared the site for plumbing, hood installation, sink installation and overseeing the individual trades to carry forward that work e.g., electrician, plumber. A hood was purchased.

Client Story*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

There is a man named Robert who comes to our 3 weekend meals. His appearance is that of an extremely dirty, somewhat debilitated human being, whose hair and finger nails have received no attention in a very long time. He always sits on the ground, chatting with his acquaintances. Every single time one of the volunteers drives up with a load of food or supplies, Robert is first to pop up and walk over to help carry the cargo. He gives all that he can give and I have nothing but admiration for him.

Food Metrics

December 31, 2020 to January 31, 2021 - Individuals Served - Food*

Please specify the number of individuals that were served food between **December 31, 2020 to January 31, 2021** through this grant funding.

1198

December 31, 2020 to January 31, 2021 - ZIP Codes of Individuals Served - Food*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the time between December 31, 2020 to January 31, 2021.**

FOLLOW THE EXAMPLE FORMAT EXACTLY, INCLUDING THE COLON.

ZIP CODE: Number served

Example

Food Distribution Site at Tropicana Field (Program Service ZIP Code)
33705: 700

Home-Delivered Meals at Recipients' Homes (Participant ZIP Codes)
33782: 5
33764: 3
33760: 8
33701:1198

Cost Reimbursement Basis - Justification of Expenditures

Monthly Reimbursement Request*

Please complete the Pinellas CARES Reimbursement Request worksheet, attach appropriate backup documentation and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this document, please put them in the field below.

3rd Payment Request package.pdf

The reimbursement request covers Premier Remodeling and Restoration's invoiced expenses that had back-up documentation.

I transferred invoiced expenditures to spreadsheet for easier reading.

Does the documentation above contain live signatures?*

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.