

# FollowUp Form

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## *Website*

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Has this report been posted on the PCF website?

Yes

## *Pinellas CARES Nonprofit Partnership Fund*

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### Project Name

Bay Area Legal Services - Eviction Mitigation for Low-Income residents of Pinellas County

### Priority Funding Areas

Eviction Mitigation through Legal Aid

### Award Type

Installment

### Amount Awarded for Future Programming

\$13,829.28

### Amount Spent - April 1 to April 30, 2021\*

How much grant funding was spent **between April 1 and April 30, 2021?**

\$3,672.76

### Amount Spent as of April 30, 2021\*

How much of the awarded funding was spent **from project inception to April 30, 2021?**

\$17,469.28

## Brief Spending Narrative\*

Please briefly explain the spending activities from **April 1 to April 30, 2021**.

**Example:** ABC Charity has only expended \$1,000 this week on program personnel while our food pantry was open. ABC Charity buys its food in bulk on the 15th of every month, and therefore there will be an uptick in expenditure that week.

Bay Area Legal Services only expended \$3,672.76 this month on program personnel. Bay Area Legal Services, Inc expended this month on the partial salary of a full-time lead attorney and full salary of a part-time legal intern.

## Client Story\*

Please give the true story of a client served this month by your programming. You may change identifying details. This allows us to connect to your programming on an emotional level.

Client was out of work due to COVID-19. Client had to reduce hours to take care of a child that was at home because of distance learning. Client, thereafter lost his job and has not found any other job replacement. Client owed 2 months rent and was fixing things around the house for the landlord in exchange for rental contributions. Client soon received a 3-day notice. Client contacted Bay Area and received assistance to help pay the past due amount owed to the landlord. Bay Area was able to intervene before an eviction could be filed. Client now remains in the home with child.

## *Eviction Mitigation through Legal Aid*

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### April 1 to April 30, 2021 - Individuals Served - Eviction Mitigation\*

Please specify the number of individuals that were given legal aid services for eviction mitigation between **April 1 to April 30, 2021** through your programming.

22

### April 2021 - Actual % Eviction Actions Resolved\*

Please specify the percentage of eviction actions that **were resolved** to allow residents to remain in their homes in **April 2021 through** this grant funding.

77

### April 1 to April 30, 2021 - ZIP Codes of Individuals Served - Eviction Mitigation\*

Please SUCCINCTLY describe the ZIP codes of program services and program recipients (if recipient data is available). **These numbers should add up to the number of total individuals served specified above for the time between April 1 to April 30, 2021.**

**FOLLOW THE EXAMPLE FORMAT EXACTLY, INCLUDING THE COLON.**

**ZIP CODE: Number served**

**Example**

Legal Clinic (Program Service ZIP Code)  
33705: 15

Zoom Meditation Session w/Client (Participant ZIP Codes)  
33782: 5  
33764: 3  
33760: 8

Eviction Mitigation Services 33701: 2 33764: 2 33709: 4 33712: 1 33755: 1 33789: 1 33782: 1 33703: 1  
33760: 1 33713: 1 33711: 1 33702: 1 33762: 2 33714: 1 33756: 1 33774: 1

## *Advanced Funds - Justification of Expenditures*

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### **Monthly Expense Reporting\***

Please complete the Pinellas CARES Advanced Funds Monthly Expense Reporting worksheet, attach appropriate backup documentation, and **upload as a PDF here**.

If you have a regular reporting/invoicing process, you may use your own similar worksheet, however, for your convenience, we have provided a template you can **DOWNLOAD HERE**.

If you have any notes on this, please put them in the field below.

PCF CARES April 2021 Reporting - signed.pdf

### **Does the above documentation contain live signatures?\***

The accounting documentation above requires live signatures on the template in the "Prepared by" and "Reviewed by" lines. Please check that signatures are present, and affirm this by checking the box below.

Yes, there are live signatures in the documentation attached above.